FASTSIGNS
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404 University Dr E
Ste C
College Station, TX 77840
(979) 764-7446

fastsigns.com/465

PAID IN FULL

INVOICE
465-89462

Payment Terms: Net 30

Order Due Date: 4/9/2026
Created Date: 4/9/2026

DESCRIPTION: 24x DS Yard signs with step stakes (Civil Discourse Symposium)

Bill To: TAMU Bush School of Government
George Bush Dr.
College Station, TX 77840
US

Pickup At: FASTSIGNS
404 University Dr E
Ste C
College Station, TX 77840
US

Ordered By: Clay Bryan
Email: cbryan@tamu.edu
Work Phone: (979) 458-7194

Salesperson: Kyle Brightwell
Email: kyle.brightwell@fastsigns.com
Entered By: Kyle Brightwell

NO.	Product Summary	QTY	UNIT PRICE	TAXABLE	AMOUNT
1	**24x DS yard signs with step stakes**	24	$21.09	$0.00	$506.16
1.1	**Bulk DS Coroplast 4 mm 18x24 Double Sided -** **Part Qty:** 1 **Width:** 24.00" **Height:** 18.00" **Sides:** 2				
1.2	**Wire Stake -** **Part Qty:** 1				

Subtotal:	$506.16
Taxable Amount:	$0.00
Taxes:	$0.00
Grand Total:	$506.16
Amount Paid:	$506.16
BALANCE DUE:	$0.00

TRANSACTIONS

Date	Type	Amount
4/9/2026	MasterCard (Online) - 9394	$506.16

Thank you for your business.
This FASTSIGNS location is independently owned and operated.

Subject: Your Order from TAMU Catering - Chartwells Dining Services : (2828)
Date: Monday, April 13, 2026 at 11:34:54 AM Central Daylight Time
From: Century Oak Catering
To: kmaduzia@tamu.edu

This Message Is From an External Sender
This message came from outside your organization.

TAMU Catering - Chartwells Dining Services

ORDER CONFIRMATION

Dear Kassandra,

The recent changes that you requested to Order 2828 for Monday, 04 20 2026 have been made. The amended details are noted below and look forward to delivering to:

275 Joe Routt Blvd, College Station, 77843 by **12:00 pm** on **Monday, 04 20 2026**
Building: Rudder Theatre Complex
Room/Floor: Atrium

Our Order Number: 2828

QTY	DESCRIPTION	UNIT PRICE	NET
Build Your Own Mediterranean Bowl (x 240)		$28.99	$6,957.60
240	Yellow Rice		
240	Arugula & Spring Mix		
220	Lemon Herb Chicken Thigh Served by Century Oak Staff Member	$0.00	
20	Falafel Vegetarian Option (Kept in the back, not on the line)	$0.00	
120	Tzatiki		
120	Hummus		
240	Tomato and Cucumber Salad		
240	Roasted Cauliflower		
240	Roasted Corn		
240	Pickled Onions, Feta Cheese, Kalamata Olives		

240	Fried Pita Strips	
240	Baklava	
240	Iced Water	
240	Unsweetened Iced Tea	
Service Charge - 22%		$1,530.67
(2) Catering Attendant - $36/hr (4 Hour Minimum)		$288.00
(250) Upgraded Plasticware (Lookalikes) - $1.99 per person		$477.60
(32) Guest Table Linen - $25 each		$800.00

MENUS NET	$6,957.60
CHARGES	$3,096.27
TOTAL	**$10,053.87**

Number of Guests: 240

Delivery Details:

Building:	Rudder Theatre Complex
Delivery Floor/Room:	Atrium
Delivery Telephone:	979.845.6510

Additional Details:

Event Name:	Scowcroft Institute of International Affairs Lunch
Guest Arrival:	12:00 pm
End Time:	1:00 pm

Special Requests/Allergy Restrictions: CENTORY OAK STAFF TO SERVE PROTEINS//Event served on Look A Like

Our order number is 2828. Please quote this in any correspondence.

We hope that you enjoy your food and are always pleased to receive your comments.

TAMU Catering - Chartwells Dining Services
(979) 845-1118 tamucatering@compass-usa.com
275 Joe Routt Blvd College Station, College Station, 77843
https://api.getspoonfed.com/1713/TAMU-
All orders are subject to our Terms and Conditions of business.

Subject: Your Order from TAMU Catering - Chartwells Dining Services : (2710)
Date: Monday, April 13, 2026 at 5:41:49 PM Central Daylight Time
From: Century Oak Catering
To: kmaduzia@tamu.edu

This Message Is From an External Sender
This message came from outside your organization.

TAMU Catering - Chartwells Dining Services

ORDER CONFIRMATION

Dear Kassandra,

The recent changes that you requested to Order 2710 for Monday, 04 20 2026 have been made. The amended details are noted below and look forward to delivering to:

275 Joe Routt Blvd, College Station, 77843 by **12:00 pm** on **Monday, 04 20 2026**
Building: Sam Houston Sanders Corps of Cadets Center
Room/Floor: TBD

Our Order Number: 2710

QTY	DESCRIPTION	UNIT PRICE	NET
Chef's Menu - Priced By Item			
25	Plated Lunch Service	$85.00	$2,125.00
25	Preset Salad Salad: Baby Gem/Radicchio/Blood Orange/Yeti Beet/Pecan/Slivered Cherry/Champagne Vinaigrette w/Fig & Honey Rolls	$0.00	$0.00
25	Served Entree Mishima Striploin with Chanterelle Demi-Glace/Grilled South African Lobster Tail/Kennebec Potato Pave/Black Garlic & Truffle Peel Haricot Vert	$0.00	$0.00
25	Served Dessert Dessert: 23 Karat Chocolate Truffle Mousse	$0.00	$0.00
25	A&M Branded Dinner Rolls and Butter	$0.00	$0.00
25	Preset Water and Iced Tea	$0.00	$0.00
1	Dietary Restrictions	$0.00	$0.00

TBD

Service Charge - 22%	$467.50
(4) Guest Table Linen - $25 each	$100.00

MENUS NET	$2,125.00
CHARGES	$567.50

TOTAL **$2,692.50**

Number of Guests: 25

Delivery Details:

Building:	Sam Houston Sanders Corps of Cadets Center
Delivery Floor/Room:	TBD
Delivery Telephone:	979.845.6510

Additional Details:

Event Name:	VP Lunch
Guest Arrival:	12:00 pm
End Time:	1:00 pm
Billing Contact Email Address:	kmaduzia@tamu.edu

Special Requests/Allergy Restrictions: PLATED VIP MEAL//Client to confirm if Century Oak is providing linen or if there will be rented linen

Our order number is 2710. Please quote this in any correspondence.

We hope that you enjoy your food and are always pleased to receive your comments.

TAMU Catering - Chartwells Dining Services
(979) 845-1118 tamucatering@compass-usa.com
275 Joe Routt Blvd College Station, College Station, 77843
https://api.getspoonfed.com/1713/TAMU-
All orders are subject to our Terms and Conditions of business.

POWERED BY spoonfed

Rudder Theatre Complex
401 Joe Routt Blvd, Suite 107
College Station TX 77843
USA

979-845-8903 / (fax) 979-845-7312

TEXAS A&M UNIVERSITY
University Center
& Special Events

Rudder Theatre Complex Cost Estimate

Group	**Reservation:** 229235	
Kassandra Maduzia	Phone:	979-845-6510
Bush School Of Government & Public Service	Email Address:	kmaduzia@tamu.edu
4220 TAMU	Customer Account #:	02-218440-30000
College Station, TX 77843-4220	Event Coordinator:	Jason Muchow

Bookings / Details	Quantity	Price	Amount

Howdy!
Below is a cost estimate based on the event details for your tentative reservation of Rudder Theatre Complex facilities, equipment, or support. This paperwork does not ensure space/equipment/staff have been reserved for your event and is intended for informational purposes only.

CANCELLATIONS:
· If the event is cancelled, please inform Theatre Complex staff as quickly as possible. Any equipment/rentals specifically arranged for an event may have cancellation fees that will be passed along to the user.

Saturday, April 18, 2026

4:00 PM - 6:00 PM Reset ExHall (RTC-Internally Confirmed) Rudder Exhibit Hall 3

Reserved: 4:00 PM - 12:00 AM			
Theatre Complex Event for 5			
Rudder - Staff (in-venue):			
4:00 PM - 6:00 PM Setup			
Stage Manager(2 hours @ $45.00/hr)	1	$90.00	$90.00
Sound Technician(2 hours @ $40.00/hr)	1	$80.00	$80.00
Technician(2 hours @ $40.00/hr)	2	$80.00	$160.00
Stage Hand(2 hours @ $35.00/hr)	5	$70.00	$350.00
Rudder - Equipment:			
Table - 60" Round Grey Top	29		
Table Linen - 60" Round	29		
Chair - Black Plastic (In-Venue Only)	245		
8 chairs per round table			
2 chairs at check-in			
1 for Sound tech			
10 around the three tables on the second floor			
Table - 6' x 30" Grey Top	13		

Bookings / Details	Quantity	Price	Amount
6 for food/drinks in Ex Hall (Century Oak will cover)			
2 leaning against North wall for catering set up in Foyer (no covers)			
1 for check-in outside drape line (Spandex)			
2 at Bag Check (Fitted)			
----------			
3 placed together to form a large rectangle on the second floor over looking the balcony (fitted)			
2 against ExHall wall (south end) for student check-In (fitted)			
In-Venue - P&D - 10' Black Drape (per ft)	100		
Placed at ExHall entry			
Behind and beside stage on East side of ExHall			
All should go to the ceiling			
Stages - 8" Fold & Roll	2		
Set between center columns on east side			
Podium - Grey/Black	1		
Sound System - Less than 300	1		
Sound - Ev300 or PRX Speakers	2		
Place near TV Truss			
Sound - PC Audio (1/8" connection)	1		
Sound - Wireless Microphone	1		
Sound - VRX Cabinets (Small 928s)	2		
Separator	1		

Table - 6' x 18" Grey Top	9		
Placed at Rudder's Portrait			
- used for bag check lanes			
Misc - Ribbon Rope Stanchions	20		
UPSTAIRS			
- used to block passage across north end of building overlooking Ex Hall			
- TO BE PLACED AFTER THEATRE PORTION CONCLUDES			
ENTRY TO EXHALL			
- Forming 3 lanes down the hallway along aud house left			
RUDDER TOWER			
- Lane mgmt, to be setup Monday morning			
Table - 4' x 30" Grey Top	1		
Behind check-in table for staging			
Table Linen - 4' x 30" - Grey Fitted	1		
TV - 75" LED			
In use out of venue. Set Sunday Night			
Truss - 8' Section	2		
Truss - Large Base	2		
Table Linen - 6' x 30" - Black Fitted	7		
Bag Check- 2			

Bookings / Details	Quantity	Price	Amount
2nd Floor Tables - 5			
Table Linen - 6' x 30" - Black Spandex	1		
Check In			
Misc - Signholders - Tall Black Top (11" x 17" L)	2		
At the front of the hallway "lanes" - directional			
Misc - Signholders - Bronze (14" x 22" - P)	3		
Exhibit Hall Closed			
~outside doors under stairs near RTC office			
~outside doors on either side of the N Foyer			
Inside theatre redirecting traffic out house right or 2nd floor			
Staging - 8" Stage Skirt Tote (24' worth)	2		

Sunday, April 19, 2026

12:00 AM - 12:00 AM Dark Day (RTC-Internally Confirmed) Rudder Exhibit Hall 3

Theatre Complex Event for 1

Rudder - Equipment:

Table - 60" Round Grey Top	29		
Table Linen - 60" Round	29		
Chair - Black Plastic (In-Venue Only)	245		
8 chairs per round table			
2 chairs at check-in			
1 for Sound tech			
10 around the three tables on the second floor			
Table - 6' x 30" Grey Top	13		
6 for food/drinks in Ex Hall (Century Oak will cover)			
2 leaning against North wall for catering set up in Foyer (no covers)			
1 for check-in outside drape line (Spandex)			
2 at Bag Check (Fitted)			
----------			
3 placed together to form a large rectangle on the second floor over looking the balcony (fitted)			
2 against ExHall wall (south end) for student check-In (fitted)			
In-Venue - P&D - 10' Black Drape (per ft)	100		
Placed at ExHall entry			
Behind and beside stage on East side of ExHall			
All should go to the ceiling			
Stages - 8" Fold & Roll	2		
Set between center columns on east side			
Podium - Grey/Black	1		
Sound System - Less than 300	1		
Sound - Ev300 or PRX Speakers	2		
Attach speakers to the 8' truss under the TVs			
Sound - PC Audio (1/8" connection)	1		
Sound - Wireless Microphone	1		

Bookings / Details	Quantity	Price	Amount
Separator	1		

Table - 6' x 18" Grey Top	4		
Placed at Rudder's Portrait			
- used for bag check lanes			
Misc - Ribbon Rope Stanchions	20		
UPSTAIRS			
- used to block passage across north end of building overlooking Ex Hall			
- TO BE PLACED AFTER THEATRE PORTION CONCLUDES			
ENTRY TO EXHALL			
- Forming 3 lanes down the hallway along aud house left			
RUDDER TOWER			
- Lane mgmt, to be setup Monday morning			
Table - 4' x 30" Grey Top	1		
Behind check-in table for staging			
Table Linen - 4' x 30" - Grey Fitted	1		
TV - 75" LED	2		
Truss - 8' Section	2		
Truss - Large Base	2		
Table Linen - 6' x 30" - Black Fitted	7		
Bag Check- 2			
2nd Floor Tables - 5			
Table Linen - 6' x 30" - Black Spandex	1		
Check In			
Misc - Signholders - Tall Black Top (11" x 17" L)	2		
At the front of the hallway "lanes" - directional			
Misc - Signholders - Bronze (14" x 22" - P)	3		
Exhibit Hall Closed			
~outside doors under stairs near RTC office			
~outside doors on either side of the N Foyer			
Inside theatre redirecting traffic out house right or 2nd floor			
Staging - 8" Stage Skirt Tote (24' worth)	2		
Sound - VRX Cabinets	1		
At the front edge of the stage			

5:00 PM - 6:00 PM Setup Theatre Portion (RTC-Internally Confirmed) Rudder Theatre 3

Reserved: 5:00 PM - 12:00 AM
Theatre Complex Event for 500
Rudder - Staff (in-venue):
5:00 PM - 6:00 PM Setup

Stage Manager(1 hours @ $45.00/hr)	1	$45.00	$45.00
Lighting Technician(1 hours @ $40.00/hr)	1	$40.00	$40.00
Sound Technician(1 hours @ $40.00/hr)	1	$40.00	$40.00
Technician(1 hours @ $40.00/hr)	1	$40.00	$40.00

Bookings / Details	Quantity	Price	Amount
Stage Hand(1 hours @ $35.00/hr)	1	$35.00	$35.00
Rudder - Equipment:			
Podium	1		
Chair - White Cushion Chairs	3		
In-Venue - Large Stage Rug (10'x13')	1		
TAMU Seal - 8' Hanging	1		
Projector - Theatre 20k Epson	1		
QR Code at beginning of the program			
In-Venue - Theatre Small Screen	1		
12' width			
In-Venue - Wireless Lapel Microphone	3		
Virtual - Basic Webinar (1,000 person)	1		
UCEN 10			
In-Venue - Installed Camera Usage	1		
7:30 PM - 9:00 PM Civil Discourse Symposium - Setup Security Screening (RTC-Internally Confirmed) Rudder Portrait			
Reserved: 7:30 PM - 12:00 AM			
Theatre Complex Event for 500			
Rudder - Staff (in-venue):			
7:30 PM - 9:00 PM Setup			
Stage Hand(1.5 hours @ $35.00/hr)	1	$52.50	$52.50
Rudder - Equipment:			
Table - 6' x 18" Grey Top	4		
2 near X Ray machine			
1 for each walk-thru line (2 total)			
Misc - Ribbon Rope Stanchions	12		
Line mgmt			
- to be placed on Monday morning			
Elec - Power per Table (low-power requirements)	1		
Power to X Ray station			
- will be placed on north side of setup (office side)			
Pull power from Tower side			

