



Integrity ~ Service ~ Innovation

PERSONNEL STATUS CHANGE FORM	
Employee Name <u>Ducay</u>	<u>Jerry</u>
Last	First MI
CHANGE REQUESTED	
Effective Date <u>03/20/22</u>	Hire Date <u>06/19/17</u> Date of Next Evaluation _____
<input type="checkbox"/> New Hire	<input type="checkbox"/> Promotion
<input type="checkbox"/> Rehire	<input type="checkbox"/> Transfer
<input type="checkbox"/> Merit Increase Give Review Date _____	<input type="checkbox"/> Reclassification
<input type="checkbox"/> Suspension From _____ To _____ Hours _____	<input type="checkbox"/> Temporary Assignment
<input type="checkbox"/> Termination/Resignation <input type="checkbox"/> Voluntary <input type="checkbox"/> Involuntary <input type="checkbox"/> Retirement <input type="checkbox"/> Other _____	<input type="checkbox"/> Demotion <input type="checkbox"/> Voluntary <input type="checkbox"/> Disciplinary <input type="checkbox"/> Non-Disciplinary
Pay Change <input checked="" type="checkbox"/> Increase <u>4.00</u> % <input type="checkbox"/> Decrease _____ %	
PROPOSED CHANGE	
From	To
Position Title <u>City Manager</u>	Position Title _____
Department <u>City Manager's Office</u>	Department _____
Pay Grade <u>n/a</u>	Pay Grade _____
Salary \$ <u>240,429.00</u> Annual \$ <u>9,247.27</u> Biweekly \$ _____ Hourly	Salary \$ <u>250,046.00</u> Annual \$ <u>9,617.15</u> Biweekly \$ _____ Hourly
Dept Position is funded by: Fund # _____ Dept # _____ Program # _____	Dept Position is funded by: Fund # _____ Dept # _____ Program # _____
Incentives Type _____ Rate \$ _____	Incentives Type _____ Rate \$ _____
Other _____	Other _____
Change Justification/Comments <u>Effective 3/20/22; increase pay by 4% and one-time housing allowance lump sum of \$17,500 per Resolution R-22-4728</u>	
WORK STATUS	
Employment Status <input type="checkbox"/> Probationary <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Temporary/Seasonal <input type="checkbox"/> Labor Pool	
Work Hours <input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time _____ Hours/week	
AUTHORIZATION	
see attached resolution	
Employee Signature _____ see attached resolution	Date _____
Department Director/Designee _____ see attached resolution	Date _____
City Manager/Designee _____	Date _____

*Department should send form to Human Resources. Human Resources will send electronic copy of fully signed document to department and employee upon completion of payroll processing.

RESOLUTION R-22-4728

**A RESOLUTION APPROVING COUNCIL ACTION
REGARDING EXECUTIVE SESSION ITEMS AT THE REGULAR
CITY COUNCIL MEETING OF MAY 17, 2022**

WHEREAS, following discussion in Executive Session, and in full accordance with the requirements of the Open Meetings Act, the City Council has determined that the following action should be taken.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLLEYVILLE, TEXAS:

- Sec. 1. THAT effective March 20, 2022, the City Manager's base salary shall be increased by an amount equal to four-percent of his current base salary.
- Sec. 2. THAT the City Manager shall receive a lump sum housing allowance of \$17,500, and it is hereby stipulated the City Manager shall remain a resident of the City of Colleyville throughout the remaining term of his employment.
- Sec. 3. THAT the City Manager shall be entitled to a waiver of Texas Municipal Retirement System contributions. All other compensation and benefits currently provided to the City Manager shall remain unchanged.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS ON THIS THE 17TH DAY OF MAY 2022.

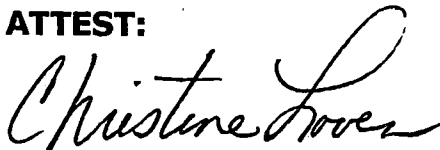
Mayor Richard Newton
Place 1, Tammy Nakamura
Place 4, George Dodson
Place 6, Callie Rigney

Aye
Aye
Aye
Aye

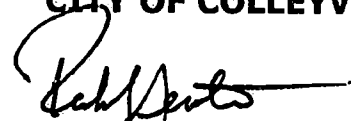
Mayor Pro Tem Bobby Lindamood
Place 3, Kathy Wheat
Place 5, Chuck Kelley

Aye
Aye
Aye

ATTEST:


Christine Loven, TRMC
City Secretary

CITY OF COLLEYVILLE


Richard Newton
Mayor