



CITY OF GRAPEVINE, TEXAS
REGULAR CITY COUNCIL MEETING AGENDA
TUESDAY, JANUARY 7, 2025

GRAPEVINE CITY HALL, COUNCIL CHAMBERS
200 SOUTH MAIN STREET
GRAPEVINE, TEXAS

6:30 p.m.	Dinner - City Council Conference Room
7:00 p.m.	Call to Order of City Council Meeting - City Council Chambers
7:00 p.m.	Executive Session - City Council Conference Room
7:30 p.m.	Regular Meeting - City Council Chambers

CALL TO ORDER: 7:00 p.m. - City Council Chambers

EXECUTIVE SESSION:

1. City Council to recess to the City Council Conference Room to conduct a closed session relative to:
 - A. Real property relative to deliberation of the purchase, exchange, lease, sale or value of real property (City facilities; Public Works; and the 185 acres) pursuant to Section 551.072, Texas Government Code.
 - B. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

City Council to reconvene in open session in the City Council Chambers and take any necessary action relative to items discussed in Executive Session.

REGULAR MEETING: 7:30 p.m. - City Council Chambers

2. Invocation: Jonathan Cook, Associate Pastor at First Baptist Grapevine
3. Posting of the Colors and Pledges of Allegiance

CITIZEN COMMENTS

4. Any person who is not scheduled on the agenda may address the City Council under Citizen Comments or on any other agenda item by completing a Citizen Appearance Request form with the City Secretary. A member of the public may address the City Council regarding an item on the agenda either before or during

the Council's consideration of the item, upon being recognized by the Mayor or upon the consent of the City Council. Citizens will have three (3) minutes to address Council. In accordance with the Texas Open Meetings Act, the City Council is restricted in discussing or taking action during Citizen Comments.

PRESENTATION

5. Presentation, discussion, and consideration of proposed amendments to Appendix G of the Code of Ordinances regarding architectural standards for structures within the original Township boundaries (Grapevine Pattern Book).

PUBLIC HEARING AND RELATED ITEMS

6. City Council to conduct a public hearing relative to the adoption of the Youth Programs Standards of Care.
7. Consider **Ordinance No. 2025-001** amending the Code of Ordinances Chapter 16 Parks and Recreation Section 16-19 by adopting the Youth Programs Standards of Care and take any necessary action.

NEW BUSINESS

8. Consider **Resolution No. 2025-001** authorizing the legislative agenda for the 89th session of the Texas State Legislature and take any necessary action.

CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

9. Consider an annual grant to 6 Stones Community Powered Revitalization. City Manager recommends approval.
10. Consider a professional service agreement for the purchase of a fireworks display for the annual 2025 Fourth of July fireworks show from Illumination Fireworks. Convention and Visitors Bureau Director recommends approval.
11. Consider an annual contract for utility bill printing, mailing and offset printing services with DataProse, Inc. Chief Financial Officer recommends approval.
12. Consider the renewal of an annual contract for emergency medical continuing education and medical director services with BEST EMS. Fire Chief recommends approval.

13. Consider the renewal for an annual contract for book leasing services with the Brodart Company. Library Director recommends approval.
14. Consider the purchase of a replacement dock for the McPherson Slough boat ramp from EZ Dock of Texas, LP. Parks and Recreation Director recommends approval.
15. Consider the purchase, repair and installation of the Oak Grove Park transfer pump from Smith Pump Company. Parks and Recreation Director recommends approval.
16. Consider **Resolution No. 2025-002** authorizing the acceptance of the Edward Byrne Memorial Justice Assistance Grant for a narcotic analyzer, and **Ordinance No. 2025-002** to appropriate the funds. Police Chief recommends approval.
17. Consider security and traffic control services during special events with the Police Departments from Bedford, Colleyville, Coppell, DFW Airport, Euless, Flower Mound, Forney, Haltom City, Hurst, Keller, Northlake, North Richland Hills, Richland Hills, Roanoke, Southlake, Watauga, White Settlement, and Trophy Club. Police Chief recommends approval.
18. Consider an annual contract for electrical, lighting, data communications, security products and related products, services and solutions with Graybar Electric. Public Works Director recommends approval.
19. Consider the minutes of the December 17, 2024 Regular City Council meeting. City Secretary recommends approval.

Pursuant to the Texas Open Meetings Act, Texas Government Code, Chapter 551.001 et seq, one or more of the above items may be considered in Executive Session closed to the public. Any decision held on such matter will be taken or conducted in open session following conclusion of the executive session.

ADJOURNMENT

In accordance with the Open Meetings Law, Texas Government Code, Chapter 551, I hereby certify that the above agenda was posted on the official bulletin boards at Grapevine City Hall, 200 South Main Street and on the City's website on January 3, 2025 by 5:00 p.m.

Tara Brooks

Tara Brooks, TRMC, CRM
City Secretary



If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact the City Secretary's Office at 817.410.3182 at least 24 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.

This meeting can be adjourned and reconvened, if necessary, the following regular business day.

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER ^{BR}

MEETING DATE: JANUARY 7, 2025

SUBJECT: APPROVE AN ORDINANCE ADOPTING GRAPEVINE YOUTH PROGRAM STANDARDS OF CARE

RECOMMENDATION: City Council to consider an ordinance amending the Code of Ordinances Chapter 16 Parks and Recreation Section 16-19 by adopting the Youth Program Standards of Care and take any necessary action.

FUNDING SOURCE: No funding required.

BACKGROUND: The Parks and Recreation Department is required to bring the Youth Programs Standard of Care before the Council for a public meeting annually. This is required by Section 42.041(b)(14) of the Child Care Standards and Regulations of the Texas Human Resources Code.

These standards have been adopted annually by the Council since 2016 and cover all programs/camps that are operated by Parks and Recreation, the Library and Police Department.

Staff recommends approval.

ORDINANCE NO. 2025-001

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AMENDING THE GRAPEVINE CODE OF ORDINANCES BY AMENDING SECTION 16-19, ADOPTING THE YOUTH PROGRAMS STANDARDS OF CARE, CITY OF GRAPEVINE, TEXAS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, The City of Grapevine, Texas (the "City") administers day camps and programs for children ages five to thirteen years old; and

WHEREAS, as required by V.T.C.A. Human Resources Code § 42.041(b)(14) (the "Code"), the City of Grapevine must meet day care licensing requirements for elementary age children for all day camps administered by the City or apply for an exemption from the Texas Department of Family and Protective Services; and

WHEREAS, the City of Grapevine Youth Programs Standards of Care will provide basic child care regulations for day camp activities operated by the Parks and Recreation and other departments in accordance with the Code; and

WHEREAS, as required by the Code, on January 7, 2025, the City Council of the City held a public hearing at its regular meeting to gather input from citizens on the proposed Youth Programs Standards of Care; and,

WHEREAS, the Youth Programs Standards of Care is attached hereto as Exhibit "A" for all intents and purposes and shall be available on the City's website; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this Resolution have been met, including but not limited to the Open Meetings Act and Chapter 211 of the Local Government Code; and

WHEREAS, the City Council deems the adoption of this ordinance to be in the best interests of the health, safety, and welfare of the public.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That Section 16-19 of the City of Grapevine Code of Ordinances shall be added to read as follows:

"Sec. 16-19 Youth Programs Standards of Care"

The City Council of the City of Grapevine hereby adopted the City of Grapevine Youth Programs Standards of Care for providing basic child care regulations for day camp activities operated by the Parks and Recreation Department, as well as other departments. As required by V.T.C.A. Human Resources Code § 42.041(b)(14), the Standards adopted by this ordinance include staffing ratios, minimum staff qualifications; minimum facility, health, and safety standards; and mechanisms for monitoring and enforcing the adopted local standards. A substantial copy of the City of Grapevine Youth Programs Standards of Care is attached hereto and incorporated herein for all intents and purposes and shall be available on the City's website under the Parks and Recreation subhead."

Section 3. That the above premises are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety.

Section 4. That the City of Grapevine is hereby directed to provide a copy of the program standards, a notice of a public hearing, and a copy of the ordinance adopting the standards to the Texas Department of Family and Protective Services.

Section 5. That if any portion, section or part of a section of this ordinance is subsequently declared invalid, inoperative or void for any reason by a court of competent jurisdiction, the remaining portions, sections or parts of sections of this ordinance shall be and remain in full force and effect and shall not in any way be impaired or affected by such decision, opinion or judgment.

Section 6. That the fact that the present ordinances and regulations of the City of Grapevine, Texas, are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the inhabitants of the City of Grapevine, Texas, creates an emergency for the immediate preservation of the public business, property, health, safety and general welfare of the public which requires that this ordinance shall become effective from and after the date of its final passage, and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE,
TEXAS on this the 7th day of January, 2025.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED TO AS FORM:

Matthew C.G. Boyle
City Attorney

Exhibit "A"

**CITY OF GRAPEVINE
PARKS AND RECREATION DEPARTMENT
Youth Programs - Standards of Care**

I. GENERAL INFORMATION/ADMINISTRATION**A. Organization:**

Purpose: To provide basic childcare regulations for recreation activities operated by the Grapevine Parks & Recreation Department. This will allow the Department to qualify as exempt from requirements of the Texas Human Resource Code.

1. The governing body of the City of Grapevine Youth Programs is the City of Grapevine's City Council.
2. Implementation: Program will be the responsibility of the Grapevine Parks & Recreation Department, with the Recreation Manager, Outdoor Programs Supervisor and Recreation Program Coordinator supervising the overall program and administering the program on-site.
3. Programs: The Youth Programs *Standards of Care* will apply to all elementary-age day camp and programs for children ages 5 – 13 years old.
4. Other: Each site will make available for the public and staff a current copy of the Standards of Care. Parents of participants will be provided an abbreviated copy of *Standards of Care* during the registration process.

Program Sites:

▪ 121 Community Church	2701 Ira E Woods Ave
▪ Botanical Garden / Bessie Mitchell	411 Ball Street
▪ Community Outreach Center	3010 Mustang Drive
▪ Dove Waterpark	1509 Hood Lane
▪ First Baptist Church	301 East Texas Street
▪ First United Methodist Church	422 Church Street
▪ GCISD school campuses	
▪ Grapevine Golf Course	3800 Fairway Drive
▪ Grapevine Public Library	1201 Municipal Way
▪ Lakeview Park	3850 Lakeview Drive
▪ Meadowmere Park	3000 Meadowmere Lane
▪ Oak Grove Baseball Complex	2520 Oak Grove Loop South
▪ Oak Grove Soccer	1299 Oak Grove Loop North
▪ Oak Grove Softball Complex	2700 Dove Loop Road
▪ Parr Park	3010 Parr Lane
▪ Pickering Park	1901 Kimball Road
▪ Pleasant Glade Pool	1805 Hall Johnson Road
▪ Rockledge Park	3600 Pilot Point
▪ The Ranch of Lonesome Dove	3880 Foxfire Lane
▪ The REC of Grapevine	1175 Municipal Way
▪ The Vine Arts & Events Center	225 West Worth Street

B. Implementation:

The Standards of Care Program will be the responsibility of the Grapevine Parks & Recreation Department, with the Recreation Program Coordinator overseeing the overall program and the daily operations/administering the programs on site.

Regulations apply to these on-going programs:

- Summer Day Camps
- Winter Break Camp
- Spring Break Camp
- Youth Programs
- Youth Sports Camps
- All Specialty Camps

C. Day Camp Objective

1. To provide youth with the opportunity to experience a variety of recreational activities which include sports, games, arts & crafts, education, drama, special events, field trips, etc.
2. To provide a pleasant and memorable experience in a fun atmosphere.
3. To provide a safe environment; always promoting good health and welfare for all.
4. To teach children how to spend their leisure time wisely, in an effort to meet several needs; emotional, physical and social.