Monday, April 20, 2026

8:00 AM - 5:00 PM Security & Add'l Staffing Support (RTC-Internally Confirmed) Rudder RTC Office

Theatre Complex Event for 1

Event Timeline:

8:00a-4:00p

- University Police Officer to float from event space to event space
- be a presence & be backstage if requested by VIPs
- Fire Alarm Tech on-site to silence Fire Alarm during event day

11:00a-4:00p

- BEST Security arrives for briefing & placement
- a small group will check bags for the lunch event

Bookings / Details	Quantity	Price	Amount
- Additional UPD Officers arrive for event support			
- 1 in venue from doors open			
- 2 at bag check during audience entry, fold into venue			
Rudder - Staff (in-venue):			
8:00 AM - 4:00 PM Special Call			
TAMU - University Police Officer (3 hr min.)(8 hours @ $110.00/hr)	1	$880.00	$880.00
Officer on-site for duration of the day			
- travel from venue to venue as needed			
SSC - Fire Alarm Technician (3 hr min)(8 hours @ $120.00/hr)	1	$960.00	$960.00
Rudder - Staff (in-venue):			
11:00 AM - 4:30 PM Special Call			
Contracted - Security	1	$3,550.00	$3,550.00
21 staff total requested (plus supervisory staff as needed)			
- 8 for Bag check			
- 13 for Building security			
- will be released at conclusion of program			
TAMU - University Police Officer (3 hr min.)(1 hours @ $110.00/hr)	1	$110.00	$110.00
K9 Sweep of facility at 12p			
- ONE HOUR CHARGE			
TAMU - University Police Officer (3 hr min.)(5.5 hours @ $110.00/hr)	3	$605.00	$1,815.00
1 in Rudder Auditorium as soon as doors open			
- in audience area			
2 at Rudders Portrait during audience entry			
- transition into Auditorium during event			
TAMU - EMS Support (First Aid)(5.5 hours @ $85.00/hr)	1	$467.50	$467.50
On-site for afternoon portion			
Rudder - Equipment:			
Arranged - Specialty Equipment	1	$23,250.00	$23,250.00
2 Single Line OPENGATE systems			
- high throughput magnetometers			
1 Evolv X Ray machine			
3 Trained staff to manage equipment and train BEST staff			
9:00 AM - 3:00 PM Staff Storage & Lunch Room (Confirmed) Rudder Forum 3			
Reserved: 8:00 AM - 5:30 PM			
Theatre Complex Event for 500			
Rudder - Equipment:			
Table - 6' x 30" Grey Top	5		
1 placed under screen			
- possible food & drink table			
4 for seating			
Chair - Black Plastic (In-Venue Only)	24		
6 chairs per table			
9:00 AM - 3:00 PM Morning Portion & Afternoon Overflow (RTC-Internally Confirmed) Rudder Theatre 3			
Reserved: 7:00 AM - 5:30 PM			
Theatre Complex Event for 500			
Event Timeline:			
RUDDER THEATRE			

Bookings / Details	Quantity	Price	Amount
8:30a - Doors open			
- check-in upstairs			
9:00a - Welcome remarks			
9:05a - Keynote			
- Commandant of the Corps			
9:30a - Fireside Chat			
- 2 congressman & 1 student moderator			
11:30a - Program concludes			
EXHIBIT HALL / HALLS			
11:00a - Security arrival for bag check			
- briefing with their team			
11:30a - Dismissal to lunch			
- 200-240 guests will have lunch in Ex Hall			
- will have a bag check location at entry to Ex Hall to screen participants			
12:00p - Building cleared except for Ex Hall participants			
- security in place			
12:30p - Bag check opens for audience entry to Auditorium			
1:30p - Students dismissed to Auditorium			
RUDDER AUDITORIUM			
2:00p - Welcome			
2:00p - Panel discussions			
- VIP Guest			
3:30p - Closing			
3:45p - Dismissal			
- All security dismissed			
Rudder - Staff (in-venue):			
7:30 AM - 12:15 PM Event Staff			
Stage Manager(4.75 hours @ $45.00/hr)	1	$213.75	$213.75
Lighting Technician(4.75 hours @ $40.00/hr)	1	$190.00	$190.00
Sound Technician(4.75 hours @ $40.00/hr)	1	$190.00	$190.00
Stage Hand(4.75 hours @ $35.00/hr)	1	$166.25	$166.25
House Manager(4.75 hours @ $40.00/hr)	2	$190.00	$380.00
Rudder - Staff (in-venue):			
1:00 PM - 4:00 PM Event Staff			
Stage Manager(3 hours @ $45.00/hr)	1	$135.00	$135.00
Technician(3 hours @ $40.00/hr)	1	$120.00	$120.00
Stage Hand (s/u only)(1 hours @ $35.00/hr)	1	$35.00	$35.00
1 hr			
Rudder - Equipment:			
Podium	1		
Chair - White Cushion Chairs	3	$10.00	$30.00
In-Venue - Large Stage Rug (10'x13')	1	$85.00	$85.00
TAMU Seal - 8' Hanging	1		
Projector - Theatre 20k Epson	1	$400.00	$400.00
QR Code at beginning of the program			

Bookings / Details	Quantity	Price	Amount
In-Venue - Theatre Small Screen	1		
12' width			
In-Venue - Wireless Lapel Microphone	3		
Virtual - Basic Webinar (1,000 person)	1	$125.00	$125.00
UCEN 10			
In-Venue - Installed Camera Usage	1		
9:00 AM - 4:00 PM Civil Discourse Symposium (RTC-Internally Confirmed) UCEN V.E.M. UCEN Event 010			
Theatre Complex Event for 5			
11:30 AM - 1:30 PM Lunch Plenary Discussion (Tentative Reservation) Rudder Exhibit Hall 0			
Reserved: 12:00 AM - 5:30 PM			
Theatre Complex Event for 250			
Room Charge:	1	$550.00	$550.00
Event Timeline:			
RUDDER THEATRE			
8:30a - Doors open			
- check-in upstairs			
9:00a - Welcome remarks			
9:05a - Keynote			
- Commandant of the Corps			
9:30a - Fireside Chat			
- 2 congressman & 1 student moderator			
11:30a - Program concludes			
EXHIBIT HALL / HALLS			
11:00a - Security arrival for bag check			
- briefing with their team			
11:30a - Dismissal to lunch			
- 200-240 guests will have lunch in Ex Hall			
- will have a bag check location at entry to Ex Hall to screen participants			
12:00p - Building cleared except for Ex Hall participants			
- security in place			
12:30p - Bag check opens for audience entry to Auditorium			
1:30p - Students dismissed to Auditorium			
RUDDER AUDITORIUM			
2:00p - Welcome			
2:00p - Panel discussions			
- VIP Guest			
3:30p - Closing			
3:45p - Dismissal			
- All security dismissed			
Rudder - Staff (in-venue):			
10:00 AM - 1:30 PM Event Staff			
Sound Technician(3.5 hours @ $40.00/hr)	1	$140.00	$140.00
House Manager(3.5 hours @ $40.00/hr)	1	$140.00	$140.00

Bookings / Details	Quantity	Price	Amount
Rudder - Staff (in-venue):			
2:00 PM - 3:30 PM Strike			
Sound Technician(1.5 hours @ $40.00/hr)	1	$60.00	$60.00
Technician(1.5 hours @ $40.00/hr)	2	$60.00	$120.00
Stage Hand(1.5 hours @ $35.00/hr)	5	$52.50	$262.50
Rudder - Equipment:			
Table - 60" Round Grey Top	29		
Table Linen - 60" Round	29	$20.00	$580.00
Chair - Black Plastic (In-Venue Only)	245		
8 chairs per round table			
2 chairs at check-in			
1 for Sound tech			
10 around the three tables on the second floor			
Table - 6' x 30" Grey Top	13		
6 for food/drinks in Ex Hall (Century Oak will cover)			
2 leaning against North wall for catering set up in Foyer (no covers)			
1 for check-in outside drape line (Spandex)			
2 at Bag Check (Fitted)			
----------			
3 placed together to form a large rectangle on the second floor over looking the balcony (fitted)			
2 against ExHall wall (south end) for student check-In			
In-Venue - P&D - 10' Black Drape (per ft)	100	$6.00	$600.00
Placed at ExHall entry			
Behind and beside stage on East side of ExHall			
All should go to the ceiling			
Stages - 8" Fold & Roll	2	$90.00	$180.00
Set between center columns on east side			
Podium - Grey/Black	1		
Sound System - Less than 300	1	$300.00	$300.00
Sound - Ev300 or PRX Speakers	2		
Attach speakers to the 8' truss under the TVs			
Sound - VRX Cabinets (Small 928s)	2		
At the front edge of the stage			
Sound - PC Audio (1/8" connection)	1		
Sound - Wireless Microphone	1		
Separator	1		

Table - 6' x 18" Grey Top	4		
Placed at Rudder's Portrait			
- used for bag check lanes			
Misc - Ribbon Rope Stanchions	20		
UPSTAIRS			
- used to block passage across north end of building overlooking Ex Hall			
- TO BE PLACED AFTER THEATRE PORTION CONCLUDES			

Bookings / Details	Quantity	Price	Amount
ENTRY TO EXHALL			
- Forming 3 lanes down the hallway along aud house left			
RUDDER TOWER			
- Lane mgmt, to be setup Monday morning			
Table - 4' x 30" Grey Top	1		
Behind check-in table for staging			
Table Linen - 4' x 30" - Grey Fitted	1		
TV - 75" LED	2	$425.00	$850.00
Truss - 8' Section	2	$64.00	$128.00
Truss - Large Base	2		
Table Linen - 6' x 30" - Black Fitted	7		
Bag Check- 2			
2nd Floor Tables - 5			
Table Linen - 6' x 30" - Black Spandex	1		
Check In			
Misc - Signholders - Tall Black Top (11" x 17" L)	2		
At the front of the hallway "lanes" - directional			
Misc - Signholders - Bronze (14" x 22" - P)	3		
Exhibit Hall Closed			
~outside doors under stairs near RTC office			
~outside doors on either side of the N Foyer			
Inside theatre redirecting traffic out house right or 2nd floor			
Staging - 8" Stage Skirt Tote (24' worth)	2		
12:00 PM - 2:00 PM Ticket & Bag Check Location (RTC-Internally Confirmed)			
Rudder Portrait			
Reserved: 10:00 AM - 3:00 PM			
Theatre Complex Event for 9			
Rudder - Staff (in-venue):			
11:00 AM - 4:00 PM Setup			
Stage Hand (s/u only)(1 hours @ $35.00/hr)	1	$35.00	$35.00
1 hr			
Rudder - Equipment:			
Table - 6' x 18" Grey Top	4		
2 near X Ray machine			
1 for each walk-thru line (2 total)			
Misc - Ribbon Rope Stanchions	12		
Line mgmt			
- to be placed on Monday morning			
Elec - Power per Table (low-power requirements)	1		
Power to X Ray station			
- will be placed on north side of setup (office side)			
Pull power from Tower side			
1:30 PM - 4:00 PM Civil Discourse Symposium (RTC-Internally Confirmed)			

Bookings / Details	Quantity	Price	Amount

Rudder Auditorium 3

Reserved: 7:30 AM - 4:30 PM
Theatre Complex Event for 500
Setup Notes:

Reserved seating:
- unknown needs as of 2/10/2026
- Row Z will be held for media

Ticketing notes:
- only for afternoon portion
- not for morning in Aud
- not for lunch in Ex Hall
- will be needed in the afternoon

Organizing group to provide:
- ticket "takers"
- ushers
- VIP ushers
- backstage hospitality

Fireside chat will utilize HANDHELD microphones (not lapels)
- no interactive audience Q&A
- houselights will remain up (no lower than 50%)

Event Timeline:

RUDDER THEATRE
8:30a - Doors open
- check-in upstairs
9:00a - Welcome remarks
9:05a - Keynote
- Commandant of the Corps
9:30a - Fireside Chat
- 2 congressman & 1 student moderator
11:30a - Program concludes

EXHIBIT HALL / HALLS
11:00a - Security arrival for bag check
- briefing with their team
11:30a - Dismissal to lunch
- 200-240 guests will have lunch in Ex Hall
- will have a bag check location at entry to Ex Hall to screen participants
12:00p - Building cleared except for Ex Hall participants
- security in place
12:30p - Bag check opens for audience entry to Auditorium
1:30p - Students dismissed to Auditorium

RUDDER AUDITORIUM
2:00p - Welcome

Bookings / Details	Quantity	Price	Amount
2:00p - Panel discussions			
- VIP Guest			
3:30p - Closing			
3:45p - Dismissal			
- All security dismissed			
Rudder - Staff (in-venue):			
9:00 AM - 10:00 AM Setup			
Stage Manager(1 hours @ $45.00/hr)	1	$45.00	$45.00
Lighting Technician(1 hours @ $40.00/hr)	1	$40.00	$40.00
Sound Technician(1 hours @ $40.00/hr)	1	$40.00	$40.00
Zoom Technician(1 hours @ $40.00/hr)	1	$40.00	$40.00
Stage Hand(1 hours @ $35.00/hr)	1	$35.00	$35.00
Rudder - Staff (in-venue):			
12:00 PM - 4:30 PM Event Staff			
Stage Manager(4.5 hours @ $45.00/hr)	1	$202.50	$202.50
Lighting Technician(4.5 hours @ $40.00/hr)	1	$180.00	$180.00
Sound Technician(4.5 hours @ $40.00/hr)	1	$180.00	$180.00
Zoom Technician(4.5 hours @ $40.00/hr)	1	$180.00	$180.00
Stage Hand(4.5 hours @ $35.00/hr)	1	$157.50	$157.50
House Manager(4.5 hours @ $40.00/hr)	3	$180.00	$540.00
Contracted - ASL Support	1	$672.00	$672.00
Rudder - Equipment:			
Podium	1		
Chair - White Cushion Chairs	3	$10.00	$30.00
In-Venue - Large Stage Rug (10'x13')	1	$85.00	$85.00
TAMU Seal - 8' Hanging	1		
Projector - Auditorium 30k Epson	1	$400.00	$400.00
In-Venue - Auditorium Small Screen	1		
20' width			
In-Venue - Wireless Handheld Microphone	3		
VP Pence requests HANDHELD mic's			
- no lapels			
Place handheld mic's in chairs prior to program start			
Virtual - Basic Webinar (1,000 person)	1	$125.00	$125.00
UCEN 10			
In-Venue - Installed Camera Usage	1		
In room Vaddio			
- limited to no projection			
- camera will need to be focused on fireside chat setup			

Room Charge	$550.00
Rudder - Equipment	$27,168.00
Rudder - Staff (in-venue)	$13,214.50

Bookings / Details	Quantity	Price	Amount
Subtotal			$40,932.50
RTC Renovation Charge (10%)			$1,473.45
Grand Total			$42,405.95

This estimate is not to be considered a confirmation of venue, support, or equipment reservation(s). This estimate may have been prepared with very little information and will need to be revised after further discussion with RTC staff.

