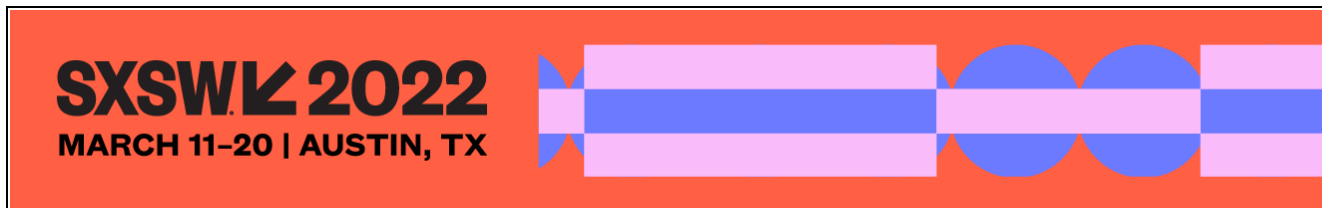


**Subject:** JOHN COPE, ALOFT AUSTIN - DOWNTOWN, SXSW 2022 Hotel Confirmation Number, Changes Approved and Sent To Hotel

**Date:** Wednesday, March 2, 2022 at 6:41:25 PM Central Standard Time

**From:** SXSW Housing & Travel

**To:** Cope, John



**DEADLINES: PLEASE READ**

**Feb 12, 2022:** Last day to reduce length of stay to avoid SXSW penalty. See full policy below.

**Feb 12, 2022:** Last day to cancel to avoid SXSW penalty. See Room Reservation Agreement below for full policy & for hotel cancellation  
**Your changes have been submitted.**

**Use the "Request for Change" link at the bottom of this email to make changes to dates, room type, credit shares & special requests.**

**To move to another hotel, do not cancel this request. We can help you out.  
Just reply to this email to get in touch with one of our housing specialists or call us at 512-467-7979.**

If you don't plan to travel with the card you want to use to pay for your reservation upon check-in, supply the hotel with a [Credit Card Authorization Form](#) in late February or early March when you receive your hotel confirmation

[Reservation Policies](#) | [Credit Card Authorization](#) | [Getting Around](#) | [Hotel FAQs](#) | [SXSW Social](#)

**Reservation Summary**

**Reservation created:** 28-Jan-2022 11:14am

**Event:** SXSW 2022

**Hotel:** Aloft Austin - Downtown

**Number of Rooms:** 1

**Number of Nights:** 5

**Change Request Details**

All your change requests were accepted

**Room and Guest Details**

**Room Type:** 2 Queen Beds

**Check-In:** 11-Mar-2022

**Check-Out:** 16-Mar-2022

**Number Of Nights:** 5

**Rate per Night:**

2022-03-11 - \$449.00

2022-03-12 - \$449.00  
2022-03-13 - \$449.00  
2022-03-14 - \$449.00  
2022-03-15 - \$223.00

**Room Subtotal:** \$2,019.00  
**State Cost-Recovery Fee (0.614%):** \$12.40  
**17% Taxes:** \$345.34  
**Room Total:** \$2,376.73  
**Amount Paid:** \$0.00  
**Amount Waived:** \$0.00  
**Amount Remaining:** \$2,376.73

**Guest 1:** Mr. John Cope  
**Guest Email:** john.cope@fwisd.org

**Estimated Time of Arrival**

**ETA at the Hotel:** 5:00 PM  
**Hotel Check-in:** 3:00 PM  
**Hotel Check-out:** 12:00 PM


**Personal and Contact Information**

**Company Name:** Fort Worth ISD  
**Salutation:** Mr.  
**First Name:** John  
**Last Name:** Cope  
**Address:** 4809 El Campo Ave  
**City:** Fort Worth  
**State:** Texas  
**Zip:** 76107  
**Country:** United States  
**Telephone:** 18179468083  
**Email:** john.cope@fwisd.org

**Additional Information**

Is this your first year to attend SXSW?: No  
If you have a disability and require an accessible room, please let us know what accommodations are needed here or in the special request booking.: ---

**Payment Information**

**Payment Type:** Credit Card  
**Credit Card Type:**   
**Credit Card Number:** 552.136  
**Name on Credit Card:** Angela Garcia

**Request for Change**

To change names, dates, modify or cancel your reservation, please click on the Request for Change button or use link below.