D. Exemption Status:

Once an exempt status is established, the Licensing Division will not monitor the recreational program. The Licensing Division will be responsible for investigating complaints of unlicensed child care and for referring other complaints to the municipal authorities or, in the case of abuse/neglect allegation, to the local authorities.

Exemption status covers ages 5 – 13. Exemption status does not cover children under the age of 5 or over the age of 13.

E. Standards of Care Review:

Standards will be reviewed annually and brought to the City Council for approval after a public hearing is held to pass an ordinance regarding section 42.04 1(b) (14) of the Texas Human Resources Code. Childcare Licensing will not regulate these programs nor be involved in any complaint investigation related to the program.

Any parent, visitor or staff may register a complaint by contacting the Recreation Manager at 817-410-3467 or the Lake Parks Manager at 817-410-3368.

II. STAFFING

- A. Summer Camp / Recreation Coordinator:** The Recreation Program Coordinator directs and manages a staff of 10-16 day-camp counselors and supervises the activities of children in a day camp environment.

1. Essential Job Functions:

- a.) Direct and supervise all counselors including hiring and training.
- b.) Complete and submit proper records including camp schedules, counselor work schedules, payroll, accident/incident reports and attendance.
- c.) Develop age appropriate camp curriculum (5-13 years) in accordance with the philosophy of the program.
- d.) Ensure staff is committed to following established guidelines, procedures and policies.
- e.) Maintain an orderly, clean and safe environment for the children while promoting a non-competitive program directed toward accentuating positive behaviors, physical development and emotional growth.
- f.) Develop and distribute a weekly schedule of activities.
- g.) Complete facility reservations and transportation needs for all camp activities.
- h.) Schedule, confirm, obtain and distribute payment for all field trips.
- i.) Maintain supplies, equipment and all necessary documentation for the operation of the camp.
- j.) Communicate to parents about camper's progress and activities.
- k.) Conduct on-going program evaluations implementing approved recommendations as needed.
- l.) Provide reports to the Recreation Supervisor on a weekly basis to monitor camp activities throughout the program.

2. Qualifications:

- a.) Bachelor's Degree in Education or Recreation is preferred, but not required.
- b.) A minimum of three years of experience as a camp counselor and/or educator.
- c.) Requires a valid Texas driver's license with a good driving record over the past three years.
- d.) Must pass city criminal background check prior to hiring.
- e.) Must pass pre-employment drug screen and/or physical.
- f.) Must complete First Aid and CPR certification prior to camp.

3. Requirements of Work:

- a.) Coordinator must complete the mandatory staff training program of at least 20 hours, in addition to planning hours with site staff prior to the start of camp. This training includes departmental orientation, customer service, sexual harassment, behavioral issues and discipline, training and examination program on sexual abuse and molestation, as well as practical skills on activities for children in games, songs and crafts.
- b.) Ability to be physically active and involved with children all day.
- c.) Ability to lift 50 pounds.
- d.) Knowledge of child development and age appropriate activities.
- e.) Advanced organizational and communication skills.
- f.) Team leadership abilities.
- g.) Varied experience in a variety of activities including, but not limited to, sports, art, nature, drama and cooperative activities.

- B. Day Camp/Recreation Counselor:** The Camp Counselor is responsible for direct leadership of youth ages 5 – 13 in a variety of activities including, but not limited to games, sports, arts & crafts, schedules, activities, supplies and equipment, and also responsible for cleanliness of the area used by camp participants. The counselor positions are also responsible for completing necessary forms relating to attendance, check-in/check-out procedures, accidents and incidents.

1. Essential Job Functions:

- a.) Promote a non-competitive, positive, self-image enhancing environment for each participant through the direction of non-competitive, fun, varied and well-organized activities.
- b.) Directly lead activities using a method that will provide opportunity for the involvement of all children on an equal level. The Counselor prepares, in advance, direction for activities, daily schedules and required equipment used during activities.
- c.) Accompanies youth on all field trips.
- d.) Exhibit enthusiasm for the activity to impart a feeling of excitement to camp participants.
- e.) Follow procedures for camper check in/check out. Report accidents/incidents, behavioral modifications and camp schedules.
- f.) Follow guidelines for safety and storage of equipment, including inventory of supplies.
- g.) Provide and adhere to established guidelines set forth for the safety, behavior, communication and discipline of the camp participants.
- h.) Recognize and reward positive, improved and outstanding behavior and/or accomplishments of camp participants.

2. Minimum Qualifications:

- a.) Three months to a year of experience working with children in a day camp setting depending on if applicant is applying as an RCA/LPA I Camp Counselor or RCA/LPA II Camp Counselor.
- b.) Minimum age of 16.
- c.) A valid Texas driver's license with good driving record.
- d.) Must pass criminal background check prior to hiring.
- e.) Must pass pre-employment drug screen and/or physical.
- f.) Must complete First Aid and CPR certification prior to camp.

3. Other Requirements:

- a.) Staff must complete the mandatory staff training program of at least 10 hours, in addition to planning hours with Recreation Program Coordinator prior to the start of camp. This training includes departmental orientation, customer service, sexual harassment training, behavioral issues and discipline, as well as practical skills on activities for children in games, songs and crafts.
- b.) Staff must exhibit competency, good judgement and self-control, throughout the duration of camp.
- c.) Staff should relate to children with courtesy, respect, acceptance and patience.
- d.) Staff must wear the proper uniform.
- e.) Staff will be evaluated at least once during the summer prior to the completion of camp. Evaluations will be reviewed with the camp counselors to discuss any areas of improvement or suggestions.

4. Criminal Background Checks:

Criminal background checks will be conducted on prospective day camp employees. Applicants may be disqualified if they have a job-related criminal conviction. A prospective employee will be subject to a pre-employment drug test and/or physical prior to hiring.

5. Staffing Ratios:

The state required ratio for number of children (ages 5-13) may not exceed 15:1 child to staff.

III. FACILITY STANDARDS

- A. Emergency evacuation and relocation plans will be posted at each facility.
- B. Program employees will inspect sites frequently for any sanitation or safety concerns. Those concerns should be passed on to the Recreation Manager.
- C. Each camp must have a fully stocked first aid kit. This shall be checked and stocked on a weekly basis by the Recreation Program Coordinator. It shall include bandages, first aid cream, rubber gloves, Neosporin, alcohol wipes, hot/cold packs, gauze, tweezers and scissors.
- D. In a situation where evacuation is necessary, the first priority of staff is to make sure all participants are in a safe location.
- E. Program sites will be inspected annually by the Fire Marshal and must comply with Fire Marshal's directives.
- F. The recommended number of fire extinguishers shall be inspected quarterly and available and "primed" for use.
- G. Fire drills should be conducted once a month during the summer camp.
- H. Medication will only be administered with written parental consent. Prescription medications shall be left with staff in their original container, labeled with the child's name, date, directions and physician's name. Medication shall be dispensed only as stated on the bottle, and not past the expiration date.
- I. Non-prescription medicine with the child's name and date on the medication may be brought if in the original container. Non-prescription medication will only be administered with written parental consent.
- J. Each indoor site shall have adequate indoor toilets and lavatories located such that children can use them independently and program staff can supervise as needed. There shall be one flush toilet per 30 children. Outdoor sites shall provide portable toilets based on number of children attending each day. Sinks shall be provided based on one sink per 30 children.

- K. All participants must wear appropriate footwear daily. Sandals and flip flops will be allowed only in swimming pool areas.

IV. SERVICE STANDARDS - Day Camp / Camp Counselors

This information will be provided to each staff as a part of the day camp manual:

- A. Camp staff shirts, shorts, and appropriate footwear are to be worn at all times.
- B. Camp participants and parents will be treated with respect at all times.
- C. Camp staff will take it upon themselves to resolve complaints. If you are unable to resolve the complaint on the spot, take the customer's name and phone number, investigate complaint resolution and then follow up with the customer.
- D. Camp staff will keep parents continuously informed of camp activities. A weekly schedule will be distributed the week prior to session and extra copies will be kept with the sign in log daily.
- E. Camp staff will note details of behavior of campers (accomplishments, discipline problems, general activities, etc.) and update parents as much as possible.
- F. Camp staff will monitor the sign in/out log at all times.
- H. Camp staff shall clean/sanitize rooms after each activity. Floors will be swept or vacuumed, chairs stacked, mirrors cleaned, and supplies put away. This is extremely important due to the fact that rooms are used throughout the day by other groups.
- I. Camp staff will dedicate their on-duty time to campers and/or parents to ensure a meaningful and pleasant experience.
- J. Prior to working with campers, camp staff will check all messages for the day.

V. OPERATIONAL ISSUES

- A. Emergency Phone numbers are kept at the front desk of the facilities, as well as with the Recreation Program Coordinator on field trips. Those numbers include fire, police, and ambulance services.
- B. A Day Camp manual is given to every Day Camp Counselor, Day Camp/Recreation Leader and Recreation Program Coordinator. The manual addresses the following items:
 - 1. Discipline Issues
 - 2. City Rules and Regulations
 - 3. Forms that must be filled out
 - 4. Service Standards
 - 5. Game/activity leadership

6. Ways to interact with children

7. Field Trips

Additional manuals will be located at each site for access by any staff member.

- C. Sign in/sign out sheets will be used every day. Only adults listed on sign-in/out release will be allowed to pick up children. An authorized person must enter the pickup location, present appropriate identification and sign the sheet in order for staff to release the child.
- D. Emergency evacuation and relocation plans will be posted at each facility.
- E. Parents will be notified regarding planned field trips and provided the required release forms.
- F. Enrollment information will be kept and maintained on each child and shall include:
 - 1. Child's name, birth date, home address, home telephone number, physician's phone number and address and phone numbers where parents may be reached during the day.
 - 2. Name, driver's license number and telephone numbers of persons to whom the child can be released.
 - 3. Field trip release form as needed.
 - 4. Liability waiver.
 - 5. Parental consent to administer medication, medical information, and release on participant.
- G. Staff shall immediately notify the parent or other person authorized by the parent when the child is injured or has been involved in any situation that placed the child at risk.
- H. Staff shall notify parents or authorized persons of children in the facility when there is an outbreak of a communicable disease in the facility that is required to be reported to the County Department of Health. Staff must notify parents of children in a group when there is an outbreak of lice or other infestation in the group.
- I. Discipline:
 - 1. Discipline and guidance of children must be consistent and based on an understanding of individual needs and development.
 - 2. There shall be no harsh, cruel, or unusual treatment.
 - a.) Children shall not be shaken, bit, hit, or have anything put in or on their mouth as punishment.
 - b.) Children shall not be humiliated, yelled at or rejected.
 - c.) Children shall not be subjected to abusive or profane language.
 - d.) Punishment shall not be associated with food.
 - e.) Corporal punishment in any form will not be tolerated.
 - f.) Staff may use brief, supervised separation from the group if necessary, but staff shall not place children in a locked room or in a dark room with the door closed.

3. Incident reports will be filled out on any disciplinary cases, and information is to be shared with parents when picking up the child or sooner, when extreme cases occur. Continued disciplinary problems will result in the participant being asked to leave the program.
4. Children who show patterns of endangerment to themselves, other participants or staff will be asked to leave the program.