If you have any questions, please let me know.

Invoice

Invoice Number	#057834
Invoice Date	4/14/26
Order Date	4/20/26
Payment Due	4/19/26

Rudy's College Station

504 Harvey Road
College Station, TX 77840
(979) 696-7383

Bill To
TAMU
kassandra Maduiz
401 Joe Routt Boulevard
Rudder Tower
College Station, TX 77840
kmaduzia@tamu.edu
(979) 845-6510

Delivery Time
Monday, April 20, 2026
7:00 AM

Deliver To
401 Joe Routt Boulevard
Rudder Tower
College Station, TX 77840

$210.55 due April 19, 2026

Order

Item		Qty	Unit Price	Amount
Breakfast Taco - Online	**Taco Items-Online:** Egg Cheese Brisket	10	$3.49	$34.90
Breakfast Taco - Online	**Taco Items-Online:** Egg Cheese Bacon	10	$3.49	$34.90
Breakfast Taco - Online	**Taco Items-Online:** Egg Cheese Rudy's Sausage	10	$3.49	$34.90
Breakfast Taco - Online	**Taco Items-Online:** Egg Cheese Rudy's Chopped	10	$3.49	$34.90
Breakfast Taco - Online	**Taco Items-Online:** Cheese Refried Beans	10	$2.99	$29.90

$25 Delivery Fee	1	$25.00	$25.00
		Subtotal	$194.50
		Tax	$16.05
		Total	$210.55
		Amount Due	**$210.55**

Hein, Mary E

From: Holder, Monica J <m-holder@tamu.edu>
Sent: Wednesday, April 01, 2026 4:49 PM
To: Clemons II, Dwight Lawrence; Shandley, Robert R; Mercieca, Jennifer R; Bryan, Clay; Maduzia, Kassandra M.
Subject: FW: FW: Civil Discourse Symposium - Logos
Attachments: QUOTE_Q032517.pdf; QUOTE_Q032516.pdf

Please see attached quote for approval.

For the Rally towels, I think we could go down to 3000, and that would still give us some for the overflow. If we dropped to 3000, the price would be 3.00 each, which would be $9000.

I think we could drop the padfolios to 275 (at least), and the price would be $13 each ($3575).

How would we like to proceed?

Regards,
Monica

From: Riley Tolbert <r.tolbert@CCCreationsUSA.com>
Date: Wednesday, April 1, 2026 at 1:02 PM
To: Holder, Monica J <m-holder@tamu.edu>
Cc: Mulvihill, Samantha <samnmulvihill@tamu.edu>, Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Subject: RE: FW: Civil Discourse Symposium - Logos

This Message is From an External Sender
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Hi Monica,

It was great to meet you as well!

I have attached both quotes for the padfolios and the rally towels. Please let me know this is approved to order.

Riley Tolbert | Account Executive
P: 979-693-9664 x573
e: r.tolbert@cccreationsusa.com w: www.cccreationsusa.com
Screen Print | Embroidery | Promotional Products | Signs & Banners | Trophies & Awards
Building Better Relationships

From: Holder, Monica J <m-holder@tamu.edu>
Sent: Wednesday, April 1, 2026 12:00 PM
To: Riley Tolbert <r.tolbert@CCCreationsUSA.com>
Cc: Mulvihill, Samantha <samnmulvihill@tamu.edu>; Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Subject: Re: FW: Civil Discourse Symposium - Logos

Hello Riley!

It was great to meet you yesterday! I will send you a separate email with the information for the plaque I dropped off.

For the padfolios and rally towels, we have approval and are ready to move forward.

Please let us know the next steps.

Kind regards,
Monica

From: Samantha Mulvihill <samnmulvihill@tamu.edu>
Date: Tuesday, March 31, 2026 at 7:13 AM
To: Holder, Monica J <m-holder@tamu.edu>, Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Subject: Fwd: FW: Civil Discourse Symposium - Logos

Samantha (Sam) Mulvihill
Master's of International Affairs '27
Bush School of Government and Public Service
Texas A&M University

---------- Forwarded message ---------
From: **Riley Tolbert** <r.tolbert@cccreationsusa.com>
Date: Fri, Mar 27, 2026 at 13:37
Subject: RE: FW: Civil Discourse Symposium - Logos
To: Samantha Mulvihill <samnmulvihill@tamu.edu>

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Hi Samantha,

How does this padfolio look?

I'm trying to push through for the towels as well. Good news on these is that they will be a quicker turn than the padfolios.

Riley Tolbert | Account Executive
P: 979-693-9664 x573
e: r.tolbert@cccreationsusa.com w: www.cccreationsusa.com
Screen Print | Embroidery | Promotional Products | Signs & Banners | Trophies & Awards
Building Better Relationships

From: Samantha Mulvihill <samnmulvihill@tamu.edu>
Sent: Friday, March 27, 2026 11:50 AM
To: Riley Tolbert <r.tolbert@CCCreationsUSA.com>
Subject: Re: FW: Civil Discourse Symposium - Logos

Good morning Riley!

I just wanted to reach out and request to get some type of mock up by Monday, if possible. I was informed our review process will take another few days and we want to have everything approved and ready to go in enough time to print!

I apologize if this puts any type of time strain on your team. Please let me know if you have any questions for us.
--
Very Respectfully,

Samantha (Sam) Mulvihill
Student Assistant
Scowcroft Institute of International Affairs
Bush School of Government and Public Service

On Tue, Mar 24, 2026 at 9:54 AM Samantha Mulvihill <samnmulvihill@tamu.edu> wrote:

> Good morning Riley!
>
> Forwarded is the zip file containing the logos for our event. I believe there are a few different sizes and two colors to play around with for the towels and the padfolios. For the sake of mock-ups, the maroon would work better for the towels and I will leave it up to the designers for what would look best on padfolios. This will be the only design on the towels.
>
> Could we also get a mock-up digital version to approve before we go ahead with ordering? Please let me know if you have trouble accessing/downloading it or if you have any other questions for us! Thank you for your patience and your help.
> --
> Very Respectfully,
>
> **Samantha (Sam) Mulvihill**
> **Student Assistant**

From: Loudermilk, Melissa <mloudermilk@exchange.tamu.edu>
Date: Monday, March 23, 2026 at 3:39 PM
To: Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Subject: Civil Discourse Symposium - Logos
Howdy Kassandra!

I'm Melissa, one of the graphic designers in MarComm. I've attached the CMYK logo files that CC Creations would need to create mockups. There are a few different versions that can be used in this application, but I'd recommend the files named:

- CDS-TAM-Vert-Tagline-Maroon
- CDS-TAM-Vert-Tagline-White
- CDS-Horz-Tagline-Maroon
- CDS-Horz-Tagline-White

Let me know if you have any questions - I'm happy to help where I can!

-Melissa

114 Holleman Drive
College Station, Texas 77840
Phone: 979.693.9664
Web: CCCreationsUSA.com

QUOTATION

Page#	1
Quotation#	Q032516
Customer#	32612
Entered By	Riley Tolbert
Date	04/01/2026
Buyer	Samantha (Sam) Mulvihill

Bill To:
TAMU SCOWCROFT INSTITUTE OF INTERNATIONAL AFFAIRS
Attn: Kassandra Maduzia
4220 TAMU
EMAIL INV: kmaduzia@tamu.edu
College Station, TX 77843

Ship To: 00001
Samantha Mulvihill
cpu

Order Due Date	Not Before	Event Date	Terms	Ship Via	Phone	Fax	Agent
04/10/2026			NET 30 DAYS	Customer Pickup	NA		245

32612-0000 TOWELS
Licensing Expires: 3.31.27. *if ANYTHING changes resubmit

Decoration#	32612-0000TBE
Description	TOWELS
Type	Screen Print
Location	Towel- Both Ends
Stitches/Screens	
Size	

Design Detail			
Towel- Both Ends Screen Print: TOWELS	3,500		

Description	OS						Total	Price	Extended
QTT100WHT T100 Q-Tees of CA Fingertip Towel w/ Fringe - White	3500						3,500	2.95	10,325.00
						Total	3500		10,325.00

Notes: This quote will expire 15 days from the date in upper right corner.

114 Holleman Drive
College Station, Texas 77840
Phone: 979.693.9664
Web: CCCreationsUSA.com

QUOTATION

Page#	1
Quotation#	Q032517
Customer#	32612
Entered By	Riley Tolbert
Date	04/01/2026
Buyer	Samantha (Sam) Mulvihill

Bill To:
TAMU SCOWCROFT INSTITUTE OF INTERNATIONAL AFFAIRS
Attn: Kassandra Maduzia
4220 TAMU
EMAIL INV: kmaduzia@tamu.edu
College Station, TX 77843

Ship To: 00001
Samantha Mulvihill
cpu

Order Due Date	Not Before	Event Date	Terms	Ship Via	Phone	Fax	Agent
04/10/2026			NET 30 DAYS	Customer Pickup	NA		245

32612-0001 PADFOLIOS

Decoration#	32612-0001AS
Description	PADFOLIOS
Type	Promotional Products
Location	ASI Products
Stitches/Screens	
Size	

Design Detail			
ASI Products Promotional Products: PADFOLIOS	350		

Description	QTY						Total	Price	Extended
ASI-PORTFOLIO pcna SM-3616 with white print	350						350	12.00	4,200.00
							Total	**Price**	**Extended**
Art No Charge							1		
						Total	350		4,200.00

Notes: This quote will expire 15 days from the date in upper right corner.

Subject: Your Updated Reservation: 350103
Date: Wednesday, March 11, 2026 at 2:06:48 PM Central Daylight Time
From: Texas A&M Hotel and Conference Center
To: Maduzia, Kassandra M.

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This message came from outside your organization.

BENCHMARK RESORTS & HOTELS

Texas A&M Hotel and Conference Center

BOOK NOW CALL 888.65.GIGEM

YOUR UPDATED RESERVATION

Howdy

Thank you for choosing the Texas A&M Hotel and Conference Center for your upcoming stay. We can't wait to welcome you and share our signature Howdy Hospitality in the heart of Aggieland. Below are the details of your updated reservation. If you need to make any further

changes or have questions, don't hesitate to reach out to us at 979.260.2235.

Confirmation Number	
Guest Name	
Arrival Date	**April 19, 2026**
Departure Date	**April 20, 2026**
Room Type	**Classic King**
Total Amount Including Tax	**$122.98**

*The above rate(s) may not reflect all possible fees; additional charges or taxes may be associated with this reservation.

UPDATE CONTACT INFO, ADD CREDIT CARD ON FILE, AND RECEIVE MOBILE UPDATES

We're pleased to welcome Reveille's four legged friends to our property! Please review our dog policy and contact our reservations team to confirm your dog's stay. We invite you to visit our website for FAQs and a full list of amenities for you to enjoy during your stay.

If applicable to you, please complete our Credit Card Authorization form.

If applicable to you, please fill out a Hotel Occupancy Tax Exemption Certificate.

PLEASE NOTE OUR HOTEL POLICIES, CHECK-IN INFORMATION, CANCELLATION AND OTHER IMPORTANT RESERVATION CONFIRMATION DETAILS ▶

Thanks & Gig 'em,

Greg Stafford
General Manager

DINING

EXPERIENCES

We welcome guests from all over the world, but we believe the food we serve should come from closer to home. We're committed to providing fresh, healthful dishes made from local ingredients grown and raised right here in Texas.

LEARN MORE

There's more to College Station than Texas A&M University. Though the university and loyal Aggies bring spirit and excitement to the College Station community, College Station is also a worthy destination all its own.

LEARN MORE

ABOUT ACCOMMODATIONS DINING MEETINGS REWARDS CLUB THINGS TO DO

**Restrictions apply. Please see the website for full details.*

CONNECT WITH US

Texas A&M Hotel and Conference Center
177 Joe Routt Blvd, College Station, Texas, 77843, United States

Reservations 888.65.GIGEM www.texasamhotelcc.com

Unsubscribe from our marketing emails.

Privacy Policy

Subject: Your Updated Reservation: 350104
Date: Wednesday, March 11, 2026 at 2:06:49 PM Central Daylight Time
From: Texas A&M Hotel and Conference Center
To: Maduzia, Kassandra M.

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BENCHMARK RESORTS & HOTELS

Texas A&M Hotel and Conference Center

BOOK NOW CALL 888.65.GIGEM

YOUR UPDATED RESERVATION

Howdy ,

Thank you for choosing the Texas A&M Hotel and Conference Center for your upcoming stay. We can't wait to welcome you and share our signature Howdy Hospitality in the heart of Aggieland. Below are the details of your updated reservation. If you need to make any further

changes or have questions, don't hesitate to reach out to us at 979.260.2235.

Confirmation Number	
Guest Name	
Arrival Date	**April 19, 2026**
Departure Date	**April 20, 2026**
Room Type	**Classic King**
Total Amount Including Tax	**$122.98**

*The above rate(s) may not reflect all possible fees; additional charges or taxes may be associated with this reservation.

UPDATE CONTACT INFO, ADD CREDIT CARD ON FILE, AND RECEIVE MOBILE UPDATES

We're pleased to welcome Reveille's four legged friends to our property! Please review our dog policy and contact our reservations team to confirm your dog's stay. We invite you to visit our website for FAQs and a full list of amenities for you to enjoy during your stay.

If applicable to you, please complete our Credit Card Authorization form.

If applicable to you, please fill out a Hotel Occupancy Tax Exemption Certificate.

PLEASE NOTE OUR HOTEL POLICIES, CHECK-IN INFORMATION, CANCELLATION AND OTHER IMPORTANT RESERVATION CONFIRMATION DETAILS ▶

Thanks & Gig 'em,

Greg Stafford
General Manager

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EXPERIENCES

We welcome guests from all over the world, but we believe the food we serve should come from closer to home. We're committed to providing fresh, healthful dishes made from local ingredients grown and raised right here in Texas.

LEARN MORE

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LEARN MORE

ABOUT ACCOMMODATIONS DINING MEETINGS REWARDS CLUB THINGS TO DO

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CONNECT WITH US

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177 Joe Routt Blvd, College Station, Texas, 77843, United States

Reservations 888.65.GIGEM www.texasamhotelcc.com

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Subject: Your Reservation Confirmation: 350105
Date: Wednesday, March 11, 2026 at 10:39:01 AM Central Daylight Time
From: Texas A&M Hotel and Conference Center
To: Michael Hardy

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BENCHMARK RESORTS & HOTELS

Texas A&M Hotel and Conference Center

BOOK NOW CALL 888.65.GIGEM

YOUR RESERVATION CONFIRMATION

Howdy Michael,

Thank you for selecting the Texas A&M Hotel and Conference Center for your upcoming stay. We look forward to introducing you to Howdy Hospitality in the heart of Aggieland. Below are

the details of your reservation. Should you require any modifications or have questions, please call us at 979.260.2235.

Confirmation Number	**350105**
Guest Name	**Michael Hardy**
Arrival Date	**April 19, 2026**
Departure Date	**April 20, 2026**
Room Type	**Classic King**
Total Amount Including Tax	**$129.58**

*The above rate(s) may not reflect all possible fees; additional charges or taxes may be associated with this reservation.

UPDATE CONTACT INFO, ADD CREDIT CARD ON FILE, AND RECEIVE MOBILE UPDATES

We're pleased to welcome Reveille's four legged friends to our property! Please review our dog policy and contact our reservations team to confirm your dog's stay. We invite you to visit our website for FAQs and a full list of amenities for you to enjoy during your stay.