[Request for Change](#)

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**Room Reservation Agreement**

**SXSW will charge a \$50 processing fee for reservation changes (including cancellations) that shorten the length of stay changed within 28 days of arrival.**

**Hotel Reservations Policy:**

- Valid credit card required to guarantee reservation. (If the credit card on file will expire prior to the check-in date, guests for updating payment information.)
- A three (3) night minimum stay is required for March 9 - 14, 2022.
- A two (2) night minimum stay is required for March 15 - 17, 2022.
- **Minimum Length of Stay** - Guests who stay fewer nights than the required minimum will be charged for the minimum stay.
- **Early Departure Fee** - An early departure fee of \$200 will be charged by the hotel if the reservation is reduced in length of stay.

**Hotel Deposit & Cancellation Policies:**

- The hotel will charge a **first night's deposit in late February or early March** for room reservations. If the credit card guarantee the room is different from the card to be used for the deposit, please provide the new number to SXSW Hotel by February 18, otherwise we cannot guarantee the hotel will charge the new card number.
- Guests who no-show or cancel within **7 days** of their scheduled arrival will **forfeit their deposit**. If a deposit has not been made, the hotel will charge a first night's room & tax penalty to the guest's credit card.
- The credit card we have on file for your reservation will be charged for your first night's deposit on or around February 28th. These charges cannot be transferred later to another credit card or form of payment. Credit card will be required at check-in to cover incidentals and other forms of payment will be accepted upon check-in.



Res No #122774

# Redaction Log

Total Number of Redactions in Document: 1

## Redaction Reasons by Page

Page	Reason	Description	Occurrences
2	552.136	<p>552.136: Access Device</p> <p>Information contains credit card, debit card, charge card, or access device number that is collected, assembled, or maintained by or for a governmental body. This information is confidential under section 552.136 of the Texas Government Code. The District is prohibited by law from releasing this information to you, and therefore it has removed this information from the enclosed responsive documents.</p> <p>Normally, the District must request a ruling from the Texas Attorney General before it can withhold any of the information you requested. However, section 552.136 allows the District to withhold this specific information without requesting a ruling from the attorney general.</p> <p>You have the right to appeal the District's decision to withhold this information from you. If you do not want to appeal, you do not need to do anything else. Please note that the District is only withholding the specific categories of information that are confidential under section 552.136. If you wish to appeal the withholding of information, you must send the following to the attorney general: 1) a signed, written statement indicating your wish to appeal the withholding of information; 2) the name of the governmental body that withheld information from you; 3) the date you made your original request for information; and 4) a copy of your original request for information, or if you are unable to provide a copy, a description of your original request for information. You may also submit written comments stating why you think the information should be released to you, but you are not required to do so. Send your appeal by mail to the attorney general at:  Open Records Division  P.O. Box 12548  Austin, Texas 78711-2548</p> <p>Within forty-five business days after receiving all of the above-listed items necessary to file your appeal, the attorney general will issue a written ruling on the matter. You will receive a copy of this ruling in the mail.</p>	1

# Redaction Log

## Redaction Reasons by Exemption

Reason	Description	Pages (Count)
552.136	<p>552.136: Access Device</p> <p>Information contains credit card, debit card, charge card, or access device number that is collected, assembled, or maintained by or for a governmental body. This information is confidential under section 552.136 of the Texas Government Code. The District is prohibited by law from releasing this information to you, and therefore it has removed this information from the enclosed responsive documents.</p> <p>Normally, the District must request a ruling from the Texas Attorney General before it can withhold any of the information you requested. However, section 552.136 allows the District to withhold this specific information without requesting a ruling from the attorney general.</p> <p>You have the right to appeal the District's decision to withhold this information from you. If you do not want to appeal, you do not need to do anything else. Please note that the District is only withholding the specific categories of information that are confidential under section 552.136. If you wish to appeal the withholding of information, you must send the following to the attorney general: 1) a signed, written statement indicating your wish to appeal the withholding of information; 2) the name of the governmental body that withheld information from you; 3) the date you made your original request for information; and 4) a copy of your original request for information, or if you are unable to provide a copy, a description of your original request for information. You may also submit written comments stating why you think the information should be released to you, but you are not required to do so. Send your appeal by mail to the attorney general at:            Open Records Division            P.O. Box 12548            Austin, Texas 78711-2548</p> <p>Within forty-five business days after receiving all of the above-listed items necessary to file your appeal, the attorney general will issue a written ruling on the matter. You will receive a copy of this ruling in the mail.</p>	2(1)