J. Illness or Injury

1. Parents shall be notified immediately in cases of illness or injury.
2. An ill child will not be allowed to participate if the child is suspected of having a temperature and/or accompanied by behavior changes or other signs or symptoms until medical evaluation indicates that the child can be included in the activities. In the event that an injury cannot be administered through basic first aid, staff will call 911.
3. When an injury occurs, an incident report shall be filled out immediately. The form shall be filled out completely with the original sent to the Recreation Manager, Outdoor Programs Coordinator and Recreation Program Coordinator and a copy kept in the Day Camp files.

VI. GENERAL GUIDELINES FOR CHILDREN

As a part of the Day Camp Manual, staff will be given the following information:

- A. A child is not allowed to use the phone unless it is an emergency. In this case, Day Camp staff should make the call for the child.
- B. Children must stay off any elevated surfaces (tables, counter tops, ping pong tables, etc.).
- C. Children should walk in the building. Running is permitted only in designated areas.
- D. Bouncing and throwing balls is permitted only in the gym or during outside activities.
- E. Active games using equipment that can cause damage to window, shades, lights, and ceilings must be played only in the gym.
- F. Children must respect staff and each other.
- G. Children must wear shoes at all times (except during aquatic activities).
- H. Children must be contained and not allowed to filter in with the general public. You must know where each and every child is AT ALL TIMES.

VII. ACTIVITIES

- A. Activities for each group will be planned according to the participant age, interest and ability. The activities should be flexible and promote social and educational advancement.
- B. A weekly calendar of activities will be posted for parents the Friday prior to that week of camp.
- C. When taking field trips, staff will:

1. Count everyone before they leave the program site as well as prior to leaving the field trip site.
 2. Carry medical information on each child and necessary medications with them on the trip.
 3. Carry a first aid kit.
 4. Carry a cellular phone for emergency use.
 5. Ensure that participants are wearing a camp shirt and a City of Grapevine wristband so that children are easily identified.
- D. Swimming Pool Based Water Activities
1. Require parent or legal guardian to confirm the child's swimming ability during the registration process.
 2. Require lifejackets to be worn when child/camper is not affirmed a good swimmer during water activities.
- E. Lake Based Water Activities
1. Require parent or legal guardian to confirm the child's swimming ability during the registration process.
 2. Require lifejackets to be worn at all times when entering in the lake or lake-based water activities regardless of swim strength.

VIII. FIELD TRIPS

- A. Ratio on field trips will be 10:1 per staff member.
- B. Each staff member is given a list of campers. Staff is responsible for the assigned list of campers for the duration of the trip.
- C. A required face to name check will be done prior to leaving the program site, upon arrival at the field trip site, upon leaving the field trip site and upon arrival back at the program site.
- D. A notebook with all important information for each camper will be taken to each field trip.

VII. MONITORING AND ENFORCEMENT

Standards of care established by Grapevine Parks & Recreation will be monitored and enforced by city departments responsible for their respective areas as identified:

- A. Health and safety standards will be monitored and enforced by the City's Police, Fire, and Code Enforcement Departments.
- B. Staff and program issues will be monitored and enforced by the City of Grapevine Parks & Recreation Department. The Recreation Manager/Lake Parks Manager shall visit each site on a weekly basis for an informal inspection of the programs. The Recreation Supervisor, Outdoor Programs Coordinator and Recreation Program Coordinator is responsible for informally checking the camp activities on a daily basis. When this staff is not available, another full-time staff person will be assigned for daily checks.

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER ^{BR}

MEETING DATE: JANUARY 7, 2025

SUBJECT: CITY LEGISLATIVE AGENDA FOR THE 89TH SESSION OF THE TEXAS LEGISLATURE

RECOMMENDATION: City Council to consider a resolution adopting the City of Grapevine Legislative Agenda for the 89th Texas Legislative session.

FUNDING SOURCE: NA

BACKGROUND: Each Texas Legislative Session, the City Council adopts a list of priorities that can be shared with State Legislators during the session as bills are filed. The proposed agenda for this session is attached and is relatively unchanged from past Sessions.

One additional item relates to an issue that several Texas cities have experienced over the past several years related to property being purchased by governmental entities from outside of their jurisdiction and thus removed from their tax rolls. We anticipate that legislation to require the host jurisdiction's approval for this transaction will be considered in the next Session.

We also expect bills regarding land use to continue to be a concern this Session. Last Session, bills regarding state-mandated minimum lot sizes, accessory dwelling units, and short-term rentals moved relatively far through the process. Both of our State representatives have been made aware of our strong conviction regarding the continuation of local control regarding land use.

Once the Legislative Agenda is approved, we will use it as the grounds to advocate on behalf of the City on these topics.

Staff recommends approval.

RESOLUTION NO. 2025-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, ADOPTING A LEGISLATIVE AGENDA FOR THE 89TH SESSION OF THE LEGISLATURE OF THE STATE OF TEXAS AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the 89th Session of the Texas Legislature begins on January 14, 2025; and

WHEREAS, the City of Grapevine has a strong interest in legislative activities that may affect the City; and

WHEREAS, once the legislative session starts, legislation moves quickly and oftentimes a City position must be expressed on an issue before the City Council has an opportunity to meet; and

WHEREAS, the passage of a broad legislative agenda will allow staff to communicate the legislative priorities of the City on behalf of the entire City Council; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated in the above preamble are true and correct and are incorporated herein as if copied in their entirety.

Section 2. That the legislative agenda attached as "Exhibit A" will serve as the official Legislative agenda for the City of Grapevine.

Section 3. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 7th day of January, 2025.

APPROVED:

William D. Tate

Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

Matthew C.G. Boyle
City Attorney

DRAFT
CITY OF GRAPEVINE, TEXAS
89th LEGISLATIVE SESSION AGENDA

General Legislation

- Oppose legislation that would restrict the City's right to regulate short term rentals
- Monitor changes related to sales tax sourcing
- Oppose legislation that would restrict eminent domain authority of local governments
- Support legislation to achieve equality and fairness in the appraisal process
- Oppose additional revenue caps
- Oppose unfunded mandates
- Monitor changes to 4B and CCPD legislation
- Support changes to Housing Finance Corporation (HFC) legislation to require consent from the hosting community for another community to create an HFC outside of its own jurisdiction.
- Oppose legislation that allows property owners to unilaterally de-annex from the City

Elections

- Oppose any legislation that would further restrict a municipality's rights to hold an election
- Oppose legislation that would make local elections partisan

Human Resources

- Support legislation that would allow cities in TMRS to opt out of cost of living (COLA) increases for one or more years without a "catch up" penalty when COLA's are reinstated
- Oppose legislative changes that would expand the Meet and Confer law

Library

- Oppose further cuts to State funding of local libraries and endorse additional funding that would increase digital content for patrons and funding for remote workforce development activities in libraries

Parks and Recreation

- Support legislation that would increase funding for State Parks and the Texas Recreation & Parks Account
- Oppose the diversion of the sporting goods sales tax away from Texas Parks & Wildlife to other uses

Police

- Support legislation increasing law enforcement training and management of critical incidents and high-risk responses
- Support legislation that would further service/care delivery of individuals in need of mental health services

Planning, Zoning and Code Enforcement

- Support legislation to allow municipalities authority over the location of gas pipelines
- Support legislation that allows cities to require reasonable exterior materials (not just brick) that maintains health, safety and property value, follows current national and international standards for building code materials and maintains character, property values, and economic vitality of identified districts within their community

- Support legislation modifying the timing requirements put in place by HB 3167 so they give the developers more certainty yet have timeframes that are reasonable to ensure future residents' safety and the economic value of developed properties
- Oppose legislation that would restrict the City's right to enforce the tree preservation ordinance
- Oppose mandatory "30 day approval" deadlines for the plat and site plan review process
- Oppose any legislation weakening the ability of a City to enforce nuisance ordinances
- Oppose state-mandated building codes that restricts the City's ability to regulate building standards
- Oppose state mandates relative to lot sizes and accessory dwelling units

Tourism

- Support preservation of full funding for Texas tourism (Office of the Governor, Economic Development and Tourism Division)
- Support protection of the summer travel market by opposing legislation that allows school to start prior to the 4th Monday in August
- Support preservation of the Event Trust program
- Support reasonable transportation infrastructure policies that impact the Texas travel industry
- Support preservation of state funding for programs that benefit travel and tourism at the Texas Parks and Wildlife Department (TP&WD), Texas Historical Commission (THC), Texas Department of Transportation (TXDOT) and Texas Commission on the Arts (TCA)
- Oppose legislation that would redirect hotel/motel tax to any other entity or earmark its use for any particular purpose

Fire

- Support the repeal of legislation that limits a city's ability to require sprinkler systems in residential dwellings

Transportation and Public Works

- Support statewide efforts to address water supply issues

Economic Development

- Support a revised incentive program for a Texas "deal closing fund" for large scale projects in which a Texas location is competing directly with other states for the investment
- Support policies which enhance workforce development

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: JANUARY 7, 2025

SUBJECT: 6 STONES COMMUNITY POWERED REVITALIZATION GRANT

RECOMMENDATION: City Council to consider an annual grant to 6 Stones Community Powered Revitalization.

FUNDING SOURCE: Funds are available in the General Fund for an amount not to exceed \$30,000.

BACKGROUND: Each year, the City provides a grant of \$30,000 to 6 Stones who, in turn, organizes and manages two Community Powered Revitalization blitz weekends per year. In 2024, they helped coordinate exterior repairs and clean up on seven homes in Grapevine. Many Grapevine churches and civic groups participate in these projects.

To qualify, residents must be homeowners, they must be at least 62 years old, a veteran or spouse of a veteran, single parent head of household with minor children, or have a disability and income limitations. The 6 Stones organization coordinates volunteer groups who perform exterior improvements to homes and yards. It is unlikely this work would be completed without their outside assistance. This work often results in additional improvements being completed in the neighborhood which could ultimately increase neighborhood property values.

Staff recommends approval.

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: JANUARY 7, 2025

SUBJECT: FIREWORKS DISPLAY FOR 2025 ANNUAL FOURTH OF JULY FIREWORKS SHOW

RECOMMENDATION: City Council to consider the approval of a professional service agreement for the purchase of a fireworks display for the annual 2025 Fourth of July fireworks show from Illumination Fireworks for the Grapevine Convention and Visitors Bureau.

FUNDING SOURCE: Funds are available in the Convention and Visitors Bureau Fund for an amount not to exceed \$69,761.

BACKGROUND: This purchase is for the annual Fourth of July Fireworks show for 2025. The show will be displayed over Lake Grapevine and will provide residents and guests the opportunity to witness high quality custom fireworks during the holiday celebration. The fireworks show will last for 18 minutes with various shell sizes, shooting from one location.

Illumination Fireworks has performed the Fourth of July Fireworks show for the past three years. Each year, there have been updates and enhancements made to the show. Illumination has historically been the lowest priced responsive bidder. For 2025, they kept the same pricing as for the 2024 Fireworks Show and will provide the same exciting 18-minute show.

Staff recommends approval.