If applicable to you, please complete our Credit Card Authorization form.

If applicable to you, please fill out a Hotel Occupancy Tax Exemption Certificate.

PLEASE NOTE OUR HOTEL POLICIES, CHECK-IN INFORMATION, CANCELLATION AND OTHER IMPORTANT RESERVATION CONFIRMATION DETAILS ▶

Thanks & Gig 'em,

Greg Stafford
General Manager

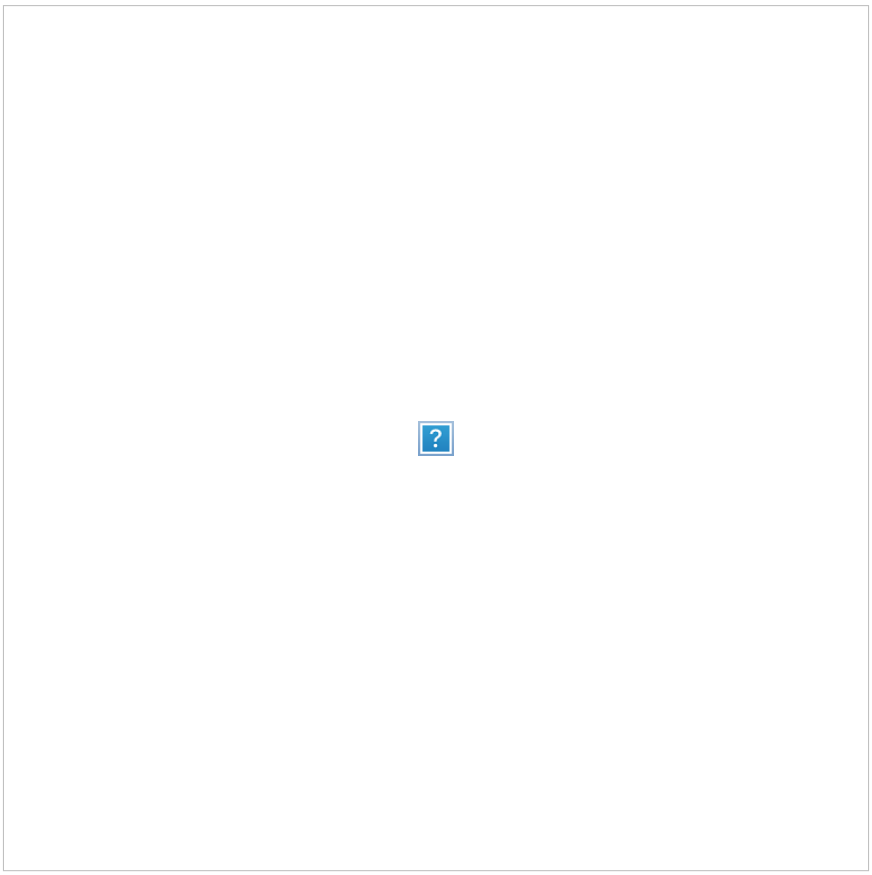
ABOUT ACCOMMODATIONS DINING MEETINGS REWARDS CLUB THINGS DO TO

Restrictions apply. Please see the website for full details.

CONNECT WITH US

Texas A&M Hotel and Conference Center
177 Joe Routt Blvd, College Station, Texas, 77843, United States

Reservations 888.65.GIGEM www.texasamhotelcc.com



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Privacy Policy

Subject: Re: McCaul Hotel
Date: Monday, March 9, 2026 at 11:37:21 AM Central Daylight Time
From: Clemons II, Dwight Lawrence
To: Maduzia, Kassandra M.

Awesome! Thank you, Kassandra. A nice win to start the week.

Deepest Respect,
Woody

Dwight "Woody" Clemons
Chief of Staff, The Bush School
Texas A&M
Work: 979-845-9417

From: Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Date: Monday, March 9, 2026 at 10:35 AM
To: Clemons II, Dwight Lawrence <dclemons@tamu.edu>
Subject: Re: McCaul Hotel

Thank you! I've reached out to both hotels and am waiting on their response. Will make a note to follow up this week if I don't hear from them.

Also quick update on the registration links, Josh Kiel (MSC box office), should have those to us today!

Kassandra Maduzia '18, '21, MPA
Program Coordinator I
Scowcroft Institute of International Affairs
ph: 979.845.6510 I kmaduzia@tamu.edu
- -
www.tamu.edu

From: Clemons II, Dwight Lawrence <dclemons@tamu.edu>
Date: Monday, March 9, 2026 at 10:14 AM
To: Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Subject: Re: McCaul Hotel

Thank you, Kassandra! Hope you had a great weekend!

I will send Mike an email and Cc you to work those names.

Deepest Respect,
Woody

Dwight "Woody" Clemons

Chief of Staff, The Bush School
Texas A&M
Work: 979-845-9417

From: Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Date: Monday, March 9, 2026 at 9:56 AM
To: Clemons II, Dwight Lawrence <dclemons@tamu.edu>
Cc: Bryan, Clay <cbryan@tamu.edu>, Holder, Monica J <m-holder@tamu.edu>, Shandley, Robert R <r-shandley@tamu.edu>
Subject: Re: McCaul Hotel

Good morning!

I will get the conversation started for the security team, but will need their names to complete their reservation.

McCaul's hotel will be set up shortly.

Best,
Kassandra Maduzia '18, '21, MPA
Program Coordinator I
Scowcroft Institute of International Affairs
ph: 979.845.6510 I kmaduzia@tamu.edu
- -
www.tamu.edu

From: Clemons II, Dwight Lawrence <dclemons@tamu.edu>
Date: Friday, March 6, 2026 at 1:16 PM
To: Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Cc: Bryan, Clay <cbryan@tamu.edu>, Holder, Monica J <m-holder@tamu.edu>, Shandley, Robert R <r-shandley@tamu.edu>
Subject: FW: McCaul Hotel

Kassandra,

As we talked in the meeting, please do set up the reservations for one night (in 19th out 20th) for McCaul at The George. For the Security folks, rooms (names TBD in 19th out 20th).

Thank you!

Deepest Respect,
Woody

Dwight "Woody" Clemons

Chief of Staff, The Bush School
Texas A&M
Work: 979-845-9417

From: Hardy, Michael J. <mjhardy@tamu.edu>
Date: Friday, March 6, 2026 at 1:06 PM
To: Clemons II, Dwight Lawrence <dclemons@tamu.edu>
Subject: McCaul Hotel

Woody,

Ok, assuming McCaul does in fact come in night before, confirmed his preference is The George. The others can do A&M hotel, unless it is just easier to have all at the same hotel.

Thanks,

Michael J. Hardy | Deputy Chief Government Relations Officer
& Director of Federal Relations

Office of the President | Texas A&M University
1246 TAMU | College Station, Texas 77843
ph: 979.845.0117 | mjhardy@tamu.edu

Washington Location:
1747 Pennsylvania Avenue NW, Suite 400
Washington, DC 20006
202.921.6615

Subject:	Re: Reservation, 3 rooms. April 19th
Date:	Wednesday, March 11, 2026 at 3:47:58 PM Central Daylight Time
From:	Maduzia, Kassandra M.
To:	Reservations TAMU
CC:	Holder, Monica J, Clemons II, Dwight Lawrence
Attachments:	Outlook-rpuzfwak.png, Outlook-ch1mqhjx.png, Outlook-b05l5ujm.png, Outlook-xqvpv45s.png, Outlook-blnyjavb.png, Outlook-gthah3tk.png

Thank you very much.

Best,
Kassandra Maduzia '18, '21, MPA
Program Coordinator I
Scowcroft Institute of International Affairs
ph: 979.845.6510 I kmaduzia@tamu.edu
- -
www.tamu.edu

From: Reservations TAMU <reservations@texasamhotelcc.com>
Date: Wednesday, March 11, 2026 at 2:05 PM
To: Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Cc: Holder, Monica J <m-holder@tamu.edu>, Clemons II, Dwight Lawrence <dclemons@tamu.edu>
Subject: Re: Reservation, rooms. April 19th

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This message came from outside your organization. Howdy,

We have updated the names accordingly. Please note these reservations will have a 48 hour cancellation/modification policy on them. Any changes must be made prior to 4/17/26.

Reservations Team

O (979) 260-2573
reservations@texasamhotelcc.com
TEXASAMHOTELCC.COM
177 Joe Routt Boulevard, College Station, TX 77843

From: Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Sent: Wednesday, March 11, 2026 1:12 PM
To: Reservations TAMU <reservations@texasamhotelcc.com>
Cc: Holder, Monica J <m-holder@tamu.edu>; Clemons II, Dwight Lawrence <dclemons@tamu.edu>
Subject: Re: Reservation, rooms. April 19th

Howdy,

We have the names for confirmations:

Additionally: what is the cancel by date?

Thank you for your time,
Kassandra Maduzia '18, '21, MPA
Program Coordinator I
Scowcroft Institute of International Affairs
ph: 979.845.6510 | kmaduzia@tamu.edu
- -
www.tamu.edu

From: Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Date: Wednesday, March 11, 2026 at 10:50 AM
To: Reservations TAMU <reservations@texasamhotelcc.com>
Cc: Holder, Monica J <m-holder@tamu.edu>, Clemons II, Dwight Lawrence <dclemons@tamu.edu>
Subject: Re: Reservation, rooms. April 19th

Thank you very much!

I have submitted a CC auth form for each, please let me know if I missed anything!

I have also attached the hotel tax exemption form, I am not sure if I sent that along so I

wanted to be sure it's on file.

Thank you and have a great day,
Kassandra Maduzia '18, '21, MPA
Program Coordinator I
Scowcroft Institute of International Affairs
ph: 979.845.6510 I kmaduzia@tamu.edu
- -
www.tamu.edu

From: Reservations TAMU <reservations@texasamhotelcc.com>
Date: Wednesday, March 11, 2026 at 10:47 AM
To: Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Cc: Holder, Monica J <m-holder@tamu.edu>, Clemons II, Dwight Lawrence <dclemons@tamu.edu>
Subject: Re: Reservation, rooms. April 19th

This Message Is From an External Sender
This message came from outside your organization. Howdy,

We have created the below reservations and sent over the email confirmations. Please complete the credit card authorization for each reservation.

Reservations Team

O (979) 260-2573
reservations@texasamhotelcc.com
TEXASAMHOTELCC.COM
177 Joe Routt Boulevard, College Station, TX 77843

From: Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Sent: Tuesday, March 10, 2026 3:06 PM
To: Reservations TAMU <reservations@texasamhotelcc.com>
Cc: Holder, Monica J <m-holder@tamu.edu>; Clemons II, Dwight Lawrence <dclemons@tamu.edu>

Subject: Re: Reservation, rooms. April 19th

Thank you very much,

Please see the answers below in red:

Name you would like on the reservation. Michael Hardy
Dates you will be arriving and departing. Arrival April 19, departing April 20
How many guests will be in the room. 1 per room
If you want a single king style room or rooms with two queen style beds. Single king
Best phone number to reach the guest at. 979.824.6229
Address to put on file. 400 Bizzell Street, CS Texas
Email to send a credit card authorization form to. (Please advise who will be paying for the room) kmaduzia@tamu.edu

Thank you and have a great day!
Kassandra Maduzia '18, '21, MPA
Program Coordinator I
Scowcroft Institute of International Affairs
ph: 979.845.6510 I kmaduzia@tamu.edu
- -
www.tamu.edu

From: Reservations TAMU <reservations@texasamhotelcc.com>
Date: Tuesday, March 10, 2026 at 12:39 PM
To: Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Cc: Holder, Monica J <m-holder@tamu.edu>, Clemons II, Dwight Lawrence <dclemons@tamu.edu>
Subject: Re: Reservation, rooms. April 19th

This Message Is From an External Sender
This message came from outside your organization. Howdy,

We have taken a look and we can offer single king style rooms at the state rate on 4/19/26. If you would like us to create these reservations please provide the below information. The information can be changed once you know the guest information.

Name you would like on the reservation.
Dates you will be arriving and departing.
How many guests will be in the room.
If you want a single king style room or rooms with two queen style beds.
Best phone number to reach the guest at. 979.824.6229 / 400 Bizzell Street, CS Texas
Address to put on file.
Email to send a credit card authorization form to. (Please advise who will be paying for the

room)

If you have any completed tax exemption forms you can send them to this email. Please note a fully completed and signed tax form is required for every reservation.

Reservations Team

O (979) 260-2573
reservations@texasamhotelcc.com
TEXASAMHOTELCC.COM
177 Joe Routt Boulevard, College Station, TX 77843

From: Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Sent: Monday, March 9, 2026 10:07 AM
To: Reservations TAMU <reservations@texasamhotelcc.com>
Cc: Holder, Monica J <m-holder@tamu.edu>; Clemons II, Dwight Lawrence <dclemons@tamu.edu>
Subject: Reservation, rooms. April 19th

Howdy and good morning,

We are hosting a small group (names TBD) and will need basic rooms, check on April 19th, check out April 20th.

We would like to get the state rate and are a tax-exempt entity (see attached).

We will pay for their rooms and parking; I am happy to fill out the credit card authorization form!

Thank you for your time and have a great day,
Kassandra Maduzia '18, '21, MPA
Program Coordinator I
Scowcroft Institute of International Affairs
ph: 979.845.6510 I kmaduzia@tamu.edu

- -
www.tamu.edu

From:	Hardy, Michael J.
To:	Maduzia, Kassandra M.
Cc:	Clemons II, Dwight Lawrence; Shandley, Robert R; Holder, Monica J
Subject:	RE: Congressman McCaul Hotel Confirmation
Date:	Monday, March 9, 2026 2:47:14 PM

Thanks. Spoke with them this morning and they are still thinking he will come in night before but is not 100% confirmed. But glad to have this.

MJH

From: Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Sent: Monday, March 9, 2026 12:34 PM
To: Hardy, Michael J. <mjhardy@tamu.edu>
Cc: Clemons II, Dwight Lawrence <dclemons@tamu.edu>; Shandley, Robert R <r-shandley@tamu.edu>; Holder, Monica J <m-holder@tamu.edu>
Subject: Congressman McCaul Hotel Confirmation

Howdy,

Attached is the confirmation from the George for Congressman McCaul, check in April 19, out on April 20th.

I am waiting to hear back from the TAMU Hotel and Conference Center.

Please let me know if I need to make any adjustments.

Best,
Kassandra Maduzia '18, '21, MPA
Program Coordinator I
Scowcroft Institute of International Affairs
ph: 979.845.6510 | kmaduzia@tamu.edu
- -
www.tamu.edu

THE george™
VALENCIA HOTEL COLLECTION

Reservation information

Your Confirmation Number is
S9YAMZEB6

1 **GUEST INFORMATION**

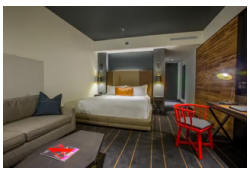
2 **BILLING INFORMATION**

$150.07 — S9YAMZEB6

Modify Cancel

SUNDAY, APR 19 — MONDAY, APR 20

The George, by Valencia Hotel Collection



Texas A & M University **$110.00**

1 Night, 1 Adult

Texas A & M University

Classic King

Classic King room features views overlooking Century Square or TAMU. (window)

Room features custom bedding and sitting area

Bathroom offers a walk-in shower

400 square feet

Summary | Details

SUNDAY, APR 19, 2026 — MONDAY, APR 20, 2026

The George, by Valencia Hotel Collection

Texas A & M University

Classic King Apr 19	$110.00
Subtotal	**$110.00**

Resend Confirmation Email

You may resend the confirmation email to the address provided or a different address.

Email Address

Send

Print Confirmation

Use the "Print" button to print a paper copy of this confirmation.

Print

PERSONALIZE YOUR EXPERIENCE

(This website's performance is improved by cookies. Here's our Privacy Policy. If that's okay with you, keep on browsing.) Privacy Policy

Manage Cookies

Accept All

From:	Clemons II, Dwight Lawrence
To:	Maduzia, Kassandra M.
Subject:	Re: McCaul Hotel
Date:	Monday, March 9, 2026 11:37:17 AM

Awesome! Thank you, Kassandra. A nice win to start the week.

Deepest Respect,
Woody

Dwight "Woody" Clemons
Chief of Staff, The Bush School
Texas A&M
Work: 979-845-9417

From: Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Date: Monday, March 9, 2026 at 10:35 AM
To: Clemons II, Dwight Lawrence <dclemons@tamu.edu>
Subject: Re: McCaul Hotel

Thank you! I've reached out to both hotels and am waiting on their response. Will make a note to follow up this week if I don't hear from them.

Also quick update on the registration links, Josh Kiel (MSC box office), should have those to us today!

Kassandra Maduzia '18, '21, MPA
Program Coordinator I
Scowcroft Institute of International Affairs
ph: 979.845.6510 | kmaduzia@tamu.edu
- -
www.tamu.edu

From: Clemons II, Dwight Lawrence <dclemons@tamu.edu>
Date: Monday, March 9, 2026 at 10:14 AM
To: Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Subject: Re: McCaul Hotel

Thank you, Kassandra! Hope you had a great weekend!

I will send Mike an email and Cc you to work those names.

Deepest Respect,

Woody

Dwight “Woody” Clemons
Chief of Staff, The Bush School
Texas A&M
Work: 979-845-9417

From: Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Date: Monday, March 9, 2026 at 9:56 AM
To: Clemons II, Dwight Lawrence <dclemons@tamu.edu>
Cc: Bryan, Clay <cbryan@tamu.edu>, Holder, Monica J <m-holder@tamu.edu>, Shandley, Robert R <r-shandley@tamu.edu>
Subject: Re: McCaul Hotel

Good morning!

I will get the conversation started for the security team, but will need their names to complete their reservation.

McCaul’s hotel will be set up shortly.

Best,
Kassandra Maduzia ’18, ’21, MPA
Program Coordinator I
Scowcroft Institute of International Affairs
ph: 979.845.6510 | kmaduzia@tamu.edu
- -
www.tamu.edu

From: Clemons II, Dwight Lawrence <dclemons@tamu.edu>
Date: Friday, March 6, 2026 at 1:16 PM
To: Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Cc: Bryan, Clay <cbryan@tamu.edu>, Holder, Monica J <m-holder@tamu.edu>, Shandley, Robert R <r-shandley@tamu.edu>
Subject: FW: McCaul Hotel

Kassandra,

As we talked in the meeting, please do set up the reservations for one night (in 19th out 20th) for McCaul at The George. For the Security folks, rooms (names TBD in 19th out 20th).

Thank you!

Deepest Respect,
Woody

Dwight "Woody" Clemons
Chief of Staff, The Bush School
Texas A&M
Work: 979-845-9417

From: Hardy, Michael J. <mjhardy@tamu.edu>
Date: Friday, March 6, 2026 at 1:06 PM
To: Clemons II, Dwight Lawrence <dclemons@tamu.edu>
Subject: McCaul Hotel

Woody,

Ok, assuming McCaul does in fact come in night before, confirmed his preference is The George. The others can do A&M hotel, unless it is just easier to have all at the same hotel.

Thanks,

Michael J. Hardy | Deputy Chief Government Relations Officer
& Director of Federal Relations

Office of the President | Texas A&M University
1246 TAMU | College Station, Texas 77843
ph: 979.845.0117 | mjhardy@tamu.edu

Washington Location:
1747 Pennsylvania Avenue NW, Suite 400
Washington, DC 20006
202.921.6615

From: Maduzia, Kassandra M.
To: Hardy, Michael J.
Cc: Clemons II, Dwight Lawrence
Subject: Re: VP Pence Forward Team Hotel Confirmation
Date: Wednesday, March 11, 2026 3:48:59 PM

Good afternoon,

The names have been updated. Here is what the reservation team had to say re: cancellation

"Please note these reservations will have a 48 hour cancellation/modification policy on them. Any changes must be made prior to 4/17/26."

Best,

Kassandra Maduzia '18, '21, MPA
Program Coordinator I
Scowcroft Institute of International Affairs
ph: 979.845.6510 | kmaduzia@tamu.edu
- -
www.tamu.edu

From: Hardy, Michael J. <mjhardy@tamu.edu>
Date: Wednesday, March 11, 2026 at 11:12 AM
To: Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Subject: RE: VP Pence Forward Team Hotel Confirmation

Also, what is the cancel by date?

MJH

From: Maduzia, Kassandra M. <kmaduzia@tamu.edu>
Sent: Wednesday, March 11, 2026 10:42 AM
To: Hardy, Michael J. <mjhardy@tamu.edu>
Cc: Clemons II, Dwight Lawrence <dclemons@tamu.edu>; Holder, Monica J <m-holder@tamu.edu>
Subject: VP Pence Forward Team Hotel Confirmation

Howdy and good morning,

Attached are the confirmations for the VP Pence forward team's hotel rooms.

Please let me know if any changes need to be made. I will get the credit card authorization forms filled out shortly.

Best,

Kassandra Maduzia ’18, ’21, MPA
Program Coordinator I
Scowcroft Institute of International Affairs
ph: 979.845.6510 | kmaduzia@tamu.edu

- -

www.tamu.edu

From:	Nicole Frederick
To:	Hardy, Michael J.
Subject:	RE: Plane for Vice President
Date:	Thursday, March 26, 2026 12:42:55 PM
Attachments:	image001.png image002.png image003.png image004.png image005.png

---

This Message is From an External Sender
This message came from outside your organization

No worries at all!

Thank you!
Nicole

From: Hardy, Michael J. <mjhardy@tamu.edu>
Sent: Thursday, March 26, 2026 1:38 PM
To: Nicole Frederick <nfrederick@wwsg.com>
Subject: RE: Plane for Vice President

Nicole,

My apologies for the delayed response! Been on the Hill last few days with my President.

Feel free for you all to just bill us for the plane!

MJH

From: Nicole Frederick <nfrederick@wwsg.com>
Sent: Tuesday, March 24, 2026 12:41 PM
To: Hardy, Michael J. <mjhardy@tamu.edu>
Subject: Plane for Vice President

This Message is From an External Sender
This message came from outside your organization

Hi Michael,

I am going to lock in the plane this week for the Vice President.

Our current quote is $29,793 plus catering and deicing (which let's hope by April we over this cold)

In terms of billing, I can either bill you or ask our vendor to bill you directly. Please let me know what is easier for you.

Thank you,
Nicole

Nicole Frederick
COO/CFO
Worldwide Speakers Group
O: (703) 373.9811
C: (703) 629.1274
nfrederick@wwsg.com | www.wwsg.com

WORLDWIDE SPEAKERS GROUP

Your Global Partner in Thought Leadership

This e-mail and any files transmitted with it are intended solely for the use of the individual or entity to whom they are addressed. If the reader of this e-mail is not the intended recipient or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any use dissemination, forwarding, printing, or copying of this e-mail is strictly prohibited.

Docusign Envelope ID: D7902839-594B-4746-AC63-7079CE9AFFBE

This Engagement Agreement (this Agreement) is made and entered into as of January 21, 2026 between **Texas A&M University ("Client")** and the **Worldwide Speakers Group, LLC. ("WWSG"),** having an address (for notice purposes) at 99 Canal Center Plaza, Suite 100, Alexandria VA 22314.

Speaker:	The Honorable Michael R. Pence
Honorarium:	$150,000 USD
Engagement Expenses:	The Client will provide a private jet* for the Speaker's transportation to/from College Station as well as two (2) business class domestic flights for the advance team. In addition, the Client will provide expenses for up to five (5) people to include professionally insured ground transportation in the originating, event and destination cities, hotel accommodations, meals and reasonable incidentals. **See the attached Private Aircraft Rider.*
Client:	Texas A&M University 1246 TAMU College Station, Texas 7784 **Contacts:** Mr. Michael J. Hardy, Deputy Chief Government Relations Officer & Director of Federal Relations Phone: 979.845.0117 Email: mjhardy@tamu.edu The Honorable John B. Sherman, Dean of the Bush School of Government Email: johnsherman92@tamu.edu
Event Name:	Inaugural Texas A&M University Civil Discourse and Dialogue Symposium
Event Date:	Monday, April 20, 2026
Event Location/Venue:	Texas A&M University Campus - College Station, TX
Speech Topic:	In 2026, we find ourselves in the midst of a society that struggles to engage in civil dialogue. Whether in business, politics, or any other platform, we have seen the slow erosion of the notion of being able to debate and discuss alternate viewpoints in a way that shows respect to our fellow Americans. At Texas A&M, home to the George H.W. Bush School of Public Service and Administration, our goal is to produce graduates that are not only productive citizens, but citizens that are able to promote and engage in healthy and respectful dialogue. In 2026, in collaboration with the Texas A&M University System Board of Regents and Chancellor, Texas A&M University will host the inaugural Civil Discourse & Dialogue Symposium that will feature speakers and panels (hopefully keynoted by VP Pence) that will allow us to steer the national narrative from one of hostility, to one of respect. Over the course of one hour to one hour fifteen minutes, we would love to have the VP address this fundamental question: How does one's core values provide them the ability to engage in debate and dialogue in a civil and respectful manner, particularly when you find yourself in a difficult situation? It is our belief that there is no one better to provide us his unique insight on this key question than Vice President Pence.
Complete List of Speaker's Responsibilities:	Mr. Pence or his representative will participate in a pre-event conference call with the Client for approximately 15 to 20 minutes to discuss content. All event logistics will be arranged between WWSG and the Client prior to this call. On Monday, April 20, 2026, Mr. Pence will participate in the following agenda. The exact times for the program will be confirmed, with Mr. Pence's approval, no later than thirty (30 days) prior to the event. The full schedule will be approximately 3.5 to 4 hours in total.

Luncheon for university officials, student leaders (to include leaders of the famed, Texas A&M Corps of Cadets) and select alumni and a formal photo receiving line – 60 to 75 minutes

Meetings with various Cadets for informal discussion and candid group photos – 60 minutes

Mr. Pence's presentation, to include prepared remarks (10 to 15 minutes) followed by a moderated conversation (45 to 60 minutes). The moderator and the questions must be approved by WWSG and Mr. Pence's office.

Optional Items:
An opportunity for the Vice President to visit the gravesite of President & Mrs. Bush, and their daughter, Robin (the second child of the Bush's who passed away at the age of 3 from leukemia).

A visit to the George H. W. Bush Presidential Library and Museum. An extension to the library was recently completed, which now houses the Marine One helicopter used by President & Mrs. Bush, and the locomotive, (Union Pacific 4141) that transported the President to his final resting place.

Note: Except as set forth in this section of the Agreement, no additional activities which may include but are not limited to appearances, seminars, discussion groups, receptions, dinners, press interviews, media arrangements, position/white papers, reports, etc. shall be planned by the Client nor expected of the Speaker unless expressly set forth in this Agreement. The fees provided for in this Agreement are understood to be for this Complete List of Speaker's Responsibilities only; any other activities are to be treated independently and additional fees may be necessary.

Audience Attire: Casual **Speaker Attire:** Business

Additional Information: Speech Topic: In 2026, we find ourselves in the midst of a society that struggles to engage in civil dialogue. Whether in business, politics, or any other platform, we have seen the slow erosion of the notion of being able to debate and discuss alternate viewpoints in a way that shows respect to our fellow Americans.

At Texas A&M, home to the George H.W. Bush School of Public Service and Administration, our goal is to produce graduates that are not only productive citizens, but citizens that are able to promote and engage in healthy and respectful dialogue.

In 2026, in collaboration with the Texas A&M University System Board of Regents and Chancellor, Texas A&M University will host the inaugural Civil Discourse & Dialogue Symposium that will feature speakers and panels (hopefully keynoted by VP Pence) that will allow us to steer the national narrative from one of hostility, to one of respect.

Over the course of one hour to one hour fifteen minutes, we would love to have the VP address this fundamental question: How does one's core values provide them the ability to engage in debate and dialogue in a civil and respectful manner, particularly when you find yourself in a difficult situation?

It is our belief that there is no one better to provide us his unique insight on this key question than Vice President Pence.

Media Coverage: Credentialed media may attend the Speaker's presentation. The media may record the first three (3) minutes of the Speaker's remarks for b-roll footage (video / no audio). The media may not participate in the audience Q&A. No other recordings by the media are permitted. The Client will provide WWSG a list of attending media outlets prior to the event. A university official will stay with the media to ensure adherence to the above.

Recording Instructions: The Client is permitted to record the Speaker's presentation for archival purposes only. Brief clips from the Speaker's presentation may be used for the Client's marketing efforts, with approval by the Speaker. Any further educational use of the recording must be requested in writing for consideration and approval by WWSG and the Speaker. No commercial use of the recording will be permitted. The recording will be provided via a secure file to WWSG within two weeks following the event date.

The Client may livestream the Speaker's presentation to an overflow venue for additional attendees.

About the Organization: Texas A&M University opened in 1876 as the state's first public institution of higher education. Founded as an all-male, all military school in 1876 with just 40 students, in 2026, Texas A&M will celebrate its 150th Anniversary.

What started as a small agriculture and mechanical college in rural Texas, today, proudly serves as a top 20, Tier-1 research-intensive university with annual research expenditures nearing $1.5B. With a student body that exceeds 80,000 students, Texas A&M is dedicated to sending leaders out into the world prepared to take on the challenges of tomorrow and take pride in knowing that the core values that make up Texas A&M University (Respect, Excellence, Leadership, Loyalty, Integrity, and Selfless Service) are instilled in each and every Aggie that graduates.

About the Event: This will be an all-day event that will include keynotes, fireside chats, and breakout sessions over lunch. We expect students to be the main audience, we anticipate several thousand attendees in our main venue of Rudder Auditorium (for the breakout sessions over lunch, they will go to the nearby Memorial Student Center).

This will be a flagship event for Texas A&M, and it is occurring on the same day as Aggie Muster, which is held in the evening and involves commemorating current and former students who have passed away in preceding year. We opted to hold this event on civil discourse and core values on this same day as we thought it dovetailed well with Muster.

Organization Website: www.tamu.edu

Audience Size & Profile: Attendance at the main presentation will be available to the entire campus community to include students, faculty, staff, and alumni as well as local and state leaders. There will be approximately 2,500 attendees, made up of predominately students.

Previous Speakers: This is an inaugural event; however Texas A&M has hosted many dignitaries, including all living former US Presidents and many world leaders.

Additional Speakers: Our other confirmed speakers (in addition to the student leaders at the lunchtime breakout session) are Commandant of Cadets Lt.Gen. (USMC, ret.) James "Chip" Bierman and Texas A&M University President Tommy Williams. Additionally Representative Michael McCaul and a Democratic colleague (to be selected by Representative McCaul), Jenna Bush, American sports and comedy group "Dude Perfect" and Buc-ee's founder Arch "Beaver" Aplin III have been invited.

Marketing/Promotional Materials: All announcements and promotional materials using the Speakers likeness/image/name and regarding their participation in this program must first be approved by WWSG and the Speaker in writing.