PN/PM



ILLUMINATION

FIREWORKS PYRO SPECIAL FX

1605 Crescent Circle, Suite 200, Carrollton, Texas 75006
Phone: 972-245-7976 | Fax: 972-245-7977 | IlluminationFireworks.com

FIREWORKS DISPLAY CONTRACT

This Fireworks Display Contract ("Contract") shall be effective the later days signed below, by and between Illumination Fireworks, LP (herein, "ILLUMINATION") and

Individual/Organization (herein, "Client"): Grapevine Convention & Visitors Bureau

Contact Name (if different from above): Patrick McCage

Mailing Address: 636 South Main St, Grapevine, TX 76051

Email Address: pmccage@grapevinetexasusa.com Phone: 817.410.3592

Billing Contact Name: _____

Billing Address: 636 South Main St, Grapevine, TX 76051

Billing Email Address: _____ Billing Phone: _____

This contract engages the services of ILLUMINATION under the following terms:

1. SERVICES AND FEES:

Subject to the terms, conditions, and contingencies set forth herein, ILLUMINATION will furnish the equipment and services necessary to provide a fireworks display (the "show" or "event") for Client as specified on the attached **Exhibit A**, which is incorporated herein by reference and made a part hereof. Client agrees to pay ILLUMINATION the fees and costs set forth below and on **Exhibit A**.

2. PAYMENT TERMS:

Payment(s) shall be made by check or certified funds. Upon signing this Contract, Client shall pay a deposit; the deposit amount shall be 50% of the total contract amount including known applicable fees. The deposit must be received to guarantee the date. The remaining balance must be paid no less than (14) calendar days prior to the event date. Client agrees to pay interest at the rate of 1.5% per month on any delinquent balance until paid in full.

3. CREDIT CARD AUTHORIZATION AND CHARGES:

All invoices are based on a cash discount. ILLUMINATION accepts all major credit cards for payments; however, any credit card payment will be subject to a 3% convenience fee. By signing this contract (when providing a credit card for payment) you authorize ILLUMINATION to process payments on the credit card for the retainer fee and/or any unpaid balance owed per the terms of this Contract, unless other arrangements have been made and noted on the Contract

4. ADDITIONAL FEES & COSTS:

The Client is responsible for all fees and costs associated with the acquisition of any necessary state and local permits, as well as for any police, fire, and other appropriate protection necessary for proper crowd control, safety, and security during the event.

Client Initials: _____ Illumination Initials: _____



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5. INSURANCE:

ILLUMINATION shall provide general liability insurance in the amount of \$5,000,000 (five million). All individual entities listed on the certificate of insurance will be deemed an additional insured per this contract.

6. MUSIC & MARKETING:

In the event music is played during the event, the Client, pursuant to ASCAP, BMI, and SESAC policy, is responsible for obtaining all music performance licenses, and all associated fees and costs thereto. Except when explicitly forbidden by Client, ILLUMINATION reserves the right use the production for promotional use, including but limited to the capturing of video and photographs at any time or place during the event.

7. INDEMNIFICATION AND LIMITATION OF DAMAGES:

The Client agrees to indemnify and defend ILLUMINATION from and against any and all claims, demands, suites, damages (including property damage, personal injury, and death), costs (including reasonable attorney fees) and liabilities of any nature whatsoever, which arise out of or relate to (a) Client's violation of any applicable law(s) or failure to comply with its obligations and responsibilities under this Contract, including but not limited to any copyright infringement or other claims arising out of Client's failure to comply with Section 6 above, or (b) the negligence, acts, or omissions of individuals other than the licensed pyrotechnicians, crew, employees, or other representatives of ILLUMINATION. The Client shall not, under any circumstances, be entitled to recover any consequential, incidental, exemplary, special and/or punitive damages from ILLUMINATION, including, without limitation, loss of income, business or profits.

8. FORCE MAJEURE:

Either party's performance of its obligations under this Contract (except the obligation to pay money when due) shall be excused if such performance is prevented or becomes practically impossible because of events or causes beyond the reasonable control of the applicable party. Such events or causes include, but are not limited to, fire, hurricane, tornado, snowstorm, flood, war, acts of terrorism, national or regional emergencies, actual or threatened pandemics, epidemics, or outbreak of communicable disease, riots, earthquakes, shortages, natural disasters or any other acts of God, or any act or regulation of any federal, state, or local government or regulatory body ("Force Majeure Occurrence"). Written notice of a party's failure or delay in performance due to a Force Majeure Event must be given to the other party no later than ten (10) days following the commencement of the Force Majeure Occurrence. resulting in or causing the cancellation of the planned show. The parties agree, when feasible, not to cancel but to reschedule the pertinent obligations and deliverables for mutually agreed dates as soon as practicable after the Force Majeure Occurrence ceases to exist; however, Client recognizes that a Force Majeure Occurrence may result in or cause the cancellation of the planned show. In the event of a Force Majeure Occurrence, ILLUMINATION will apply all Client payments toward a new date, pending availability. If a new date for rescheduling the show cannot be agreed upon by both parties, ILLUMINATION will not refund the retainer; however, the balance will not be owed.

9. ADDITIONAL TERMS AND CONDITIONS:

This Contract is entered into in Tarrant County, Texas, and shall be governed and construed in accordance with the laws of the State of Texas without reference to choice-of-law rules. The parties agree that a state court of competent jurisdiction located within Tarrant County, Texas, shall be the exclusive jurisdiction and venue for any dispute arising out of or related to this Contract or any event covered by this Contract. If any provision of this Contract is held invalid or unenforceable by a court of competent jurisdiction, the remaining provisions hereof shall remain in full force and effect and the parties will renegotiate in good faith the failed provision so as to effectuate the purpose of and to conform to the law governing such provision. The Client shall pay to ILLUMINATION all costs and expenses, including reasonable attorney's fees, incurred by ILLUMINATION in enforcing the terms of this Contract.

Client Initials: _____ Illumination Initials: _____



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10. ENTIRE AGREEMENT:

This Contract is fully integrated and constitutes the entire agreement between the parties hereto and supersedes all prior and contemporaneous agreements, understandings, negotiations, and discussions, either oral, electronic, or written. The waiver of any provisions of this Contract shall not constitute a waiver of any other provision of this Contract. This Contract may be modified or amended only by a writing executed by all parties to be charged with such modification or amendment.

11. POSTPONEMENT:

ILLUMINATION will strive to execute the show as planned. At the discretion of ILLUMINATION, however, the show may be postponed due to inclement weather or other circumstances deemed to cause unnecessary risk to person or property. In the event of postponement, the Client may reschedule the show to a mutually agreed upon alternate date within two (2) months of the original date. If the show is not rescheduled within such 2-month period it shall be subject to cancellation and Client will be responsible for payment as set forth in Section 12 below. For rescheduled shows, Client shall be responsible for ILLUMINATION reasonably incurred, additional direct costs of executing the show on the alternate date. Such direct costs may include transportation, labor, and applicable government fees. Subsequent postponements, if necessary, shall be subject to the same conditions.

12. CANCELLATION:

If the Client elects to cancel the display thirty (30) or more days prior to the display date, the Client shall pay ILLUMINATION 50% of the total contract amount plus incurred governmental fees. If the Client cancels the display less than thirty (30) prior to the display date, the Client shall pay ILLUMINATION 75% of the total contract amount plus incurred governmental fees. If the client cancels less than 14 days prior to display date the client is responsible for 100% of total contract. If the Client elects not to reschedule a postponed display within two (2) months of the originally scheduled date, the Client shall pay ILLUMINATION 100% of the total contract amount plus incurred governmental fees.

3

13. WORKFLOW:

ILLUMINATION shall provide qualified pyrotechnicians who will deliver, set-up, execute, and dismantle the fireworks display in adherence with NFPA 1123 as adopted by the State of Texas. The Client shall allow sufficient time for ILLUMINATION to access and safely set up the display. Upon request by ILLUMINATION, Client shall provide a means of transporting product and/or equipment to the shoot site if the terrain is not suitable for passage by truck. The Client shall be responsible for working with the property owner to ensure that all sprinkler irrigation systems are disarmed to prevent damage to the display product and equipment. Following the display, ILLUMINATION shall remove all equipment including firing systems, mortar racks, and launching tubes. Fireworks may normally produce a reasonable amount of fallout debris, removal of fallout debris shall be the responsibility of the Client.

14. SAFETY & SECURITY:

The Client agrees to cooperate with requests of ILLUMINATION regarding the safety and security of the display. In the event such requests are not resolved, ILLUMINATION reserves the right to withdraw all equipment, fireworks, employees, personnel, and other property without refund. For safety, the Client acknowledges that no pyrotechnics or fireworks, except for those used in the display, including sparklers, shall be distributed, ignited, or possessed at the event. The Client shall be responsible for preventing unauthorized access to the shoot site during the set-up, firing, and dismantling of the display. ILLUMINATION reserves the right to stop the display if unauthorized persons enter the secured fallout area. Following the display, ILLUMINATION will conduct a search to locate and dispose of any unexploded fireworks. Should the Client become aware of any hazards resulting from the display, including unexploded fireworks, ILLUMINATION shall be immediately notified.

Client Initials: _____ Illumination Initials: _____



ILLUMINATION

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15. MODIFICATIONS:

ILLUMINATION reserves the right to substitute pyrotechnic products, both in size and type, for those of an equal or higher value based upon product availability, display site safety requirements, and overall show design.

Client Initials: _____ Illumination Initials: _____



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By signing below, I accept all terms and conditions of this agreement and I certify that I am authorized to enter into this agreement on behalf of the Client.

On behalf of **Client:**

On behalf of **Illumination Fireworks Partners, LP**

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Client Initials: _____ Illumination Initials: _____



ILLUMINATION

F I R E W O R K S P Y R O S P E C I A L F X

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Phone: 972-245-7976 | Fax: 972-245-7977 | IlluminationFireworks.com

EXHIBIT A – SERVICES & FEES

SHOW DATE & BUDGET

This addendum can be used for up to five (5) fireworks displays.

Display Date(s):	<u>07.04.25</u>	_____	_____	_____	_____
Rain Date(s):	<u>N/A*</u>	_____	_____	_____	_____
Display Cost(s):	<u>\$69,710.50</u>	_____	_____	_____	_____
Permit Fee(s):	<u>\$50</u>	_____	_____	_____	_____
Total Cost(s):	<u>\$69,760.50</u>	_____	_____	_____	_____

Permit fees are estimated based on best available information. Client acknowledges that permit fees are subject to change by governmental agencies and beyond the control of Illumination. Further, Client is responsible for all permit fees including those incurred following the signing or execution of this contract.

Deposit Amount(s):	<u>\$34,880.25</u>	_____	_____	_____	_____
Deposit Due Date(s):	<u>Date of contract signature</u>	_____	_____	_____	_____
Final Payment Amount(s):	<u>\$34,880.25</u>	_____	_____	_____	_____
Final Payment Due Date(s):	<u>06.20.25</u>	_____	_____	_____	_____

DISPLAY SPECIFICATIONS:

Display Description:

An 18 Minute 1.3G Single-Position Fireworks Display (shells up to 8") featuring a variety of colors and shapes, ending with a finale. Show to include super premium shells, and no false finale.

*Premium-season rain dates may be scheduled if/when postponement occurs and are subject to the availability of Illumination. Please see sections 11 & 12 for details.