Payment Information: A deposit of $75,000 is due upon completion of the Agreement.
A balance of $75,000 is due by March 20, 2026.

This agreement is subject to the following terms and conditions, all of which are incorporated into this Agreement by reference. The undersigned has read and agreed to the terms and conditions of this Agreement.

ACCEPTED BY: Worldwide Speakers Group, LLC

2/4/2026

Kristine B. Kalo, Senior Vice President **Date**

ACCEPTED BY: Texas A&M University

Signed by:
C06E689528FF459...

February 4, 2026 | 12:46:37 PM C

Date

TERMS AND CONDITIONS

ENGAGEMENT. Subject to the terms and conditions of this Agreement, Client agrees to engage Speaker through WWSG, for the speech, presentation, performance or appearance at the Event specified in this Agreement (the "Engagement"). Speaker will deliver the Engagement for the specified duration and at the date, time and venue stated in this Agreement. No additional appearances or activities shall be planned by Client for Speaker nor expected of Speaker at the Event unless specifically set forth in this Agreement. Any modification to the Engagement or Speaker's participation at the Event once this Agreement has been entered into and made effective shall require the mutual agreement of Client and WWSG; the absence of such mutual agreement will constitute a material breach by Client of this Agreement.

GOVERNING LAWS. This agreement shall be governed and construed in accordance with the laws of the Commonwealth of Virginia without regard to any choice of law or conflict of law provisions. Each party consents to the personal jurisdiction of the courts of the Commonwealth of Virginia, both state and federal, with respect to any action arising out of this Agreement. This Agreement may not be changed and/or modified except by a written request signed by each of the parties hereto.

VENUE AND FACILITIES. Client shall provide a well-heated or cooled (as required), well-lighted, safe and appropriate place at the designated event location. All equipment and facilities, including microphones, amplification systems, and other technical and physical equipment necessary for the Speaker's participation in the Engagement, shall be provided by Client in good working order. Client shall ensure that the audience is no more than the legal number permitted.

TAXES AND FEES. Client shall be wholly liable for payment of any applicable sales taxes, admission taxes, user fees or other taxes, charges or fees of any kind applicable to the Engagement. All Speakers are designated as independent contractors and assume responsibility for federal income tax, social security and Medicare tax, state income tax, public liability and workers' compensation insurance.

CANCELLATION. If Client cancels this Agreement at any time prior to sixty (60) days before the scheduled event, 50% of the total fee shall be due and payable immediately to WWSG. If Client cancels this Agreement within a period of sixty (60) days or less before the Engagement, the entire fee shall be due and payable immediately to WWSG. WWSG shall have no liability for expenses or losses suffered or incurred by Client if Speaker cancels the Engagement at any time, for any reason. In such event, WWSG shall use reasonable effort to provide an alternative speaker for the Engagement that is acceptable to Client. If the Speaker cancels the Engagement and WWSG is unable to provide a substitute speaker for the Engagement that is acceptable to the Client, WWSG shall refund any fees received from the Client.

BREACHES. In the event that the Client fails or refuses to provide any items herein stated, or fails to make the payments as provided in this Agreement, or fails to proceed with the Engagement, and/or breaches any of the other conditions set forth in this Agreement, then, the Speaker shall have no obligation to perform the Engagement described herein and WWSG may immediately enforce any and all remedies available under the law.

FORCE MAJEURE. Notwithstanding anything to the contrary contained in this Agreement, in the event the performance of any obligation under this Agreement is prevented due to acts of God, exchange controls, export or import controls, or any other government restriction, wars, hostilities, blockades, civil unrest or disturbance, strikes, terrorist attacks, lockouts, a communicable disease (as evidenced by the Center for Disease Control) in the city of the scheduled event, or in cities from where at least 50% of the anticipated attendees would be traveling; published advisories and/or guidelines from the federal government or the state or city/county government where the speaker presentation is scheduled to occur that would restrict a mass gathering of 50 people or more or any other cause beyond the reasonable control of a Party, such Party shall not be responsible to the other Parties for failure or delay in performance of its obligations under this Agreement. The affected party must give written notice to the other party within five (5) days of the occurrence of the force majeure act, event, or occurrence. The terms of this paragraph shall only suspend, and not excuse, a Party's obligations to perform and the obligations shall be performed as soon as practicable after a force majeure event ceases to exist.

TRAVEL AND EXPENSES. Unless otherwise outlined in this Agreement, travel and related expenses for the Speaker will include first class airfare and other normal transportation charges and expenditures, lodging and meals, taxicabs or limousine fares and other expenses made necessary by the Speaker's trip to, presence in, or trip from the city in which the program is presented. All transportation and accommodations arrangements shall be paid for by the Client as stated herein and are subject to the Speaker's prior written approval. Airfare may not be paid for by travel vouchers, donated airline tickets, air miles, hotel points or other restricted travel. If private aircraft will be provided for the Speaker's travel, it must meet the standards indicated herein. The Client may not have any additional guests travel in any vehicles or aircraft with the Speaker without prior written approval by WWSG and the Speaker.

SECURITY. The Client will provide a secure venue for the Speaker's appearance. Any additional security needs that are determined to be necessary for the Speaker's travel to, from and during the Appearance will be the responsibility of the Client.

CONFIDENTIALITY. Both parties agree to maintain absolute confidentiality of all the terms, conditions contained in this Agreement and/or associated with the appearance by Speaker, except as required by law.

ENDORSEMENTS AND PERMISSIONS. It is understood that the Speaker is not endorsing the Client's organization, or any party affiliated with the Engagement and should not be advertised as doing so.

INDEPENDENT CONTRACTOR. The Speaker is not a party to this Agreement. The Parties acknowledge that the Speaker is an independent contractor and is not the employee, partners, joint venture or agent of either the Client or WWSG. As an independent contractor, the Speaker shall have the exclusive control over the means, method and details of fulfilling the services outlined in this contract. Although WWSG and the Speaker have a contractual relationship, WWSG is not responsible in any way for the Speaker's acts, omissions, statements, or any commitment made by the Speaker to the Client.

PUBLICITY. The Speaker's participation in this event may not be publicized until this contract is fully executed and the deposit has been received by WWSG. All advertisements and publicity (including social media) shall be submitted to WWSG in English whether for print, broadcast, on-line or otherwise, and shall be subject to the immediate review and written approval by WWSG.

OWNERSHIP: Speaker shall retain exclusive ownership of any and all intellectual property (including copyright) rights to any materials contributed by the Speaker at or in connection with the Engagement.

INDEMNIFICATION. Each Party shall indemnify, release, defend and hold harmless the other Party, its directors, officers and employees from and against any and all claims, demands, causes of action, losses, damages, liabilities, costs and expenses, including without limitation, reasonable attorneys' fees and costs arising out of a third Party claim, action or proceeding, based directly or indirectly on any breach of its warranties contained herein or arising from or relating to its performance under this Agreement.

SEVERABILITY. If any clause, or portion of a clause, in this Agreement is considered invalid under the rule of law, it shall be regarded as stricken while the remainder of this Agreement shall continue to be in full effect.

Private Aircraft Rider

If the aircraft is provided by the Client, whether donated or a corporate aircraft, the aircraft must meet the Speaker's requirements. The aircraft must have two engines, be flown by two pilots, and be fully insured. The aircraft itself and all arrangements related to the Speaker's transportation upon it will be subject to advance approval by the Speaker and WWSG. No additional passengers, other than the Speaker and guests/staff, may travel on the aircraft. Exhibit 1, attached to this worksheet, shall govern the terms of the aircraft.

The Client agrees to provide a certificate of plane liability insurance showing minimum limits of $200 million per occurrence, including passenger liability with WWSG listed as an additional insured.

The certificate must also provide 1) waiver of subrogation wording in favor of aforementioned additional insured with respect to damage to the aircraft hull, and 2) state that the donated/corporate company's policy is primary and non-contributory by any other insurance maintained by the additional insured.

The Client also agrees to provide all security information . Client must provide the name of the owner of the donated or corporate plane as well as a 24-hour contact phone number.

Client must confirm the airplane with WWSG no later than 45 days before the event date. If the Client has not secured a plane by this time, WWSG will charter a plane. The Client will be responsible for remitting plane charter costs in full, 30 days before the event. The Client is encouraged to compare with the donor their out-of-pocket expenses for operating the private plane as compared to having WWSG charter a plane. In many instances, WWSG can provide a savings.

EXHIBIT 1
Transportation Provided by the Client

By execution of this Exhibit 1 to the Terms and Conditions of the Contract entered into by Worldwide Speakers Group ("WWSG") and Texas A&M University (the "Client), the Client hereby confirms that, subject to the Terms and Conditions of the Agreement and this Exhibit 1, it is offering to transport the Speaker to/from the Engagement using the aircraft operated by the Client as specified below ("Donated Aircraft"). The capitalized terms used but not otherwise defined shall have the meaning given to such terms in the Agreement.

1. The Client hereby offers to operate the Donated Aircraft which shall consist of a jet aircraft.
    a. Tail Number: _____
    b. Type of aircraft: _____
    c. Pilot and Co-Pilot Names: _____ / _____
    d. Event City FBO Name: _____ Telephone: _____
    e. Owner of the Aircraft: _____
    f. Contact information for Owner: _____

2. The Client operates the Donated Aircraft under:
    _____ The private operating rules of Part 91; or
    _____ The air carrier rules of Part 135 of the US Federal Aviation Regulations ("FARs")

3. The Client represents and warrants that it has all legal authority as may be required to offer and to operate the Donated Aircraft to transport the Speaker (and any passengers traveling with the Speaker) to/from the Engagement.

4. WWSG shall advise the Speaker:
    a. That the Client is offering to transport the Speaker on the Donated Aircraft operated by the Client and shall identify the applicable FARs under which the Client operates the Donated Aircraft; and
    b. That he/she is under no obligation to travel on the Donated Aircraft and that he/she has the right, in the exercise of his/her sole discretion, to determine whether he/she wishes to travel on the Donated Aircraft to/from the Engagement.

5. If the Speaker elects not to travel on the Donated Aircraft for any or all the flights for which it is offered, WWSG shall make other transportation arrangements, including a separate private charter aircraft and/or commercial air travel, subject to Speaker's approval, for the Speaker to/from the Engagement and the Client shall reimburse WWSG for all transportation-related costs.

6. If the Speaker elects to travel on the Donated Aircraft to/from the Engagement:
    a. The Client shall be solely responsible for the operation of the Donated Aircraft;
    b. The Client will bear all expenses related to the operation of the Aircraft and shall not directly or indirection charge WWSG or the Speaker for the use of the Donated Aircraft;

The Client shall defend, indemnify and hold WWSG and its parents, subsidiaries and affiliates and their respective owners, members, managers, directors, officers, employees, agents, successors and assigns from and against any and all liabilities, claims, suits, damages, judgements, cost and expenses, including reasonable attorney's fees and expenses arising out of or related to the offering or operation of the Donated Aircraft by the Client to transport the Speaker (and passengers traveling with the Speaker) to/from the Engagement.

The Honorable Michael R. Pence Contract Addendum

This ADDENDUM is attached to and forms part of the Agreement between WWSG and Texas A&M University. To the extent that any of the terms or conditions contained in this ADDENDUM may contradict or conflict with any of the terms or conditions of the attached Agreement, it is expressly understood and agreed that the terms of this ADDENDUM shall take precedence and supersede the attached Agreement.

1. CONFIDENTIALITY

The Parties acknowledge that the specific terms and conditions of this Contract Addendum, including without limitation, the amount of compensation paid to the Speaker and to Worldwide Speakers Group (WWSG), and any special requirements of the Speaker, are and shall remain proprietary and confidential. The Parties further acknowledge that certain other proprietary information provided by WWSG and/or the Speaker to the Customer may also be confidential. The Parties shall not publicly disclose any confidential information, and they acknowledge that any breach, negligent or intentional, of this confidentiality provision shall be deemed a material breach of this Agreement for which the breaching Party may be held liable. The Parties further acknowledge that disclosure of any confidential information would cause irreparable harm to WWSG and to the Speaker; the Customer shall therefore exercise its best efforts to avoid any disclosure of any confidential information. In the event that the Customer or any of its representatives is required by any law or regulation, or by a valid order or demand from a judicial or governmental body to disclose any confidential information, the Customer shall provide prompt written notice to WWSG of any such law, regulation, order or demand and shall reasonably cooperate with WWSG so that, prior to any disclosure, WWSG may seek appropriate protective order(s) and/or make redactions to the Agreement to protect its proprietary and confidential information.

The Parties understand and agree that the Speaker is NOT endorsing the Customer or any entity, individual, product, or service in any way associated with the Customer or the engagement. Further, any use of the Speaker's name or likeness in any manner whatsoever that suggests or implies any such endorsement or approval is absolutely forbidden, and any breach of this agreement shall give the Speaker or WWSG a right to an injunction and a claim for damages in addition to any other rights or remedies that they may have.

The Speaker's office, in conjunction with WWSG, shall have the right to approve, in their sole discretion any entity or individual, other than the Customer, which is sponsoring the speech or any other activities during his appearance.

2. SECURITY

Due to the Speaker's professional endeavors and high profile, arrangements of the highest order are necessary for the maintenance of the Speaker's security and the security of the audience. Customer agrees to provide security arrangements as deemed necessary by the Speakers security detail as communicated via WWSG.

3. AIR TRAVEL

a. **For events in North/Central America**

Customer shall provide expenses for people. These expenses shall include roundtrip private air transportation between and the city in which the event is to occur, hotel accommodations, meals and reasonable incidentals (if necessary).

. Equivalent or larger aircraft (as defined by interior cabin space) may also be used, with approval by WWSG and the Speaker.

To ensure the safety of the passenger(s), the private aircraft - whether owned by the host organization, donated to the host organization (by a sponsoring organization who owns and operates their own corporate jet) or chartered by WWSG -

and be fully insured. The aircraft MUST MEET or exceed U.S. FAA safety, operating and maintenance standards and regulations. The aircraft itself and all arrangements regarding the Speaker's transportation will be subject to advance approval by the Worldwide Speakers Group.

(as defined by interior cabin space) may also be used, with approval by WWSG and the Speaker.

Customer must confirm the aircraft's tail number and equipment type with WWSG no later than forty-five (45) business days before the event date. If the Customer has not secured a plane by this time, WWSG will charter a plane and bill the Customer accordingly.

The Customer agrees to provide the following security information at least fourteen (14) business days in advance of the event date: FBO information,

For donated planes, the Customer is encouraged to talk with the donor as to what they will be paying out of pocket for operating the plane as WWSG may be able to charter a private plane for less.

The Parties agree that Speaker, his traveling party, and security detail will be the only passengers onboard the private jet in addition to the crew.

i. **CHARTERED PRIVATE JET:** The Customer shall provide the Speaker and traveling party with chartered private, round-trip jet transportation between or other Continental US city with Customer approval), and the city in which the appearance is to occur.

   WWSG will arrange, in consultation with the Customer, the charter of the aircraft which accommodates all members of the traveling party including the security detail. WWSG reserves the right to change the flight plans at any time.

ii. **DONATED PRIVATE JET:** If the Customer would like to use a donated private plane (WWSG and Speaker's security reserve the right to accept or decline a donated chartered plane) the Customer agrees to provide a certificate of aircraft liability insurance showing minimum limits of $200 million per occurrence, including passenger liability, and the following must be listed as additional insured's: Worldwide Speakers Group. The certificate must also provide a waiver of subrogation wording in favor of all the aforementioned additional insureds with respect to damage to the aircraft hull. The certificate must also state that the charter company's policy is primary and non-contributory by any other insurance maintained by the additional insureds.

b. **For events outside of North/Central America**

Customer shall provide the Speaker and traveling party with first-class round-trip commercial air transportation for up to five (5) people between and the city in which the event is to occur. If non-stop first-class commercial service is not available between and the event city, the Customer shall provide first-class non-stop, round-trip commercial air transportation to the furthest point east or west to be supplemented by private jet transportation to the event city with the same guidelines and restrictions noted in Section 3a above.