Display Location: North of Field #2 - 2520 Oak Grove Loop S, Grapevine, TX 76051

Display Type: 1.3G Aerial Fireworks

Display Length: 18 Minutes

Approximate Start Time: _____

Name of Person Cueing Start of Display: _____

DISPLAY CONTACT(S):

Primary On-Site Contact Person:

Name: _____

Cell Phone: _____

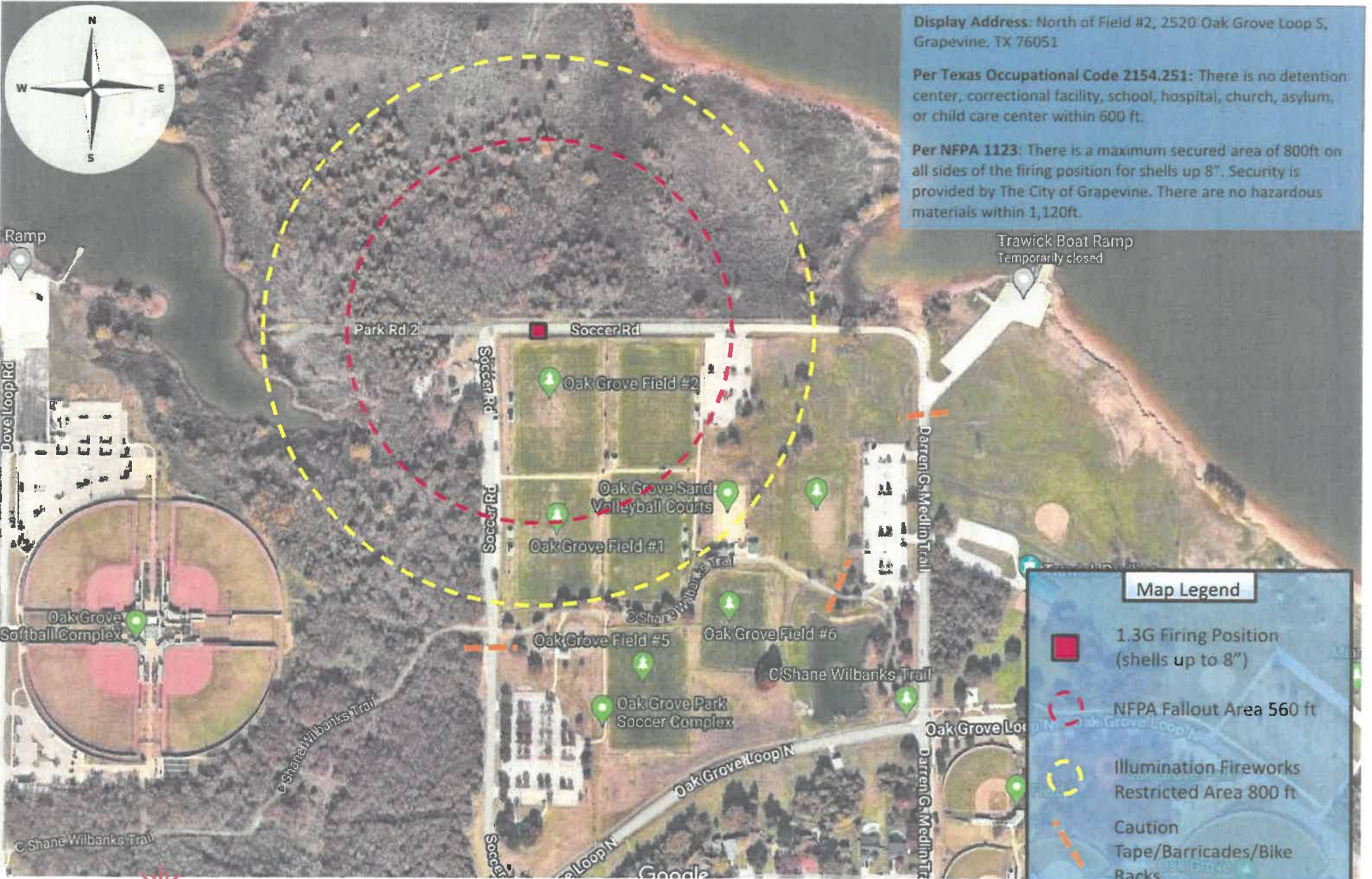
Email Address: _____

Secondary On-Site Contact Person (if applicable):

Name: _____

Cell Phone: _____

Client Initials: _____ Illumination Initials: _____



ILLUMINATION

FIREWORKS - PYRO - SPECIAL FX

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MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: JANUARY 7, 2025

SUBJECT: RENEWAL OF AN ANNUAL CONTRACT FOR UTILITY BILL PRINTING, MAILING AND OFFSET PRINTING SERVICES

RECOMMENDATION: City Council to consider approval for an annual contract for utility bill printing, mailing and offset printing services with DataProse, Inc. for the Fiscal Services Department.

FUNDING SOURCE: Funds are available in the Utility Enterprise Fund for an annual estimated amount of \$100,000.

BACKGROUND: The purpose of this contract is to establish fixed annual pricing for printing and mailing for the City's customer monthly utility bills.

Purchases will be made as required and in accordance with an interlocal agreement with City of Plano, Texas as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

Bids were taken by the City of Plano, Texas RFP 2021-0440-AC and a contract was awarded to DataProse, Inc on January 24, 2022. The Purchasing and Utility Billing staff reviewed the contract for specification compliance and determined that this contract would provide the best product, service and pricing for meeting the needs of the City. The contract was for an initial one-year period with seven one-year renewal options currently available.

Staff recommends approval.

RC/TM

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER ^{BR}

MEETING DATE: JANUARY 7, 2025

SUBJECT: RENEW AN ANNUAL CONTRACT FOR EMS CONTINUING EDUCATION AND MEDICAL DIRECTOR SERVICES

RECOMMENDATION: City Council to consider the renewal of an annual contract for emergency medical continuing education and medical director services with BEST EMS for the Fire Department.

FUNDING SOURCE: Funds are available in the General Fund (Fire) for an amount not to exceed \$51,532.00.

BACKGROUND: The Grapevine Fire Department requests a professional services contract with BEST EMS for Medical Control services in part due to the close affiliation between BEST EMS and Baylor Scott & White Medical Center at Grapevine. This affiliation allows on-duty Baylor Scott & White emergency department physicians to provide 24 hours a day medical guidance to Grapevine Fire Department paramedics by phone and in person. Dr. Justin Northeim, an Emergency Department physician at Baylor Scott & White Medical Center at Grapevine, will be the principle contact with BEST EMS.

BEST EMS currently provides Medical Control Services to numerous Fire Departments.

The Texas Department of State Health Services requires all paramedics to receive a minimum of 144 hours of continuing education every four years. This contract provides the necessary CE curriculum to retain both Texas and National Registry Certifications at every level. Continuing education is provided monthly with lecture and hands on scenarios. The contract also covers the cost of cadaver labs for additional training opportunities.

This procurement will be made in accordance with Local Government Code Chapter 252, Subchapter B, § 252.022. General Exemptions (a) (4), professional services. The contract was for an initial one-year period with annual one-year renewal options. If approved, this will be the second optional renewal available.

Staff recommends approval.
JS/TM

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER ^{BR}

MEETING DATE: JANUARY 7, 2025

SUBJECT: RENEWAL FOR AN ANNUAL CONTRACT FOR BOOK LEASING SERVICES

RECOMMENDATION: City Council to consider approval for the renewal for an annual contract for book leasing services with the Brodart Company for the Library.

FUNDING SOURCE: Funds are available in the General Fund (Library) for an amount not to exceed \$31,320.

BACKGROUND: The purpose of this contract is to establish fixed annual pricing for book leasing services for the Library. The Brodart Company has a proven track record of supplying the largest selection of leasing materials for the Library and provides excellent customer service.

This purchase will be made in accordance with an interlocal agreement with the County of Brazoria, Texas as allowed by Texas Local Government Code, Chapter 271 and Texas Government Code, Chapter 791.

The County of Brazoria solicited bids and a contract was awarded to the Brodart Company on November 23, 2021. The contract was for an initial one-year period with four one-year renewal options. If approved, this will be for the third renewal available.

Library Director recommends approval.

LK/TM

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER ^{BK}

MEETING DATE: JANUARY 7, 2025

SUBJECT: PURCHASE OF REPLACEMENT DOCK FOR MCPHERSON SLOUGH BOAT RAMP

RECOMMENDATION: City Council to consider approval for the purchase of a replacement dock for McPherson Slough boat ramp from EZ Dock of Texas, LP for the Parks and Recreation Department.

FUNDING SOURCE: Funds are available in the Lake Parks Fund for a total amount not to exceed \$62,386.

BACKGROUND: This purchase is needed due to wear and tear on this high demand boat ramp, along with some damage from the summer 2024 flood. This purchase will allow staff to reopen the ramp at full operation for residents and boat ramp users.

This purchase will be made in accordance with an existing interlocal agreement with The Local Government Purchasing Cooperative (Buy Board) as allowed by Texas Local Government Code, Section 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative and a contract was awarded to EZ Dock of Texas, LP. The Parks and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best service and pricing for meeting the needs of the City.

Staff recommends approval.

MD/RS/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: JANUARY 7, 2025

SUBJECT: PURCHASE, REPAIR, AND INSTALLATION FOR OAK GROVE PARK TRANSFER PUMP

RECOMMENDATION: City Council to consider the approval for the purchase, repair, and installation for Oak Grove Park transfer pump from Smith Pump Company for the Parks and Recreation Department.

FUNDING SOURCE: Funds are available in the Permanent Capital Maintenance Fund (Parks) for an amount not to exceed \$17,450.

BACKGROUND: This is for the purchase of repairs and installation at the Oak Grove Park Lake transfer pump provided by Smith Pump Company. These repairs are essential to ensure a reliable supply of water to the Oak Grove pond, which serves as the primary water source for irrigating all Oak Grove Complex areas, including the baseball, softball, and soccer fields. This pump plays a critical role in maintaining adequate water levels in the pond, especially during periods of high demand or seasonal variation. Repairing the lake transfer pump will assist in efficient irrigation supporting field conditions and landscape maintenance.

This purchase will be made in accordance with an existing interlocal agreement with The Local Government Purchasing Cooperative (Buy Board) as allowed by Texas Local Government Code, Section 271 and Texas Government Code, Chapter 791.

Bids were taken by the Cooperative and a contract was awarded to Smith Pump Company. The Parks and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best service and pricing for meeting the needs of the City.

Staff recommends approval.

JJ/LW

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: JANUARY 7, 2025

SUBJECT: DWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)
PROGRAM ACCEPTANCE FOR A NARCOTIC ANALYZER (GRANT
#5042401)

RECOMMENDATION: City Council to consider approval of a resolution authorizing the acceptance of Edward Byrne Memorial Justice Assistance Grant for a narcotic analyzer, and an ordinance to appropriate the funds.

FUNDING SOURCE: Funds will be available in the Grant Fund upon approval of the attached ordinance.

BACKGROUND: The Grapevine Police Department is committed to ensuring the safety and well-being of our community through innovative law enforcement strategies and tools. The ongoing rise in drug-related offenses, particularly involving synthetic and hard-to-detect substances, presents significant challenges to timely investigations and enforcement efforts. To address these challenges, the department has identified a critical need for advanced technology that enhances the efficiency and accuracy of substance identification.

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program, administered by the State of Texas, provides federal funding to support law enforcement agencies in addressing criminal justice priorities. This program offers an opportunity for the Grapevine Police Department to acquire a state-of-the-art drug analyzer without burdening the City's general fund. The requested device is capable of rapid, non-destructive analysis of suspected narcotics, enabling officers to make informed decisions in the field and accelerating the investigative process.

JUSTIFICATION

Acceptance of this grant funding will directly benefit the Grapevine Police Department and the community it serves in several ways:

Enhanced Efficiency:

The drug analyzer will significantly reduce the time required to identify substances, allowing officers to dedicate more time to proactive policing and community engagement.

Improved Accuracy:

The technology provides reliable results that align with forensic standards, reducing the potential for errors in preliminary drug identification.

Cost Savings:

Utilizing grant funds eliminates the immediate financial burden on the City while reducing ongoing expenses associated with external laboratory testing for routine drug identifications.