Donated or sponsor airline tickets may not be used under any/all circumstances — no exceptions will be permitted. WWSG will book all travel arrangements for the Speaker and the traveling party.

The Parties agree that Speaker, his traveling party, and security detail will be the only passengers onboard the private jet in addition to the crew.

i. **CHARTERED PRIVATE JET:** The Customer shall provide the Speaker and traveling party with chartered private, round-trip jet transportation between commercial air travel arrival city (or other city with Customer approval), and the city in which the appearance is to occur.

   WWSG will arrange, in consultation with the Customer, the charter of the aircraft which accommodates all members of the traveling party including the security detail. WWSG reserves the right to change the flight plans at any time.

ii. **DONATED PRIVATE JET:** If the Customer would like to use a donated private plane (WWSG and Speaker's security reserve the right to accept or decline a donated chartered plane) the Customer agrees to provide a certificate of aircraft liability insurance showing minimum limits of $200 million per occurrence, including passenger liability, and the following must be listed as additional insured's: Worldwide Speakers Group. The certificate must also provide

a waiver of subrogation wording in favor of all the aforementioned additional insureds with respect to damage to the aircraft hull. The certificate must also state that the charter company's policy is primary and non-contributory by any other insurance maintained by the additional insureds

4. GROUND TRANSPORTATION

a. **Out of Town Engagements** - The Speaker's ground transportation will be provided by his security detail. The Customer shall pay for ground transportation in the originating city and the event city for the Speaker's traveling party, to be arranged exclusively by WWSG. All ground transportation must be approved by the Speaker's security detail.

The Parties agree that the Customer will greet the Speaker at the event site. For events that do not take place a hotel where the Speaker and the traveling party will be staying,

b. **Local Engagements** – For all events occurring within a driving distance of the Speaker's office/residence, Customer agrees to allow WWSG to arrange all local transportation with the same restrictions as noted above. For security purposes,

5. EVENT VENUES

WWSG, in conjunction with the Speaker's security detail, will need to approve all venues in advance of the event date. The Parties agree all events that the Speaker participates in during this appearance will take place in the same venue (per contract) unless otherwise agreed to in writing by WWSG. WWSG, on behalf of the Speaker, shall have the right to approve, in its sole discretion, sets, backdrops, banners, scenery, logos, settings, etc. which are in any way related to his speech or any other activities associated with his appearance.

6. HOTEL ACCOMMODATIONS

All hotels/lodging must be approved by WWSG and the Speaker's security detail. Customer agrees to provide the Speaker with accommodations of a pre-registered (number of rooms to be determined by WWSG on an event-by-event basis) in a deluxe hotel as approved by WWSG and the Speaker's security detail. In addition to room and tax charges, Customer agrees to pay for all meals and incidentals (incidentals include but are not limited to phone, fax, and computer services at the hotel). All hotel charges by the Speaker and his party during their stay in the event city are to be master billed to WWSG and these will be invoiced to the Customer after the event.

For security purposes, all hotel accommodations are to be registered
Customer agrees to work with WWSG and the Speaker's security detail

Customer may be asked to arrange rooms for the Speaker's detail.
Customer will not be responsible for covering any expenses related to the Security detail. WWSG will provide room requirements to the Customer.

If an overnight stay is not required, please reserve one holding suite and two single rooms with the same restrictions noted above.

7. EVENT SPONSORS

All event sponsors must be agreed to at the firm invitation stage. Speaker, in conjunction with WWSG, retains final approval of any/all event sponsors.

8. ADVERTISING & PROMOTIONAL MATERIALS

All advertisements and publicity shall be submitted in English whether for print, broadcast, on-line or otherwise, and shall be subject to the immediate review and written approval by WWSG. When submitting copy for approval, please include medium and

audience (e.g. daily newspaper or web site with general viewing). Please allow at least five (5) business days for turnaround time on all subject matter for review and approval. A final/actual copy, once approved, of all advertisements, publicity, and printed materials for the engagement (whether for print, broadcast or otherwise) must be provided to WWSG. Speaker's name should be listed in print as directed by WWSG.

9. POST EVENT COMMUNICATION

All post event communication and promotion regarding the Speaker (whether for print, broadcast, on-line or otherwise) shall be subject to the immediate review and written approval by WWSG. This includes, but is not limited to, the use or likeness of the Speaker's image, remarks and intellectual property.

10. PRESS & MEDIA COVERAGE

Unless agreed to in this Agreement, the Customer shall not permit any media coverage of the engagement or any additional appearances of the Speaker. If press of any nature is agreed to in this Agreement (including, but not limited to, coverage by trade press of the Customer's industry), Speaker and WWSG have final approval over any plans related to this coverage, including, but not limited to, creation of press pens, availability of "mult" boxes, rights to live broadcast coverage, etc. Additionally, the Customer will provide staff to stay with any attending media throughout their time in the venue.

Unless agreed to in this Agreement, Speaker will not participate in any pre- or post- media activities regarding this event.

11. AUTOGRAPHS

Unless agreed to at the firm invitation stage, Customer shall not assist in the request for autographs for the Speaker while he is on-site.

12. RECEPTIONS AND PHOTO OPPORTUNITIES

Speaker's attendance at receptions must be agreed to at the firm invitation stage. WWSG, in conjunction with the Speaker's security detail, reserves the right to cancel or delay a reception at any time. A list (name, title, and affiliation) of those attending the reception must be supplied to WWSG 72 hours in advance of the Speaker's arrival on-site.

For those receptions with many attendees (100+), rope and stanchions are highly recommended to assist with attendee control and ensure that all attendees will be able to greet the Speaker during the allotted reception time.

Customer agrees to provide a professional photographer(s) for all photo opportunities, and information (e.g., name, driver's license number, date of birth, social security number, etc.) about the photographer(s) as requested by the Speaker's security detail. Personal cameras, cell phone cameras, and any recording device must be turned off during all functions at which the Speaker is in attendance. For all photo opportunities, a receiving-line style, as opposed to a snake-line, is most efficient and ensures that everyone will have an opportunity to have their photo taken. The diagram at the end of this addendum shows the format to be followed. The room or area for the photos must be set apart from the presentation room and should have sufficient light. It is requested that the photographer(s) use fixed lighting as opposed to flash bulbs. Rope and stanchions will also help to expedite the photo op and are highly recommended.

If the agreed upon itinerary for this engagement includes a photo line the Parties agree that the photographer may take up to two (2) poses of each person or couple participating in the photo line.

Please use the Photo Opportunity Diagram at the end of this document when planning your photo receiving line space.

13. BROADCAST AND/OR RECORDING

Customer and Attendees shall not have the right to broadcast, televise, record, or otherwise reproduce the Speaker's participation in the engagement or any part thereof or permit others to do the same. However, Customer shall have the right to take still photographs (without flash bulbs) of the Speaker for the first three (3) minutes of the presentation for Customer's own records (and not for public dissemination) as long as WWSG determines that the taking of such photographs is not a distraction to the Speaker. With approval by the on-site WWSG representative, the Customer may use such photographs in post-event promotion (see Section 8 of this addendum).

Prior to the start of the Speaker's appearance on stage, please plan to announce that all cell phones should be silenced and that there shall not be any recordings, video or audio, permitted by audience members.

14. TECHNICAL REQUIREMENTS

Presentation: Customer to provide a sturdy, adjustable height wooden lecture (the Speaker is XX feet tall) with an attached light, a lip and mounted microphone. Bottled water (2 bottles) and a drinking glass are to be placed in or near the wooden lectern, separated from any microphones. Customer to provide a teleprompter and its necessary assets (e.g., a technician) when requested.

Moderated Conversation: Customer shall provide a wired handheld microphone and back-up microphone for Speaker.

Audience Q&A: For events where the audience may ask questions directly to the Speaker, Customer shall provide enough roving microphones for the audience size and handlers. A small monitor speaker should be placed on-stage, next to the Speaker so that he may hear the questions clearly.

Please make sure there is not a spotlight shining directly on the Speaker.

15. GREEN ROOM

The Speaker will require a Green Room near the presentation room to use before he goes on stage, and during any breaks, if applicable. For refreshments, please have assorted beverages and snacks available.

16. ORGANIZATIONAL/PRINCIPAL PARTICIPANT INFORMATION

Customer is asked to provide, no less than thirty (30) business days prior to the event date: name, title, and bio information on any/all principal participants at event. Primarily, principal participants are those the Customer may single out for the Speaker to make special note whether they are directly affiliated with the sponsoring event organization or an attendee. Also, please include the name, title, and contact information for your organization's highest-ranking official(s). Additionally, the Speaker asks for all biographical information on those that he will be seated with at a meal function and of the person introducing him.

Please provide the following information thirty (30) business days prior to the event:

- Audience Profile
- Purpose and Theme of Meeting
- Sequence of Events (as exact a timetable as possible)
- General informational materials on your organization and the event, including suggested areas to be covered by the Speaker's presentation.
- Annual Report
- Photo Opportunity/Reception participants' names and titles (if applicable)
- Head table guests' full names, titles, addresses, dates of birth and social security numbers and biographies (if applicable)
- Other Speakers involved in the Program (names, titles and biographies may be required)
- Name, title and contact information for the security contact(s) at the event venue.
- Name, title and contact information for the security contact(s) at the hotel.
- Name, title and contact information for the audio/visual contact.
- Event Program

Please return this information to Daniele Fresca-Carteaux at dfresca-carteaux@wwsg.com.

17. PRIVATE BUSINESS

The Speaker reserves the right to participate in private business. For any other event, which is subject to media coverage, the Customer will be consulted before acceptance. Speaker also reserves the right to visit privately with the host government's Head of State, Head of Government, the U.S. Embassy, or to accept the invitation of host government to overnight at an official residence.

18. LIABILITY

Neither the Speaker, nor WWSG shall be liable in whole or in part for any liability incurred by Customer in carrying out the provisions of this agreement or otherwise. The disclaimer of liability set forth in the *Additional Terms and Conditions* shall also operate as a disclaimer by the Speaker.

Your signature below indicates that you acknowledge and accept the event requirements as set forth in this Addendum.

ACCEPTED BY: Worldwide Speakers Group, LLC

Kristine B. Kalo 2/4/2026

Kristine B. Kalo, Senior Vice President **Date**

ACCEPTED BY: Texas A&M University

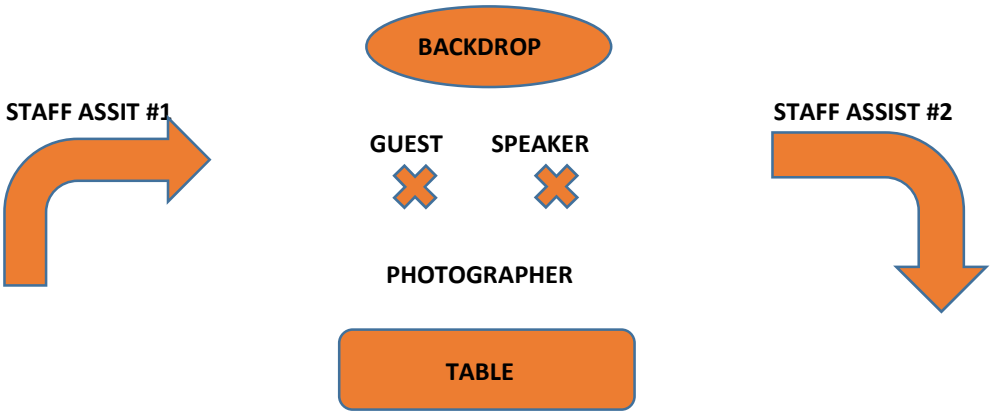
Signature **Date**

Print Name

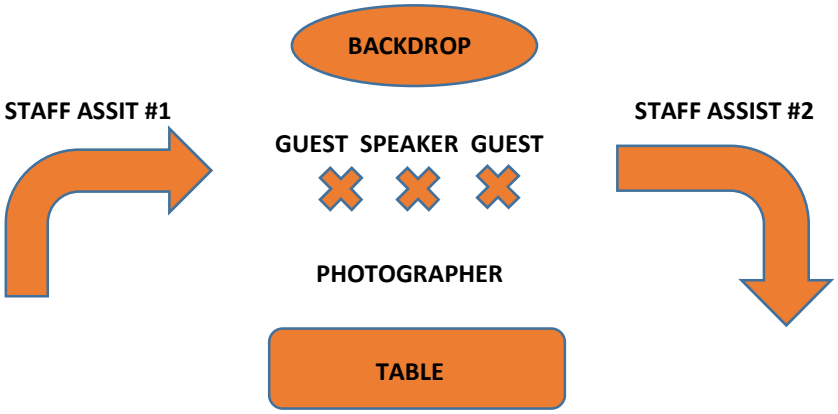
Title

PHOTO OPPORTUNITY DIAGRAMS

Speaker and One (1) Guest



Speaker and Two (2) Guests



HELPFUL HINTS:

- The above diagram is the most effective set-up and allows for everyone to have his or her photo taken with minimum disruption.
- Guests should come from the Speaker's RIGHT and depart at the Speakers LEFT. The waiting line should be kept close to Speaker's RIGHT, just out of camera sight. Guests should not present the Speaker with any gifts or other materials/objects, nor should guests request the Speaker to autograph anything.
- If possible, a table should be set up behind the photographer so guests may leave nametags, drinks, handbags and other items. Guest should walk towards the Speaker's right and will be able to pick up items as they depart at the Speaker's left.
- If guest names are to be collected to identify photos, it is best to do so after the guest has their photo taken. For large groups, it works best with two staff members assigned to this task.

VENDOR CONTRACT ADDENDUM

This addendum ("Addendum") amends and supplements the **Engagement Agreement** ("Agreement") between **Texas A&M University,** a member of The Texas A&M University System ("A&M System") and an agency of the state of Texas ("MEMBER"), Worldwide Speakers Group, LLC, a Virginia Limited Liability Corporation, ("PROVIDER") dated January 21, 2026. All terms used herein and not otherwise defined shall have the same meaning as in the Agreement. MEMBER and PROVIDER may be individually referred to as "Party" or collectively referred to as "Parties." Both Parties agree that the Agreement is hereby amended and supplemented as follows:

1. This Addendum is incorporated into the Agreement and in the event of any conflict in the terms of the Agreement and the terms of this Addendum, the terms of this Addendum shall in all aspects govern and control.

2. The following language is removed from the Agreement:

    a. GOVERNING LAWS. This agreement shall be governed and construed in accordance with the laws of the Commonwealth of Virginia without regard to any choice of law or conflict of law provisions. Each party consents to the personal jurisdiction of the courts of the Commonwealth of Virginia, both state and federal, with respect to any action arising out of this Agreement. This Agreement may not be changed and/or modified except by a written request signed by each of the parties hereto.

    b. INDEMNIFICATION. Each Party shall indemnify, release, defend and hold harmless the other Party, its directors, officers and employees from and against any and all claims, demands, causes of action, losses, damages, liabilities, costs and expenses, including without limitation, reasonable attorneys' fees and costs arising out of a third Party claim, action or proceeding, based directly or indirectly on any breach of its warranties contained herein or arising from or relating to its performance under this Agreement.

    c. The Client shall defend, indemnify and hold WWSG and its parents, subsidiaries and affiliates and their respective owners, members, managers, directors, officers, employees, agents, successors and assigns from and against any and all liabilities, claims, suits, damages, judgements, cost and expenses, including reasonable attorney's fees and expenses arising out of or related to the offering or operation of the Donated Aircraft by the Client to transport the Speaker (and passengers traveling with the Speaker) to/from the Engagement.