Community Safety:

By streamlining drug-related investigations, the device enhances our ability to combat the distribution of illegal substances, contributing to a safer Grapevine.

This acquisition aligns with the department's strategic goals to leverage technology in modernizing public safety efforts and maintaining the City's reputation as a safe and welcoming community.

Staff recommends approval.

RESOLUTION NO. 2025-002

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE ACCEPTANCE ON BEHALF OF THE CITY OF GRAPEVINE, TEXAS FOR THE PURPOSE OF PARTICIPATING IN THE STATE OF TEXAS, EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM, HEREINAFTER REFERRED TO AS THE "GRANT PROGRAM"; CERTIFYING THAT THE APPLICANT IS ELIGIBLE TO RECEIVE PROGRAM ASSISTANCE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, The Edward Byrne Memorial Justice Assistance Grant (JAG) Program, administered by the State of Texas, provides federal funding to support law enforcement agencies in addressing criminal justice priorities; and

WHEREAS, The City of Grapevine ("the Applicant") is fully eligible to receive assistance under the Grant Program; and

WHEREAS, the Applicant is desirous of authorizing an official to represent and act for the Applicant in dealing with the Police Department ("the Department") concerning the Grant Program; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this resolution have been met, including but not limited to the Open Meetings Act; and

WHEREAS, the City Council deems the adoption of this resolution to be in the best interests of the citizens of The City of Grapevine.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the Applicant hereby certifies that they are eligible to receive assistance under the Grant Program.

Section 3. That the Applicant agrees that in the event of loss or misuse of grant funds, the Applicant will return funds to the Texas Office of the Governor.

Section 4. That the Applicant hereby authorizes and directs the Chief of Police to act for the Applicant, as the grantee's authorized official, The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the Applicant.

Section 5. The Applicant hereby specifically authorizes the official to accept funds for the Department concerning the State of Texas Edward Byrne Memorial Justice Assistance Grant Program, Grant No. 5042401.

Section 6. That this resolution shall take effect from and after the date of its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 7th day of January, 2025.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED AS TO FORM:

Matthew C.G. Boyle
City Attorney

ORDINANCE NO. 2025-002

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE APPROPRIATION OF REVENUE IN THE AMOUNT OF \$35,000 IN THE GRANT FUND TO BE RECEIVED FROM THE STATE OF TEXAS, EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AND AUTHORIZING THE APPROPRIATION OF \$35,000 IN THE GRANT FUND FOR EXPENDITURES ASSOCIATED WITH THE GRANT WHICH ARE CONSISTENT WITH THE APPROVED GRANT; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Grapevine has received approval for grant funds for the Fiscal Year 2025 Edward Byrne Memorial Justice Assistance Grant Program (Grant No. 5042401); and

WHEREAS, the City requires the purchase and use of the handheld narcotics analyzer to be utilized by the Police Department to increase safety and effectiveness of criminal investigation in association with the grant; and

WHEREAS, all constitutional and statutory prerequisites for the approval of this ordinance have been met, including but not limited to the Open Meetings Act and Chapter 211 of the Local Government Code; and

WHEREAS, the City Council deems the adoption of this ordinance to be in the best interests of the health, safety, and welfare of the public.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS:

Section 1. That all matters stated hereinabove are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2. That the City Council hereby authorizes an amount of \$35,000 revenue be appropriated in the Grant Fund based on approval of the Justice Assistance Grant Program.

Section 3. That the City Council hereby authorizes an amount estimated at \$35,000 be appropriated in the Grant Fund for the expenditures associated with the grant.

Section 4. That the terms and provisions of this ordinance shall be deemed to be severable, and that if the validity of any section, subsection, word, sentence, or phrase shall be held to be invalid, it shall not affect the remaining part of this ordinance.

Section 5. That the fact that the present ordinances and regulations of the City of Grapevine, Texas, are inadequate to properly safeguard the health, safety, morals, peace and general welfare of the inhabitants of the City of Grapevine, Texas, creates an emergency for the immediate preservation of the public business, property, health, safety and general welfare of the public which requires that this ordinance shall become effective from and after the date of its final passage, and it is accordingly so ordained.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS on this the 7th day of January, 2025.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary

APPROVED TO AS FORM:

Matthew C.G. Boyle
City Attorney

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: JANUARY 7, 2025

SUBJECT: APPROVAL OF FUNDS FOR SECURITY AND TRAFFIC CONTROL SERVICES FOR LAW ENFORCEMENT AGENCIES DURING CITY SPECIAL EVENTS

RECOMMENDATION: City Council to consider approval for security and traffic control services during special events with the Police Departments from Bedford, Colleyville, Coppell, DFW Airport, Euless, Flower Mound, Forney, Haltom City, Hurst, Keller, Northlake, North Richland Hills, Richland Hills, Roanoke, Southlake, Watauga, White Settlement, and Trophy Club.

FUNDING SOURCE: Funds are available in the CCPD Fund for an annual estimated amount of \$185,000.

BACKGROUND: During the large, multi-department City events (Main Street Fest, Grape Fest, July 4th, and the Christmas Capital of Texas), the Grapevine Police Department solicits law enforcement assistance from a number of area law enforcement agencies. The agencies we partner with for this assistance are as follows:

- Bedford Police Department
- Colleyville Police Department
- Coppell Police Department
- DFW Airport Police Department
- Euless Police Department
- Flower Mound Police Department
- Forney Police Department
- Haltom City Police Department
- Hurst Police Department
- Keller Police Department
- Northlake Police Department
- North Richland Hills Police Department
- Richland Hills Police Department
- Roanoke Police Department
- Southlake Police Department
- Watauga Police Department
- White Settlement Police Department
- Trophy Club Police Department

The purpose of seeking the assistance is to achieve appropriate law enforcement personnel staffing levels for these special events. The Department has been successful in garnering assistance from these law enforcement agencies, on an as-needed basis.

After each special event, the Department notifies the agencies that participated in the special event which personnel worked, and the hours worked. An invoice is then received from the participating agencies and payment is made.

Staff recommends approval.

RG/TM

MEMO TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: BRUNO RUMBELOW, CITY MANAGER *BR*

MEETING DATE: JANUARY 7, 2025

SUBJECT: ANNUAL CONTRACT FOR ELECTRICAL, LIGHTING, DATA COMMUNICATIONS, SECURITY PRODUCTS, SERVICES AND SOLUTIONS.

RECOMMENDATION: City Council to consider approval of an annual contract for electrical, lighting, data communications, security products and related products, services and solutions with Graybar Electric for the Public Works Department.

FUNDING SOURCE: Funds are available in the General Fund (Facilities), Utility Enterprise Fund, and Permanent Capital Maintenance Fund (Facilities) for an annual amount not to exceed \$60,000.

BACKGROUND: The purpose of this contract is to establish fixed annual pricing for purchasing electrical equipment and supplies.

This purchase will be made in accordance with existing and interlocal agreements with Omnia Partners Public Sector, Region VIII Education Service Center in Texas as allowed by Texas Local Government Code, Section 271 and Texas Government Code, Section 791. The contract was for an initial two-year period with three optional two-year renewals available. If approved, this will be for the final renewal option.

Bids were taken by the Cooperative and a contract was awarded to Graybar. The Public Works and Purchasing staff reviewed the contract for departmental specification compliance and pricing and determined that the contract would provide the best service and pricing for meeting the needs of the City.

Staff recommends approval

CH/TM

STATE OF TEXAS
COUNTY OF TARRANT
CITY OF GRAPEVINE

The City Council of the City of Grapevine, Texas met in Regular Session on this the 17th day of December, 2024 in the City Council Chambers, Second Floor, 200 South Main Street, with the following members present:

William D. Tate	Mayor
Darlene Freed	Mayor Pro Tem
Sharron Rogers	Council Member
Chris Coy	Council Member
Duff O'Dell	Council Member
Paul Slechta	Council Member
Leon Leal	Council Member

constituting a quorum, and with the following members of the Planning and Zoning Commission:

Larry Oliver	Chairman
Monica Hotelling	Vice Chairman
Beth Tiggelaar	Member
Traci Hutton	Member
Jason Parker	Member
Kirby Kercheval	Member
Justin Roberts	Member
Mark Assaad	Alternate Member
Wayne Johnson Jr.	Alternate Member

constituting a quorum; and with the following members of the City Staff:

Bruno Rumbelow	City Manager
Jennifer Hibbs	Assistant City Manager
Matthew C.G. Boyle	City Attorney
Erica Marohnic	Planning Services Director
Tara Brooks	City Secretary

Item 1. Executive Session

Mayor William D. Tate announced the City Council would recess to the City Council Conference Room to conduct a closed session regarding:

- A. Real property relative to deliberation of the purchase, exchange, lease, sale or value of real property (City facilities, Public Works, Parks and Recreation and historic preservation and the 185 acres) pursuant to Section 551.072, Texas Government Code.

- B. Conference with City Manager and Staff to discuss and deliberate commercial and financial information received from business prospects the City seeks to have locate, stay, or expand in the City; deliberate the offer of a financial or other incentive; with which businesses the City is conducting economic development negotiations pursuant to Section 551.087, Texas Government Code.

The City Council recessed to the City Council Conference Room and began the closed session at 7:05 p.m. The closed session ended at 7:22 p.m.

Upon reconvening in open session in the Council Chambers, Mayor Tate asked if there was any action necessary relative to Sections 551.072 or 551.087.

City Manager Bruno Rumbelow requested Council approve a Purchase and Sale Agreement with Kubota consistent with the discussions in Executive Session and authorize the City Manager to execute same and to take all other necessary action.

Motion was made to approve a Purchase and Sale Agreement with Kubota consistent with the discussions in Executive Session and authorize the City Manager to execute same and to take all other necessary action.

Motion: Freed

Second: Slechta

Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal

Nays: None

Approved: 7-0

REGULAR MEETING

Mayor Tate called the regular meeting to order at 7:30 p.m.

Item 2. Invocation and Pledge of Allegiance

Commissioner Beth Tiggelaar gave the invocation and led the Pledge of Allegiance.

JOINT PUBLIC HEARINGS

Item 3. Conditional Use Permit **CU24-47** (Sewell Cadillac EV)

Mayor Tate declared the public hearing open.

Planning Services Director Erica Marohnic reported the applicant was requesting a conditional use permit to amend the previously approved site plan CU02-52 (Ordinance No. 2002-098) for an automotive dealership with sales and service of new and used vehicles and two pole signs. This request is specifically to add three Level 3 electric vehicle (EV) charging stations to the site. The subject property is located at 1001 East State Highway 114 and is currently zoned "PCD", Planned Commerce Development District.

Applicant Representative Albert Alvarez provided a brief description of the project.

No one spoke during the public hearing and there was no correspondence to report.

Motion was made to close the public hearing.

Motion: Parker
Second: Hutton
Ayes: Oliver, Hotelling, Tiggelaar, Hutton, Parker, Kercheval, and Roberts
Nays: None
Approved: 7-0

Motion was made to close the public hearing.

Motion: O'Dell
Second: Coy
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal
Nays: None
Approved: 7-0

Item 4. Conditional Use Permit **CU24-48A** (Sunbelt Rentals)

Mayor Tate declared the public hearing open.

Planning Services Director Marohnic reported the applicant requested to table this item until the January 21, 2025 joint meeting.

Motion was made to table the public hearing of Conditional Use Permit CU24-48A (Sunbelt Rentals) to the January 21, 2025 Joint City Council and Planning and Zoning Commission meeting.

Motion: Parker
Second: Hutton
Ayes: Oliver, Hotelling, Tiggelaar, Hutton, Parker, Kercheval, and Roberts
Nays: None
Approved: 7-0

Motion was made to table the public hearing of Conditional Use Permit CU24-48A (Sunbelt Rentals) to the January 21, 2025 Joint City Council and Planning and Zoning Commission meeting.

Motion: Rogers
Second: Coy
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal
Nays: None
Approved: 7-0

Item 5. Conditional Use Permit **CU24-53** (Club 4 Fitness)

Mayor Tate declared the public hearing open.

Planning Services Director Marohnic reported the applicant was requesting a conditional use permit to amend the previously approved site plan CU98-44 (Ordinance No. 1998-114) for a planned commercial center in conjunction with a grocery store. This request is specifically to allow a 62,139 square foot fitness center. The subject property is located at 4000 William D. Tate Avenue and is currently zoned "CC", Community Commercial District.

Applicant Representative William Davis with Pine Tree presented this item and answered questions from the Commission and Council. Kenneth Herring with Club 4 answered questions from the Commission and Council.

Planning Services Director Marohnic answered questions from the Commission.

Tim Dickenson, 402 Boyd Drive, Grapevine spoke in favor of this item.

There was one letter in support provided to the Commission and Council.

Motion was made to close the public hearing.

Motion: Hutton
 Second: Tiggelaar
 Ayes: Oliver, Hotelling, Tiggelaar, Hutton, Parker, Kercheval, and Roberts
 Nays: None
 Approved: 7-0

Motion was made to close the public hearing.

Motion: O'Dell
 Second: Freed
 Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal
 Nays: None
 Approved: 7-0

Item 6. Conditional Use Permit **CU24-54** (Bull Lion Ranch Winery)

Mayor Tate announced he would be abstaining from this item and filed a Conflict of Interest Affidavit with the City Secretary.

Mayor Pro Tem Darlene Freed opened the public hearing.

Planning Services Director Marohnic reported the applicant was requesting a conditional use permit to allow for the possession, storage, retail sales of on- and off- premise consumption of alcoholic beverages (wine only) in conjunction with a winery. The subject property is located at 150 West College Street, Suite 318 and is currently zoned "CBD", Central Business District.

Applicant and property owner Nandakumar Madireddi presented the proposed project and answered questions from the Commission and Council.

Winery owner Chuck Tordiglione answered questions from the Commission and Council.

Historic Preservation Officer David Klempin answered questions from Council regarding necessary approvals from the Historic Preservation Commission.

City Attorney Matthew Boyle answered questions from Council.

No one spoke during the public hearing and there was no correspondence to report.

Motion was made to close the public hearing.

Motion: Hotelling
Second: Tiggelaar
Ayes: Oliver, Hotelling, Tiggelaar, Hutton, Parker, Kercheval, and Roberts
Nays: None
Approved: 7-0

Motion was made to close the public hearing.

Motion: Coy
Second: O'Dell
Ayes: Freed, Rogers, Coy, O'Dell, Slechta, and Leal
Nays: None
Abstains: Tate
Approved: 6-0-1

Item 7. AM23-02B Electric Vehicle Charging Stations

Mayor Tate declared the public hearing open.

Planning Services Director Marohnic described the proposed changes to Comprehensive Zoning Ordinance (Ordinance No. 82-73), same being Appendix "D" of the Code of Ordinances, to limit electric vehicle (EV) charging stations as a secondary land use on non-residential properties.

No one spoke during the public hearing and there was no correspondence to report.

Motion was made to close the public hearing.

Motion: Parker
Second: Tiggelaar
Ayes: Oliver, Hotelling, Tiggelaar, Hutton, Parker, Kercheval, and Roberts
Nays: None
Approved: 7-0

Motion was made to close the public hearing.

Motion: Freed
Second: Slechta
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal

Nays: None
 Approved: 7-0

Item 8. AM24-04 Legislative Updates

Mayor Tate declared the public hearing open.

Planning Services Director Marohnic described the proposed changes to Comprehensive Zoning Ordinance (Ordinance No. 82-73), same being Appendix "D" of the Code of Ordinances, in accordance with changes to state land use and zoning law made during the 86th, 87th, and 88th Texas State Legislative Sessions.

No one spoke during the public hearing and there was no correspondence to report.

Motion was made to close the public hearing.

Motion: Hutton
 Second: Roberts
 Ayes: Oliver, Hotelling, Tiggelaar, Hutton, Parker, Kercheval, and Roberts
 Nays: None
 Approved: 7-0

Motion was made to close the public hearing.

Motion: O'Dell
 Second: Coy
 Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal
 Nays: None
 Approved: 7-0

The Planning and Zoning Commission recessed to the Planning and Zoning Commission Conference Room, Second Floor, to consider published agenda items.

City Council remained in session in the Council Chambers to consider published business.

Item 9. Citizen Comments

No one spoke during the Citizen Comments.

NEW BUSINESS

Item 10. Consider a contract for consultation services to craft a comprehensive strategy for redeveloping and reimagining the Crossroads District with MESA Design Group, and take any necessary action.

Economic Development Director Garin Giacamarro presented this item to Council and outlined the receivables that will be provided by MESA Design Group for an estimated amount of \$54,500. Director Giacamarro answered questions from Council.

Motion was made to approve a contract for consultation services to craft a comprehensive strategy for redeveloping and reimagining the Crossroads District with MESA Design Group, and take any necessary action.

Motion: Freed
 Second: Slechta
 Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal
 Nays: None
 Approved: 7-0

Mayor Tate announced that Council would consider the recommendations of the Planning and Zoning Commission next.

PLANNING AND ZONING COMMISSION RECOMMENDATIONS

Item 24. Conditional Use Permit **CU24-47** (Sewell Cadillac EV) – Consider the recommendation of the Planning and Zoning Commission and **Ordinance No. 2024-106**, if applicable, and take any necessary action.

Chairman Oliver reported the Commission approved the conditional use permit with a vote of 7-0.

Motion was made to approve Conditional Use Permit CU24-47 (Sewell Cadillac EV) and **Ordinance No. 2024-106**.

Motion: Freed
 Second: O'Dell
 Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal
 Nays: None
 Approved: 7-0

ORDINANCE NO. 2024-106

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS ISSUING CONDITIONAL USE PERMIT CU24-47 TO AMEND THE PREVIOUSLY APPROVED SITE PLAN CU02-52 (ORDINANCE NO. 2002-98) FOR AN AUTOMOTIVE DEALERSHIP WITH SALES AND SERVICE OF NEW AND USED VEHICLES AND TWO POLE SIGNS, SPECIFICALLY TO ADD THREE LEVEL 3 ELECTRIC VEHICLE (EV) CHARGING STATIONS TO THE SITE FOR BLOCK 1, LOT 2R-1A, WALLCON ADDITION (1001 EAST STATE HIGHWAY 114) IN A DISTRICT ZONED "PCD", PLANNED COMMERCE DEVELOPMENT DISTRICT ALL IN ACCORDANCE WITH A SITE PLAN APPROVED PURSUANT TO SECTION 47 OF ORDINANCE NO. 82-73 AND ALL OTHER CONDITIONS, RESTRICTIONS AND SAFEGUARDS IMPOSED HEREIN; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER

PORTIONS OF THE ZONING ORDINANCE; PROVIDING A CLAUSE RELATING TO SEVERABILITY; DETERMINING THAT THE PUBLIC INTERESTS, MORALS AND GENERAL WELFARE DEMAND THE ISSUANCE OF THIS CONDITIONAL USE PERMIT; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 25. Conditional Use Permit **CU24-48A** (Sunbelt Rentals)

This item was tabled during the public hearing and will be considered at the January 21, 2025 Joint City Council and Planning and Zoning Commission meeting.

Item 26. Conditional Use Permit **CU24-53** (Club 4 Fitness)

Chairman Oliver reported the Commission approved the conditional use permit with a vote of 7-0.

Motion was made to approve Conditional Use Permit CU24-53 (Club 4 Fitness) and **Ordinance No. 2024-108**.

- Motion: Slechta
- Second: Freed
- Ayes: Tate, Freed, Rogers, Coy, O’Dell, Slechta, and Leal
- Nays: None
- Approved: 7-0

ORDINANCE NO. 2024-108

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS ISSUING CONDITIONAL USE PERMIT CU24-53 TO AMEND THE PREVIOUSLY APPROVED SITE PLAN CU98-44 (ORDINANCE NO. 1998-114) FOR A PLANNED COMMERCIAL CENTER TO ALLOW THE POSSESSION, STORAGE, RETAIL SALES OF ON- AND OFF- PREMISE CONSUMPTION OF ALCOHOLIC BEVERAGES (BEER AND WINE ONLY) IN CONJUNCTION WITH A GROCERY STORE, SPECIFICALLY TO ALLOW A 62,139 SQUARE FOOT FITNESS FACILITY IN A DISTRICT ZONED “CC”, COMMUNITY COMMERCIAL DISTRICT WITHIN THE FOLLOWING DESCRIBED PROPERTY: BLOCK 1, LOT 1, TOM THUMB ADDITION NO. 1 (4000 WILLIAM D. TATE AVENUE) ALL IN ACCORDANCE WITH A SITE PLAN APPROVED PURSUANT TO SECTION 47 OF ORDINANCE NO. 82-73 AND ALL OTHER CONDITIONS, RESTRICTIONS AND SAFEGUARDS IMPOSED HEREIN; CORRECTING THE OFFICIAL ZONING MAP;

PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; PROVIDING A CLAUSE RELATING TO SEVERABILITY; DETERMINING THAT THE PUBLIC INTERESTS, MORALS AND GENERAL WELFARE DEMAND THE ISSUANCE OF THIS CONDITIONAL USE PERMIT; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 27. Conditional Use Permit **CU24-54** (Bull Lion Ranch Winery)

Chairman Oliver reported the Commission approved the conditional use permit with a vote of 7-0 stipulating the applicant will make an application with the Historic Preservation Commission (HPC) within 90 days for the proposed building façade changes; and a legally-enforceable parking agreement with Blagg Tire, located at 604 South Main Street, is provided and approved by the City Attorney.

Motion was made to approve Conditional Use Permit CU24-54 (Bull Lion Ranch Winery) and **Ordinance No. 2024-109** including the Planning and Zoning Commission's requirements that the applicant will make an application with the Historic Preservation Commission (HPC) within 90 days for the proposed building façade changes; and a legally-enforceable parking agreement with Blagg Tire, located at 604 South Main Street, is provided and approved by the City Attorney.

Motion: Slechta

Council discussed this motion.

An amended motion was made to approve Conditional Use Permit CU24-54 (Bull Lion Ranch Winery) and **Ordinance No. 2024-109** including the Planning and Zoning Commission's requirements that the applicant will make an application with the Historic Preservation Commission (HPC) within 90 days for the proposed building façade changes; and a legally-enforceable parking agreement with Blagg Tire, located at 604 South Main Street, is provided and approved by the City Attorney; and requiring all seating to be indoors.