3. The following language is added to the Agreement:

MISCELLANEOUS CLAUSES

Compliance with Laws. Each Party shall comply with all federal, state, and local laws, executive orders, rules, and regulations applicable to the performance of its obligations under this Agreement.

Entire Agreement. This Agreement, together with its exhibits and the Vendor Contract Addendum, constitutes the entire and only agreement between the Parties relating to the subject matter hereof and supersedes any prior understanding, written or oral agreements between the Parties, or "side deals" which are not described in this Agreement. This Agreement may be amended only by a subsequent written agreement signed by authorized representatives of both Parties.

Force Majeure. Neither Party shall be held liable or responsible to the other Party nor be deemed to have defaulted under or breached this Agreement for failure or delay in fulfilling or performing any obligation under this Agreement if and to the extent such failure or delay is caused by or results from causes beyond the affected Party's reasonable control, including, but not limited to, acts of God, strikes, riots, flood, fire, epidemics, natural disaster, embargoes, war, insurrection, terrorist acts or any other circumstances of like character; provided, however, that the affected Party has not caused such force majeure event(s), shall use reasonable commercial efforts to avoid or remove such causes of nonperformance, and shall continue performance hereunder with reasonable dispatch whenever such causes are removed. Either Party shall provide the other Party with prompt written notice of any delay or failure to perform that occurs by reason of force majeure, including describing the force majeure event(s) and the actions taken to minimize the impact of such event(s).

Indemnification. Subject to the statutory duties of the Texas Attorney General, PROVIDER shall indemnify, defend and hold harmless MEMBER, A&M System, and their regents, employees and agents (collectively, the "A&M System Indemnitees") from and against any third-party claims, demands, damages, liabilities, expense or loss asserted against A&M System Indemnities (each, a "Claim") arising out of or related to (i) an allegation that any of the Services infringe upon, misappropriate, or otherwise violate the intellectual property rights of a third party; (ii) PROVIDER's breach of any certification, representation, or warranty contained in this Agreement; or (iii) any acts or omissions of PROVIDER or its employees or agents pertaining to the activities and obligations under this Agreement, except to the extent such Claim arises from an A&M System Indemnitee's gross negligence or willful misconduct.

No Impediments. PROVIDER represents and warrants that there are no obligations, commitments, third party rights, or impediments of any kind that will limit or prevent PROVIDER's performance of the Services.

Non-Assignment. PROVIDER shall neither assign its rights nor delegate its duties under this Agreement without the prior written consent of MEMBER. Any purported assignment in violation of this paragraph will be void.

No Waiver. The failure of either Party at any time to require performance by the other Party of any provision of this Agreement will in no way affect the right to require such performance at any time thereafter nor will the waiver by either Party of a breach of any provision be taken or held to be a waiver of any succeeding breach of such provision or as a waiver of the provision itself.

Notices. Any notice required or permitted under this Agreement must be in writing, and shall be deemed given: (i) three (3) business days after it is deposited and post-marked with the United States Postal Service, postage prepaid, certified mail, return receipt requested, (ii) the next business day after it is sent by overnight carrier, (iii) on the date sent by email transmission with electronic confirmation of receipt by the party being notified, or (iv) on the date of delivery if delivered personally. MEMBER and PROVIDER can change their respective notice address by sending to the other Party a notice of the new address.

Organization. If PROVIDER is a business entity, PROVIDER warrants, represents, covenants, and agrees that it is duly organized, validly existing and in good standing under the laws of the state of its incorporation or organization and is duly authorized and in good standing to conduct business in the State of Texas, that it has all necessary power and has received all necessary approvals to execute and deliver this Agreement, and the individual executing this Agreement on behalf of PROVIDER has been duly authorized to act for and bind PROVIDER. Upon MEMBER's request, PROVIDER shall promptly deliver to MEMBER (i) a certificate of good standing certified by the appropriate governmental officer in its jurisdiction of incorporation or organization; and (ii) a certificate of fact issued by the Texas Secretary of State.

Refund of Deposit/Prepayment. In the event this Agreement is canceled and/or terminated by PROVIDER for reason not attributable to MEMBER or if canceled and/or terminated by MEMBER for default of performance by PROVIDER, then within thirty (30) days after cancellation and/or termination, PROVIDER will reimburse MEMBER for all advance payments paid by MEMBER to PROVIDER that were (i) not earned by PROVIDER prior to cancellation and/or termination, or (ii) for goods or services that the MEMBER did not receive from PROVIDER prior to cancellation and/or termination.

Severability. In case any one or more of the provisions contained in this Agreement shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions hereof, and this Agreement shall be construed as if such invalid, illegal, and unenforceable provision had never been contained herein. The Parties agree that any alterations, additions, or deletions to the provisions of the Agreement that are required by changes in federal or state law or regulations are automatically incorporated into the Agreement without written amendment hereto and shall become effective on the date designated by such law or by regulation.

Survival. Any provision of this Agreement that may reasonably be interpreted as being intended by the Parties to survive the termination or expiration of this Agreement will survive the termination or expiration of this Agreement.

Termination. MEMBER may terminate this Agreement for no cause on thirty (30) days' written notice to PROVIDER. Furthermore, any provision automatically renewing or extending the term of this Agreement shall have no effect or be enforceable against MEMBER under this Agreement.

U.S. Currency. All amounts payable hereunder shall be paid in United States dollars.

Use of Name. Each Party acknowledges that all rights in any trademarks, service marks, slogans, logos, designs, and other similar means of distinction associated with that Party (its "Marks"), including all goodwill pertaining to the Marks, are the sole property of that Party. Neither Party may use the Marks of the other without the advance written consent of that Party, except that each Party may use the name of the other Party in factual statements that, in context, are not misleading. The Parties will mutually agree in advance upon any public announcements, or communications to the media regarding this Agreement or the goods or services to be provided pursuant to this Agreement.

STATE AGENCY CLAUSES

Conflict of Interest. PROVIDER certifies, to the best of their knowledge and belief, that no member of the A&M System's Board of Regents, nor any officer of MEMBER or A&M System, has a direct or indirect financial interest in PROVIDER or in the transaction that is the subject of the Agreement.

Delinquent Child Support Obligations. A child support obligor who is more than 30 days delinquent in paying child support and a business entity in which the obligor is a sole proprietor, partner, shareholder, or owner with an ownership interest of at least 25 percent is not eligible to receive payments from state funds under an agreement to provide property, materials, or services until all arrearages have been paid or the obligor is in compliance with a written repayment agreement or court order as to any existing delinquency. Under Section 231.006, Texas Family Code, PROVIDER certifies that it is not ineligible to receive the payments under this Agreement and acknowledges that this Agreement may be terminated and payment may be withheld if this certification is inaccurate.

Dispute Resolution. To the extent that Chapter 2260, Texas Government Code is applicable to this Agreement, the dispute resolution process provided in Chapter 2260, and the related rules adopted by the Texas Attorney General pursuant to Chapter 2260, shall be used by MEMBER and PROVIDER to attempt to resolve any claim for breach of contract made by PROVIDER that cannot be resolved in the ordinary course of business. PROVIDER shall submit written notice of a claim of breach of contract under this Chapter to the Contracts Officer of MEMBER, who shall examine PROVIDER's claim and any counterclaim and negotiate with PROVIDER in an effort to resolve the claim. This provision and nothing in this Agreement waives MEMBER's sovereign immunity to suit or liability, and MEMBER has not waived its right to seek redress in the courts.

Executive Order GA-48. PROVIDER represents and warrants that PROVIDER is not and, if applicable, none of its holding companies or subsidiaries are (i) listed in Section 889 of the 2019 National Defense Authorization Act ("NDAA") regarding telecommunications and video surveillance; (ii) listed in Section 1260H of the 2021 NDAA regarding Chinese military companies in the US; (iii) owned by the government of a country on the U.S. Department of Commerce's foreign adversaries list under 15 C.F.R. § 791.4 ("15 C.F.R. § 791.4 List"); or (iv) controlled by any governing or regulatory body located in a country on the 15 C.F.R. § 791.4 List. PROVIDER acknowledges that a false certification is a material breach of contract and is grounds for immediate termination of this Agreement with no further obligation on the part of MEMBER or the A&M System. If this Agreement is terminated due to a false certification, PROVIDER will immediately reimburse MEMBER for all prepaid costs.

Export Control. Each Party shall comply with U.S. export control regulations. If either Party desires to disclose to the other Party any information, technology, or data that is identified on any U.S. export control list, the disclosing Party shall advise the other Party at or before the time of intended disclosure and may not provide export-controlled information to the other Party without the written consent of the other Party. PROVIDER certifies that none of its personnel participating in the activities under this Agreement is a "restricted party" as listed on the Denied Persons List, Entity List, and Unverified List (U.S. Department of Commerce), the Debarred Parties Lists (U.S. Department of State), the Specially Designated Nationals and Blocked Persons List (U.S. Department of Treasury), or any similar governmental lists.

Franchise Tax Certification. If PROVIDER is a taxable entity subject to the Texas Franchise Tax (Chapter 171, Texas Tax Code), then PROVIDER certifies that it is not currently delinquent in the payment of any franchise (margin) taxes or that PROVIDER is exempt from the payment of franchise (margin) taxes.

Governing Law and Venue. The validity of this Agreement and all matters pertaining to this Agreement, including but not limited to, matters of performance, nonperformance, breach, remedies, procedures, rights, duties, and interpretation or construction, shall be governed and determined by the Constitution and the laws of the State of Texas. Pursuant to Section 85.18(b), Texas Education Code, mandatory venue for all legal proceedings against MEMBER is to be in the county in which the principal office of MEMBER's governing officer is located.

HUB Subcontracting Plan. It is the policy of the state of Texas and MEMBER to encourage the use of Historically Underutilized Businesses ("HUB") in our contracts, purchasing transactions and through subcontracting opportunities. The goal of the HUB program is to promote equal access and equal opportunity to HUB vendors in MEMBER contracting and purchasing. PROVIDER has indicated it will not subcontract any of its duties or obligations under this Agreement. If PROVIDER will subcontract any of its duties and obligations under this Agreement, PROVIDER will be required to provide prior written notice to MEMBER and make a good faith effort to submit a HUB subcontracting plan as required under Section 20.285 of the Texas Administrative Code.

Limitations. As an agency of the state of Texas, there are constitutional and statutory limitations on the authority of MEMBER to enter into certain terms and conditions of this Agreement, including, but not limited to, those terms and conditions relating to liens on MEMBER's property; disclaimers and limitations of warranties; disclaimers and limitations of liability for damages; waivers, disclaimers and limitations of legal rights, remedies, requirements and processes; limitations of periods to bring legal action; granting control of litigation or settlement to another party; liability for acts or omissions of third parties; payment of attorneys' fees; dispute resolution; indemnities; and confidentiality (collectively, the "Limitations"). Terms and conditions related to the Limitations will not be binding on MEMBER except to the extent authorized by the Constitution and the laws of the state of Texas. Neither the execution of this Agreement by MEMBER nor any other conduct, action, or inaction of any representative of MEMBER relating to this Agreement constitutes or is intended to constitute a waiver of MEMBER's or the state's sovereign immunity.

Payment of Debt or Delinquency to the State. Pursuant to Sections 2107.008 and 2252.903, Texas Government Code, PROVIDER agrees that any payments owing to PROVIDER under this Agreement may be applied directly toward certain debts or delinquencies that PROVIDER owes the State of Texas or any agency of the State of Texas regardless of when they arise, until such debts or delinquencies are paid in full.

Prohibition on Contracts with Companies Boycotting Energy Companies. To the extent that Chapter 2276, Texas Government Code, is applicable to this Agreement, PROVIDER certifies that (i) it does not boycott energy companies, and (ii) it will not boycott energy companies during the term of this Agreement. PROVIDER acknowledges this Agreement may be terminated for cause and payment withheld if this certification is inaccurate.

Prohibition on Contracts with Companies Boycotting Israel. To the extent that Chapter 2271, Texas Government Code, is applicable to this Agreement, PROVIDER certifies that (i) it does not currently boycott Israel, and (ii) it will not boycott Israel during the term of this Agreement. PROVIDER acknowledges this Agreement may be terminated for cause and payment withheld if this certification is inaccurate.

Prohibition on Contracts with Companies Discriminating Against Firearm Entities and Trade Associations. To the extent that Chapter 2274, Texas Government Code, is applicable to this Agreement, PROVIDER certifies that (i) it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association, and (ii) it will not discriminate during the term of this Agreement against a firearm entity or firearm trade association. PROVIDER acknowledges this Agreement may be terminated for cause and payment withheld if this certification is inaccurate.

Prohibition on Contracts with Companies Engaging in Business with Certain Countries and Organizations. PROVIDER certifies that it is not engaged in business with Iran, Sudan, or a foreign terrorist organization, as prohibited by Section 2252.152, Texas Government Code. PROVIDER acknowledges this Agreement may be terminated for cause immediately if this certification is inaccurate.

Prompt Pay. MEMBER's payment shall be made in accordance with Chapter 2251, Texas Government Code (the "Texas Prompt Payment Act"), which shall govern remittance of payment and remedies for late payment and non-payment.

Public Information. PROVIDER acknowledges that MEMBER is obligated to strictly comply with the Public Information Act, Chapter 552, Texas Government Code, in responding to any request for public information pertaining to this Agreement, as well as any other disclosure of information required by applicable Texas law. Upon MEMBER's written request, PROVIDER will promptly provide specified contracting information exchanged or created under this Agreement for or on behalf of MEMBER to MEMBER in a non-proprietary format acceptable to MEMBER that is accessible by the public. PROVIDER acknowledges that MEMBER may be required to post a copy of the fully executed Agreement on its Internet website in compliance with Section 2261.253(a)(1), Texas Government Code. The requirements of Subchapter J, Chapter 552, Texas Government Code, may apply to this Agreement and PROVIDER agrees that this Agreement can be terminated if PROVIDER knowingly or intentionally fails to comply with a requirement of that subchapter.

State Auditor's Office. PROVIDER understands that acceptance of funds under this Agreement constitutes acceptance of the authority of the Texas State Auditor's Office, or any successor agency (collectively, "Auditor"), to conduct an audit or investigation in connection with those funds pursuant to Section 51.9335(c), Texas Education Code. PROVIDER agrees to cooperate with the Auditor in the conduct of the audit or investigation, including without limitation, providing all records requested. PROVIDER will include this provision in all contracts with permitted subcontractors.

Tax Exempt Status. As an agency of the State of Texas MEMBER is tax exempt. Tax exemption certification will be furnished to PROVIDER upon request.

(SIGNATURES TO FOLLOW ON NEXT PAGE)

ACCEPTED & AGREED:

Texas A&M University

Signed by:

By _____

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Name: Dr. Brian McGinley

Title: Assistant Vice President for Finance & UCO

Date: February 4, 2026 | 12:46:37 PM CST

Worldwide Speakers Group, LLC

By: _____

Name: Kristine B. Kalo

Title: Senior Vice President

Date: 2/4/2026