Motion: Slechta

Second: Rogers

Ayes: Freed, Rogers, Coy, O'Dell, Slechta, and Leal

Nays: None

Abstains: Tate

Approved: 6-0-1

ORDINANCE NO. 2024-109

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS ISSUING CONDITIONAL USE PERMIT CU24-54 TO ALLOW FOR THE POSSESSION,

STORAGE, RETAIL SALE AND OFF-PREMISE CONSUMPTION OF ALCOHOLIC BEVERAGES (WINE ONLY) IN CONJUNCTION WITH A WINERY FOR BLOCK 4, LOT 2R, ORIGINAL TOWN OF GRAPEVINE (150 WEST COLLEGE STREET, SUITE 318) IN A DISTRICT ZONED "CBD", CENTRAL BUSINESS DISTRICT ALL IN ACCORDANCE WITH A SITE PLAN APPROVED PURSUANT TO SECTION 47 OF ORDINANCE NO. 82-73 AND ALL OTHER CONDITIONS, RESTRICTIONS AND SAFEGUARDS IMPOSED HEREIN; CORRECTING THE OFFICIAL ZONING MAP; PRESERVING ALL OTHER PORTIONS OF THE ZONING ORDINANCE; PROVIDING A CLAUSE RELATING TO SEVERABILITY; DETERMINING THAT THE PUBLIC INTERESTS, MORALS AND GENERAL WELFARE DEMAND THE ISSUANCE OF THIS CONDITIONAL USE PERMIT; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 28. AM23-02B Electric Vehicle Charging Stations

Chairman Oliver reported the Commission approved the ordinance amendment with a vote of 7-0.

Motion was made to approve AM23-02B Electric Vehicle Charging Stations and **Ordinance No. 2024-110**.

Motion: O'Dell

Second: Coy

Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal

Nays: None

Approved: 7-0

ORDINANCE NO. 2024-110

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF GRAPEVINE, TEXAS, SAME BEING ALSO KNOWN AS APPENDIX "D" OF THE CITY CODE OF GRAPEVINE, TEXAS, AMENDING SECTION 22, "R-MF", MULTIFAMILY DISTRICT REGULATIONS; SECTION 25, "CC", COMMUNITY COMMERCIAL DISTRICT REGULATIONS; SECTION 26, "HC", HIGHWAY COMMERCIAL DISTRICT; SECTION 28, "CBD", CENTRAL BUSINESS DISTRICT, SECTION 31, "LI", LIGHT INDUSTRIAL DISTRICT, SECTION 32, "BP", BUSINESS PARK DISTRICT, SECTION 38, AND "GU",

GOVERNMENTAL USE DISTRICT; TO FURTHER RESTRICT ELECTRIC VEHICLE CHARGING STATIONS AS A SECONDARY USE IN NONRESIDENTIAL ZONING DISTRICTS (AM23-02B); REPEALING CONFLICTING ORDINANCES; PROVIDING A PENALTY; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE

Item 29. **AM24-04** Legislative Updates

Chairman Oliver reported the Commission approved the ordinance amendments with a vote of 7-0.

Motion was made to approve AM24-04 Legislative Updates and **Ordinance No. 2024-111**.

Motion: Freed
 Second: O'Dell
 Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal
 Nays: None
 Approved: 7-0

ORDINANCE NO. 2024-111

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF GRAPEVINE, TEXAS, SAME BEING ALSO KNOWN AS APPENDIX "D" OF THE CITY CODE OF GRAPEVINE, TEXAS, AMENDING VARIOUS SECTIONS OF THE ZONING ORDINANCE RELATIVE TO LEGISLATIVE UPDATES FROM THE 86TH, 87TH AND 88TH TEXAS LEGISLATURES, (AM24-04); REPEALING CONFLICTING ORDINANCES; PROVIDING A PENALTY; PROVIDING A SEVERABILITY CLAUSE; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 30. **Preliminary Plat** and **Concept Plan** for Lots 1, 2 and 3, Block 1, DFW Lakes

Chairman Oliver reported the Commission approved the preliminary plat and concept plan for Lots 1, 2 and 3, Block 1, DFW Lakes with a vote of 7-0.

Motion was made to approve the Statement of Findings and the Preliminary Plat and Concept Plan for Lots 1, 2 and 3, Block 1, DFW Lakes.

Motion: Coy
 Second: Slechta
 Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal

Nays: None
 Approved: 7-0

Item 31. Final Plat of Lot 1, Block 1, DFW Lakes

Chairman Oliver reported the Commission approved the final plat of Lot 1, Block 1, DFW Lakes with a vote of 7-0.

Motion was made to approve the Statement of Findings and the Final Plat for Lots 1, Block 1, DFW Lakes.

Motion: Coy
 Second: Slechta
 Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal
 Nays: None
 Approved: 7-0

Council continued with the agenda in the published order.

CONSENT AGENDA

Consent items are deemed to need little Council deliberation and were acted upon as one business item. Any member of the City Council or member of the audience may request that an item be withdrawn from the consent agenda and placed before the City Council for full discussion. No one requested to remove any items from the consent agenda.

Approval of the consent agenda authorizes the City Manager, or his designee, to implement each item in accordance with Staff recommendations.

Item 11. Consider the award of an annual contract for financial advisory services with Valley View Consulting, LLC.

Chief Financial Officer Jeff Strawn recommended approval of the contract for financial advisory services regarding the City's investment portfolio for an amount not to exceed \$50,000.

Motion was made to approve the consent agenda as presented.

Motion: Rogers
 Second: Coy
 Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal
 Nays: None
 Approved: 7-0

Item 12. Consider an annual contract for emergency medical supplies with Bound Tree Medical, LLC.

Fire Chief Darrell Brown recommended approval of the establishment of fixed annual pricing for emergency medical supplies, on an as-needed basis, to equip the mobile intensive care units for an estimated amount of \$100,000.

Motion was made to approve the consent agenda as presented.

Motion: Rogers
 Second: Coy
 Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal
 Nays: None
 Approved: 7-0

Item 13. Consider **Resolution No. 2024-020** authorizing an application to the fiscal year 2024 Assistance to Firefighters Grant on behalf of the Northeast Fire Department Association (NEFDA) in order to purchase a heavy rescue apparatus.

Fire Chief Brown recommended approval of the resolution authorizing the acceptance of a grant to purchase a heavy rescue apparatus on behalf of the Northeast Fire Department Association.

Motion was made to approve the consent agenda as presented.

Motion: Rogers
 Second: Coy
 Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal
 Nays: None
 Approved: 7-0

RESOLUTION NO. 2024-020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE FY 2024 ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM ON BEHALF OF THE NORTHEAST FIRE DEPARTMENTS ASSOCIATION (NEFDA)

Item 14. Consider the renewal of an annual contract for pre-employment background screenings with Touch Them All, Inc. (DBA First Check Applicant Screening).

Human Resources Director Rachel Huitt recommended approval of the renewal of the annual contract of pre-employment background screenings for an annual estimated amount of \$25,000.

Motion was made to approve the consent agenda as presented.

Motion: Rogers
 Second: Coy
 Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal

Nays: None
 Approved: 7-0

Item 15. Consider the purchase of additions for law enforcement body cameras, supplies, services, licenses and equipment with Axon Enterprises, Inc.

Police Chief Mike Hamlin recommended approval of the purchase of law enforcement body cameras, supplies, services, licenses and equipment for an annual amount of \$122,693.77.

Motion was made to approve the consent agenda as presented.

Motion: Rogers
 Second: Coy
 Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal
 Nays: None
 Approved: 7-0

Item 16. Consider annual contracts for the purchase of hot mix asphalt with Austin Asphalt and Reynolds Asphalt.

Public Works Director Bryan Beck recommended approval of the annual contracts for the purchase of hot mix asphalt, on as-needed basis, for an annual estimated amount of \$500,000.

Motion was made to approve the consent agenda as presented.

Motion: Rogers
 Second: Coy
 Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal
 Nays: None
 Approved: 7-0

Item 17. Consider trial of biologically-based services for the elimination of the buildup of fats, oils and grease in the wastewater collection system with IN-PIPE Technology.

Public Works Director Beck recommended approval of a six-month trial of biologically-based services for the elimination of the buildup of fats, oils and grease in the wastewater collection system in an estimated amount of \$48,000.

Motion was made to approve the consent agenda as presented.

Motion: Rogers
 Second: Coy
 Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal
 Nays: None
 Approved: 7-0

Item 18. Consider subscription for services with Environmental Systems Research Institute, Inc. for the ESRI Advantage Program.

Public Works Director Beck recommended approval of a subscription for services for the ESRI Advantage Program to provide consulting, support and training for the City’s enterprise geographic systems software for an estimated amount of \$110,000.

Motion was made to approve the consent agenda as presented.

Motion: Rogers
Second: Coy
Ayes: Tate, Freed, Rogers, Coy, O’Dell, Slechta, and Leal
Nays: None
Approved: 7-0

Item 19. Amended Final Plat for Lots 1A-19A, 20XA and 21XA, Block 1, Dove Station – consider the application submitted by Mufasa Meadows, LLC requesting to abandon a drainage and utility easement on property located on Kosse Court.

Public Works Director Beck recommended approval of the Statement of Findings and Amended Final Plat of Lots 1A-19A, 20XA and 21XA, Block 1, Dove Station.

Motion was made to approve the consent agenda as presented.

Motion: Rogers
Second: Coy
Ayes: Tate, Freed, Rogers, Coy, O’Dell, Slechta, and Leal
Nays: None
Approved: 7-0

Item 20. Consider Ordinance No. 2024-104 abandoning a drainage easement on Lots 1-3, Block 1, Dove Station for property located at 2988, 2994 and 3000 Kosse Court.

Public Works Director Beck recommended approval of the ordinance to abandon a drainage easement on Lots 1-3, Block 1 Dove Station on property located at 2988, 2994 and 3000 Kosse Court.

Motion was made to approve the consent agenda as presented.

Motion: Rogers
Second: Coy
Ayes: Tate, Freed, Rogers, Coy, O’Dell, Slechta, and Leal
Nays: None
Approved: 7-0

ORDINANCE NO. 2024-104

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, ABANDONING AND VACATING A DRAINAGE EASEMENT ON DOVE STATION, CITY OF GRAPEVINE, TEXAS AS HEREINAFTER DESCRIBED; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 21. Consider a contract for the replacement of the Train 2 Motor Control Center at the Wastewater Treatment Plant with Graybar Electric and Ordinance No. 2024-105 appropriating the funds.

Public Works Director Beck recommended approval of a contract for the replacement of the Motor Control Center for Train 2 at the Wastewater Treatment Plant for an estimated amount of \$550,000.

Motion was made to approve the consent agenda as presented.

Motion: Rogers
Second: Coy
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal
Nays: None
Approved: 7-0

ORDINANCE NO. 2024-105

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAPEVINE, TEXAS, AUTHORIZING THE APPROPRIATION OF \$550,000 IN THE UTILITY ENTERPRISE FUND; DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE

Item 22. Consider the payment of the Grapevine Lake operation and maintenance fee to the US Army Corps of Engineers.

Public Works Director Beck recommended approval of the annual payment of \$103,184.69 for operation and maintenance of the Grapevine Lake reservoir.

Motion was made to approve the consent agenda as presented.

Motion: Rogers
Second: Coy
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal
Nays: None
Approved: 7-0

Item 23. Consider the minutes of the November 19 and December 3, 2024 Regular City Council meetings.

City Secretary Tara Brooks recommended approval of the minutes as provided.

Motion was made to approve the consent agenda as presented.

Motion: Rogers
Second: Coy
Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal
Nays: None
Approved: 7-0

ADJOURNMENT

Motion was made to adjourn the meeting at 8:41 p.m.

Motion: Slechta

Second: Coy

Ayes: Tate, Freed, Rogers, Coy, O'Dell, Slechta, and Leal

Nays: None

Approved: 7-0

Passed and approved by the City Council of the City of Grapevine, Texas on this the 7th day of January, 2025.

APPROVED:

William D. Tate
Mayor

ATTEST:

Tara Brooks
City Secretary